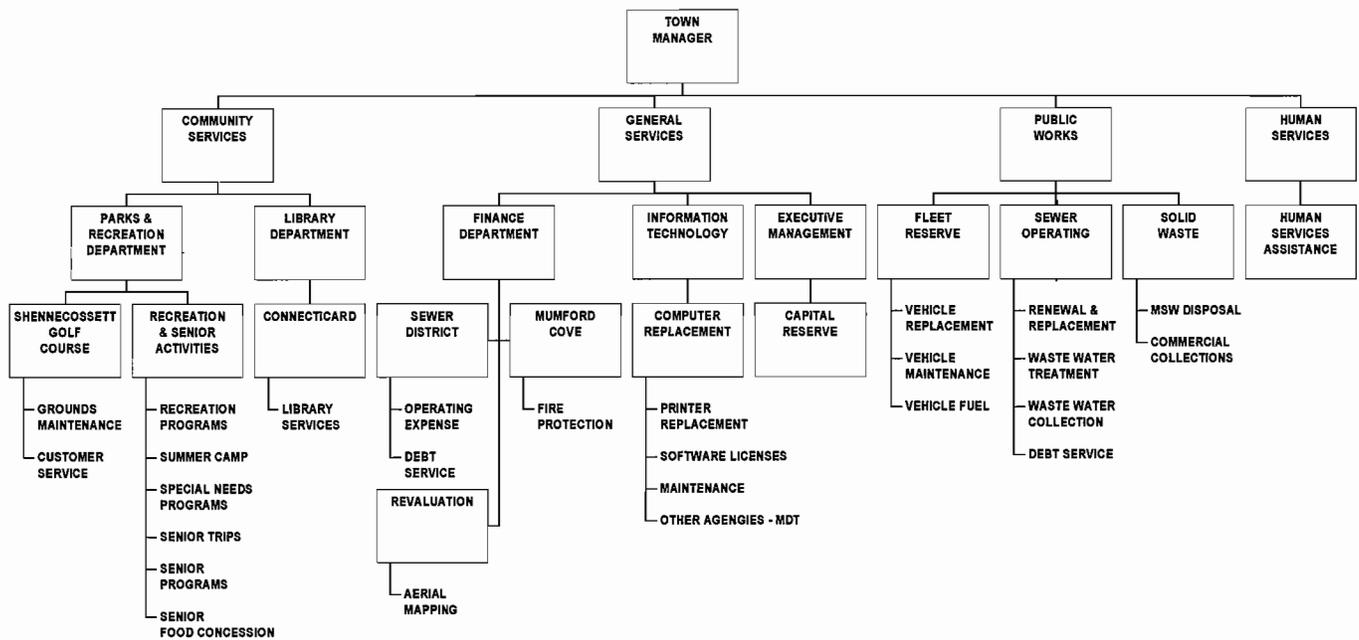


TOWN OF GROTON

AREA OF SERVICE: OTHER FUNDS



FYE 2016

TOWN OF GROTON

FUNCTION SUMMARY

Function: Shennecossett Golf Course 2010

Department: Parks & Recreation

FUNCTION DESCRIPTION:

Shennecossett Golf Course continually offers golfers a scenic and challenging place to play golf. Designed by renowned architect Donald Ross, Shennecossett is available year-round to golfers of Southeastern CT and the rest of New England as the only public Ross course in the State. Breathtaking views of the Thames River and Long Island Sound can be seen from the 16th and 17th holes.

Next season, the course will continue to improve upon the playing conditions of the golf course and the aesthetic quality of the facility. Marketing plans will continue to strive for increased membership and daily play, and further the rank of Shennecossett as one of the best public courses in the State.

Customer service provided by the PGA Professionals and the Pro Shop includes reserved tee times, tournament scheduling, private and group golf instruction, a junior golf program, and golf merchandise.

The course continues to operate as a special revenue fund and provides a 5.25% return/contribution to the General Fund. Fees collected also pay all employee salaries and benefits, post-employment benefits, facility insurance and all operating expenses.

GOALS:

- To provide a quality, enjoyable golf experience by operating and maintaining high quality facilities, providing excellent customer service and utilizing sound fiscal and environmental operating practices.

FUNCTION ACTIVITIES:

	<u>Actual FYE 2014</u>	<u>Estimate FYE 2015</u>	<u>Anticipated FYE 2016</u>
# Greens Fee Rounds	21,775	23,360	24,060
# Season Pass Rounds	10,544	11,299	11,638
# Cart Rounds	13,581	13,740	14,152
# Season Passes	225	230	236

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Parks and Recreation			FUNCTION: Shennecossett Golf Course 2010		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 1,163,441	\$ 1,209,657	\$ 1,198,555	\$ 1,210,400	0.1%

HIGHLIGHTS:

- The overall increase in this budget is \$743 or 0.1%. Personnel Services is down \$9,920. Operating Expenses are up \$10,663.
- The golf course operating budget is a Special Revenue Fund. Operating expenses for the golf course are managed based on current revenue and short-term revenue projections.
- Revenue projections for FYE 2016 total \$1,233,494 and reflect a 0.2% decrease from FYE 2015 revenue. Based on the revenue reports from the first two quarters of FYE 2015 and figures from the last six months of FYE 2014, the projected revenue for FYE 2015 will be \$1,198,197.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$19,374	\$19,016	\$1,233,494	\$1,210,400	\$42,110	3.5%

PERSONNEL CHANGES/HISTORY:

- No personnel changes have been proposed.

FYE 2013 ACTUAL	FYE 2014 ACTUAL	FYE 2015 ADJUSTED	FYE 2015 ESTIMATE	FYE 2016 REQUEST	FYE 2016 ADOPTED
6.3	6.3	6.25	6.25	6.25	6.25

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: SHENNECOSSETT GOLF COURSE 2010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Personnel Services	736,939	776,467	756,431	766,547	766,547	766,547	766,547
Operating Expenses	426,502	433,190	442,124	440,771	443,853	443,853	443,853
Total Appropriation	\$1,163,441	\$1,209,657	\$1,198,555	\$1,207,318	\$1,210,400	\$1,210,400	\$1,210,400
COST CENTERS							
20100 GROUNDS MAINTENANCE	786,536	792,712	785,687	791,933	795,433	795,433	795,433
20101 CUSTOMER SERVICE	249,894	280,075	276,891	278,841	278,341	278,341	278,341
20102 LEADERSHIP/GEN SUPPT	127,011	136,870	135,977	136,544	136,626	136,626	136,626
Total Cost Centers	\$1,163,441	\$1,209,657	\$1,198,555	\$1,207,318	\$1,210,400	\$1,210,400	\$1,210,400
FINANCING PLAN							
MISC-UNCLASSIFIED	687	0	781	0	0	0	0
SEASON MEMBERSHIPS	260,847	312,849	274,872	283,118	283,118	283,118	283,118
GREENS FEES	657,430	678,408	689,506	710,191	710,191	710,191	710,191
CART RENTALS	201,889	207,695	198,238	204,185	204,185	204,185	204,185
LEASE FEES	33,600	34,800	34,800	36,000	36,000	36,000	36,000
FUND BALANCE APPLIED	8,988	0	358	0	0	0	0
Total Financing Plan	\$1,163,441	\$1,233,752	\$1,198,555	\$1,233,494	\$1,233,494	\$1,233,494	\$1,233,494

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: SHENNECOSSETT GOLF COURSE 2010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
PERSONNEL SERVICES							
5101 REGULAR FULL TIME	374,251	395,515	393,186	394,599	394,599	394,599	394,599
5102 PART TIME PERSONNEL	36,306	37,421	37,421	38,235	38,235	38,235	38,235
5103 SEASONAL PERSONNEL	30,383	41,800	40,040	41,240	41,240	41,240	41,240
5104 OVERTIME PAY	36,220	44,000	38,000	43,800	43,800	43,800	43,800
5105 LONGEVITY PAY	2,480	2,533	2,533	2,588	2,588	2,588	2,588
5109 SALARY ADJUSTMENTS	0	0	1,373	0	0	0	0
5111 PREMIUM PAY/OUT OF C	5,122	0	250	500	500	500	500
5116 WAGE CONTINUATION	8,648	0	(9,000)	0	0	0	0
5117 ALLOWANCES	1,986	6,898	6,110	6,110	6,110	6,110	6,110
5151 SOCIAL SECURITY	36,846	40,790	39,008	40,320	40,320	40,320	40,320
5152 RETIREMENT	53,928	54,036	54,036	37,471	37,471	37,471	37,471
5153 HEALTH INSURANCE	117,925	117,686	117,686	120,076	120,076	120,076	120,076
5154 UNEMPLOYMENT COMPENS	640	0	0	0	0	0	0
5155 WORKER'S COMP	1,642	3,575	3,575	8,876	8,876	8,876	8,876
5158 LIFE INSURANCE	728	764	764	767	767	767	767
5170 OTHER POSTEMPLOY BEN	29,834	31,449	31,449	31,965	31,965	31,965	31,965
Total Personnel Services	\$736,939	\$776,467	\$756,431	\$766,547	\$766,547	\$766,547	\$766,547
OPERATING EXPENSES							
5201 POSTAGE/PRINT/ADVERT	1,225	2,000	1,500	2,000	1,750	1,750	1,750
5210 PROFESS DEVELOP/TRAI	2,650	3,405	3,000	3,315	3,315	3,315	3,315
5220 UTILITIES/FUEL/MILEA	134,553	134,130	142,000	130,740	130,740	130,740	130,740
5230 PYMNTS/CONTRIBUTIONS	62,218	65,289	65,289	65,244	65,326	65,326	65,326
5260 REPAIRS & MAINT-FAC/	704	500	500	500	500	500	500
5261 SOFTWARE MAINT FEES	150	0	546	3,350	3,350	3,350	3,350
5280 INSURANCE/RISK MGMT	19,438	20,896	20,003	20,896	20,896	20,896	20,896
5281 OCCUPATIONAL HEALTH	1,739	900	2,000	2,363	2,363	2,363	2,363
5290 PROFESS/TECHNICAL SE	69,507	67,876	68,092	68,419	68,419	68,419	68,419
5300 MATERIALS & SUPPLIES	64,684	70,300	70,300	70,300	67,300	67,300	67,300
5310 VEHICLE OPER/MAINT	13,125	14,000	15,000	15,000	14,000	14,000	14,000
5315 VEHICLE REPLACEMENT	54,489	51,489	51,489	54,477	54,477	54,477	54,477
5316 VEHICLE MAINT FEE	1,750	2,000	2,000	2,512	2,512	2,512	2,512
5318 COMPUTER REPLMNT FEE	270	405	405	405	405	405	405
5400 EQUIP/MACHINRY& FURN	0	0	0	1,000	0	0	0
5410 COMPUTER EQUIPMENT	0	0	0	250	0	0	0
5499 CONTINGENCY	0	0	0	0	8,500	8,500	8,500
Total Operating Expenses	\$426,502	\$433,190	\$442,124	\$440,771	\$443,853	\$443,853	\$443,853
GRAND TOTAL	\$1,163,441	\$1,209,657	\$1,198,555	\$1,207,318	\$1,210,400	\$1,210,400	\$1,210,400

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: SHENNECOSSETT GOLF COURSE 2010

	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

FULL TIME EMPLOYEE (FTE) ANALYSIS						

MGR GOLF COURSE & PARKS	0.75	0.75	0.75	0.75	0.75	0.75
GOLF PROFESSIONAL	1.00	1.00	1.00	1.00	1.00	1.00
CHIEF GROUNDSKEEPER	1.00	1.00	1.00	1.00	1.00	1.00
EQUIPMENT MECHANIC	1.00	1.00	1.00	1.00	1.00	1.00
GROUNDSKEEPER	2.00	2.00	2.00	2.00	2.00	2.00
MAINTAINER	0.50	0.50	0.50	0.50	0.50	0.50

Total FTE Personnel	6.25	6.25	6.25	6.25	6.25	6.25

FTE SALARIES & WAGES						

MGR GOLF COURSE & PARKS	60,512	60,513	60,914	60,914	60,914	60,914
GOLF PROFESSIONAL	70,966	68,656	68,656	68,656	68,656	68,656
CHIEF GROUNDSKEEPER	65,085	65,083	65,332	65,332	65,332	65,332
EQUIPMENT MECHANIC	62,253	62,243	62,482	62,482	62,482	62,482
GROUNDSKEEPER	111,003	110,998	111,423	111,423	111,423	111,423
MAINTAINER	25,696	25,693	25,791	25,791	25,791	25,791

Total FTE Salaries & Wages	\$395,514	\$393,186	\$394,599	\$394,599	\$394,599	\$394,599

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

GOLF COURSE FUND REVENUES: #2010

Revenues for golf course operations reflect the 2015 calendar year rates.

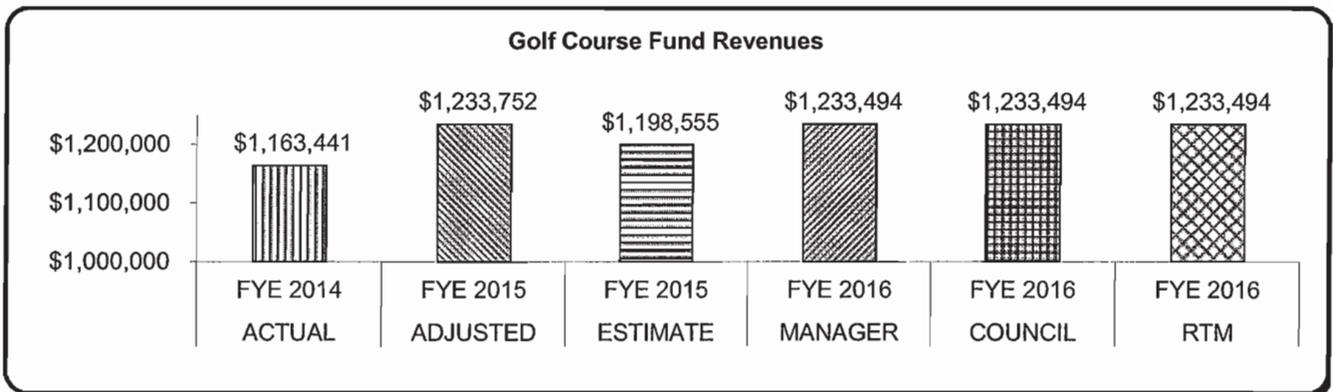
Season Memberships - represents annual payment to use the facility on a space available basis. Prices range from \$325 for a youth pass to \$2,880 for a non-resident family pass.

Greens Fees - represents the cost of one round of nine or eighteen holes of golf. The rates range from a \$21 youth rate to a \$48 rate for weekend non-resident eighteen holes. Additionally, there are Twilight and Winter rates of \$21 - \$33.

Cart Rentals - cart rentals are fixed at \$18 per person for eighteen holes, \$13 per person for nine holes, and \$13 per person for senior citizens before 9:00 a.m.

Lease Fees - represents lease payments received from the Par Four Restaurant.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4733 Misc-Unclassified	\$ 687	\$ 0	\$ 781	\$ 0	\$ 0	\$ 0
4736 Season Memberships	\$ 260,847	\$ 312,849	\$ 274,872	\$ 283,118	\$ 283,118	\$ 283,118
4737 Greens Fees	\$ 657,430	\$ 678,408	\$ 689,506	\$ 710,191	\$ 710,191	\$ 710,191
4738 Cart Rentals	\$ 201,889	\$ 207,695	\$ 198,238	\$ 204,185	\$ 204,185	\$ 204,185
4741 Lease Fees	\$ 33,600	\$ 34,800	\$ 34,800	\$ 36,000	\$ 36,000	\$ 36,000
Total	\$ 1,163,441	\$ 1,233,752	\$ 1,198,555	\$ 1,233,494	\$ 1,233,494	\$ 1,233,494



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Parks & Recreation
FUNCTION: Shennecossett Golf Course 2010

CC0 – Grounds Maintenance

- Maintain the golf course in the best playing condition possible.
- Continue to improve overall golf course aesthetics – Through the rebuilding of bunkers, tees and greens.
- Direct maintenance operations with environmental stewardship practices; retain certification as an Audubon Cooperative Sanctuary.

CC1– Customer Service

- Provide a quality golf experience for golfers - by implementing customer survey results.
- Continue to improve customer service - by conducting an annual "Golfer Satisfaction Survey" and incorporating those results into the management of the course.
- Improve the pace of play at the golf course - by tracking 9 hole split times and increased diligence of Rangers.
- Increase the number of rounds played - through increased promotion of 9 hole rates, offering flex pricing during off-peak times and increasing awareness of golf course regionally.
- Continue with a marketing plan to increase course revenues - arranging special events (Nine and Wine, etc.) and promotional programs to attract new or latent golfers.

CC2– General Support

- Increase staff training.
- Market the course on a regional level - utilizing radio, internet (golf marketing programs) and statewide CSGA playbook.
- Work with Golf Advisory Board.



"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON

FUNCTION SUMMARY

Function: Sewer Operating Fund 2020

Department: Public Works

FUNCTION DESCRIPTION:

The Sewer Operating Fund is a 100% user fee funded division of the Department of Public Works. The Water Pollution Control Authority sets policy and goals for the operation of the wastewater collection system and the treatment facility. Discharge permits limitations are established by the State Department of Energy & Environmental Protection through the issuance of a 5-year permit for the treatment facility.

Division personnel are responsible for the repair and maintenance of the collection, treatment and instrumentation systems that control the collection, treatment and discharge of treated effluent into the Thames River. The division responds to citizen concerns of odor and blockages and provides, along with other wastewater treatment facilities in the area, an emergency response team for failures of the collection or treatment systems in the region.

In order to provide the least impact to the Thames River, every effort is made within available resources to provide the highest level of treatment of discharged effluent.

GOALS:

- To provide an environmentally safe discharge of effluent to receiving waters by processing wastewater through physical and biological treatment, disinfection and with proper disposal of residuals.
-

FUNCTION ACTIVITIES:

	<u>Actual FYE 2014</u>	<u>Estimate FYE 2015</u>	<u>Anticipated FYE 2016</u>
Treat septic tank waste (gallons) (Typical household discharge = 2,000 gals)	625,280	592,715	630,893
Collect & test discharge samples	18,150	18,150	18,150
Miles of sewer line maintained	136.3	136.3	136.3
Manholes maintained	2,488	2,488	2,488
Pump Stations maintained	22	22	22
Grinder pumps maintained	163	163	163
Sludge disposal (dry tons)	879	865	872

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Public Works

FUNCTION: Sewer Funds 2020

	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 5,911,098	\$ 5,750,493	\$ 5,707,128	\$ 6,944,693	20.8%

HIGHLIGHTS:

- The overall increase in this budget is \$1,194,200 or 20.8%. Personnel Services has decreased \$11,048. Operating Expenses have increased \$1,205,248.
- Budget proposes a residential rate of \$29 per month per unit which is a \$1 per month increase and an industrial/commercial unit rate increase to \$.0462 per cubic foot of water up from \$.0438.
- Operating expenses are up due to close to a \$1 million increase in 5460 - Reserve Fund/Equipment contribution compared to FYE 2015. A number of significant projects are proposed in the CIP to address the pump station and the treatment facility needs. To help cover the cost of some of these projects \$650,000 of available sewer operating CIP fund Balance is proposed to be used.
- Nitrogen Credit payment to the State is projected to be \$19,654; a reduction of \$13,107 from the FYE 2015 amount.
- Debt Service (Fort Hill Homes), third year payment is \$490,613 for principal and interest. This will decrease until the year 2029 when the payments will have been completed.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$2,310,803	\$2,310,868	\$6,806,144	\$6,944,693	\$2,172,319	31.3%

PERSONNEL CHANGES/HISTORY:

- No personnel changes have been proposed.

FYE 2013 ACTUAL	FYE 2014 ACTUAL	FYE 2015 ADJUSTED	FYE 2015 ESTIMATE	FYE 2016 REQUEST	FYE 2016 ADOPTED
18.75	18.75	18.75	18.75	18.75	18.75

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PUBLIC WORKS
FUNCTION: SEWER OPERATING 2020

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Personnel Services	2,084,452	2,127,029	2,088,989	2,126,743	2,115,981	2,115,981	2,115,981
Operating Expenses	3,826,649	3,623,464	3,618,139	4,915,422	4,828,712	4,828,712	4,828,712
Total Appropriation	\$5,911,101	\$5,750,493	\$5,707,128	\$7,042,165	\$6,944,693	\$6,944,693	\$6,944,693
COST CENTERS							
20200 LEADERSHIP/GEN SUPPT	1,129,106	1,192,932	1,185,193	1,213,638	1,229,560	1,229,560	1,229,560
20202 RENEWAL & REPLACEMEN	853,189	565,860	565,860	1,582,705	1,582,705	1,582,705	1,582,705
20203 WASTE WATER TREATMEN	2,382,209	2,354,001	2,343,144	2,383,708	2,336,087	2,336,087	2,336,087
20204 WASTE WATER COLLECTI	1,089,547	1,147,462	1,122,693	1,371,501	1,305,728	1,305,728	1,305,728
20205 DEBT SERVICE	457,050	490,238	490,238	490,613	490,613	490,613	490,613
Total Cost Centers	\$5,911,101	\$5,750,493	\$5,707,128	\$7,042,165	\$6,944,693	\$6,944,693	\$6,944,693
FINANCING PLAN							
INTEREST INCOME	1,168	945	1,125	1,125	1,125	1,125	1,125
SEWER USE CHARGES	5,758,271	5,729,339	5,706,068	6,155,019	6,155,019	6,155,019	6,155,019
CIP FUND BALANCE APPLIED	0	0	0	650,000	650,000	650,000	650,000
FUND BALANCE APPLIED	151,662	20,209	0	236,021	138,549	138,549	138,549
Total Financing Plan	\$5,911,101	\$5,750,493	\$5,707,193	\$7,042,165	\$6,944,693	\$6,944,693	\$6,944,693

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PUBLIC WORKS
FUNCTION: SEWER OPERATING 2020

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
PERSONNEL SERVICES							
5101 REGULAR FULL TIME	1,164,717	1,240,577	1,193,392	1,243,812	1,243,812	1,243,812	1,243,812
5104 OVERTIME PAY	125,305	123,478	123,478	150,194	139,432	139,432	139,432
5105 LONGEVITY PAY	8,423	8,575	8,415	7,913	7,913	7,913	7,913
5109 SALARY ADJUSTMENTS	50,942	0	12,831	0	0	0	0
5111 PREMIUM PAY/OUT OF C	13,409	15,043	15,043	13,120	13,120	13,120	13,120
5112 SICK INCENTIVE	1,230	2,665	2,665	578	578	578	578
5116 WAGE CONTINUATION	1,589	0	0	0	0	0	0
5117 ALLOWANCES	1,940	2,030	2,075	2,030	2,030	2,030	2,030
5151 SOCIAL SECURITY	100,971	106,469	102,898	108,449	108,449	108,449	108,449
5152 RETIREMENT	165,540	167,772	167,772	115,592	115,592	115,592	115,592
5153 HEALTH INSURANCE	353,774	353,058	353,058	360,228	360,228	360,228	360,228
5155 WORKER'S COMP	4,926	10,723	10,723	26,629	26,629	26,629	26,629
5158 LIFE INSURANCE	2,183	2,291	2,291	2,300	2,300	2,300	2,300
5170 OTHER POSTEMPLOY BEN	89,503	94,348	94,348	95,898	95,898	95,898	95,898
Total Personnel Services	\$2,084,452	\$2,127,029	\$2,088,989	\$2,126,743	\$2,115,981	\$2,115,981	\$2,115,981
OPERATING EXPENSES							
5201 POSTAGE/PRINT/ADVERT	109	1,400	1,400	2,960	2,960	2,960	2,960
5210 PROFESS DEVELOP/TRAI	4,665	5,866	5,866	7,826	22,546	22,546	22,546
5220 UTILITIES/FUEL/MILEA	672,723	715,694	710,369	715,894	710,662	710,662	710,662
5230 PYMNTS/CONTRIBUTIONS	490,433	562,228	562,228	554,511	554,511	554,511	554,511
5260 REPAIRS & MAINT-FAC/	134,864	129,525	129,525	276,142	248,142	248,142	248,142
5261 SOFTWARE MAINT FEES	17,851	19,287	19,287	19,287	19,287	19,287	19,287
5280 INSURANCE/RISK MGMT	55,334	55,721	55,721	59,590	59,792	59,792	59,792
5281 OCCUPATIONAL HEALTH	12,615	31,770	31,770	29,489	27,439	27,439	27,439
5290 PROFESS/TECHNICAL SE	684,500	669,200	669,200	678,620	672,725	672,725	672,725
5300 MATERIALS & SUPPLIES	313,372	302,785	302,785	299,530	299,530	299,530	299,530
5315 VEHICLE REPLACEMENT	37,666	39,405	39,405	40,608	40,608	40,608	40,608
5316 VEHICLE MAINT FEE	15,000	17,500	17,500	18,250	18,250	18,250	18,250
5317 VEHICLE FUEL	14,448	17,536	17,536	15,713	15,713	15,713	15,713
5318 COMPUTER REPLMNT FEE	1,875	1,309	1,309	1,309	1,309	1,309	1,309
5400 EQUIP/MACHINRY& FURN	113,810	240,000	240,000	348,177	293,217	293,217	293,217
5410 COMPUTER EQUIPMENT	334	4,000	4,000	7,595	2,100	2,100	2,100
5450 DEBT SERVICE	457,050	490,238	490,238	490,613	490,613	490,613	490,613
5460 RESERVE FUND/EQUIPME	800,000	320,000	320,000	1,319,000	1,319,000	1,319,000	1,319,000
5499 CONTINGENCY	0	0	0	30,308	30,308	30,308	30,308
Total Operating Expenses	\$3,826,649	\$3,623,464	\$3,618,139	\$4,915,422	\$4,828,712	\$4,828,712	\$4,828,712
GRAND TOTAL	\$5,911,101	\$5,750,493	\$5,707,128	\$7,042,165	\$6,944,693	\$6,944,693	\$6,944,693

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PUBLIC WORKS
FUNCTION: SEWER OPERATING 2020

	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
FULL TIME EMPLOYEE (FTE) ANALYSIS						
DIRECTOR OF PUBLIC WORKS	0.25	0.25	0.25	0.25	0.25	0.25
MANAGER UTILITIES DIV.	1.00	0.00	0.00	0.00	0.00	0.00
ASSIST DIR PUBLIC WORKS	0.00	1.00	1.00	1.00	1.00	1.00
CIVIL ENGINEER PE	1.00	1.00	1.00	1.00	1.00	1.00
LABORATORY TECH	1.00	1.00	1.00	1.00	1.00	1.00
WPCF TECHNICIAN	1.00	1.00	1.00	1.00	1.00	1.00
MATERIAL CONTROL SPEC	1.00	1.00	1.00	1.00	1.00	1.00
OFFICE ASSISTANT II (35)	0.50	0.50	0.50	0.50	0.50	0.50
MAINTENANCE SUPER WPCD	1.00	1.00	1.00	1.00	1.00	1.00
OPERATIONS SUPER WPCD	1.00	1.00	1.00	1.00	1.00	1.00
OPERATOR WPCD	4.00	2.00	2.00	2.00	2.00	2.00
MECHANIC WPCD	3.00	4.00	5.00	5.00	5.00	5.00
SHIFT OPERATOR	0.00	1.00	1.00	1.00	1.00	1.00
CHIEF OPERATOR	1.00	0.00	0.00	0.00	0.00	0.00
CHIEF MECHANIC	1.00	1.00	1.00	1.00	1.00	1.00
MECH/OPERATOR TRAINEE	2.00	3.00	2.00	2.00	2.00	2.00
Total FTE Personnel	18.75	18.75	18.75	18.75	18.75	18.75
FTE SALARIES & WAGES						
DIRECTOR OF PUBLIC WORKS	30,016	28,841	28,841	28,841	28,841	28,841
MANAGER UTILITIES DIV.	94,448	0	0	0	0	0
ASSIST DIR PUBLIC WORKS	0	88,385	90,015	90,015	90,015	90,015
CIVIL ENGINEER PE	82,903	82,904	83,353	83,353	83,353	83,353
LABORATORY TECH	63,424	63,433	63,676	63,676	63,676	63,676
WPCF TECHNICIAN	67,618	67,714	69,239	69,239	69,239	69,239
MATERIAL CONTROL SPEC	57,376	57,378	57,598	57,598	57,598	57,598
OFFICE ASSISTANT II (35)	23,201	23,203	23,292	23,292	23,292	23,292
MAINTENANCE SUPER WPCD	63,289	63,285	64,235	64,235	64,235	64,235
OPERATIONS SUPER WPCD	75,077	71,709	84,413	84,413	84,413	84,413
OPERATOR WPCD	250,031	123,205	126,082	126,082	126,082	126,082
MECHANIC WPCD	190,273	246,909	306,641	306,641	306,641	306,641
SHIFT OPERATOR	0	66,933	68,791	68,791	68,791	68,791
CHIEF OPERATOR	65,959	0	0	0	0	0
CHIEF MECHANIC	65,959	65,960	66,213	66,213	66,213	66,213
MECH/OPERATOR TRAINEE	111,003	143,532	111,423	111,423	111,423	111,423
Total FTE Salaries & Wages	\$1,240,576	\$1,193,391	\$1,243,813	\$1,243,813	\$1,243,813	\$1,243,813

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

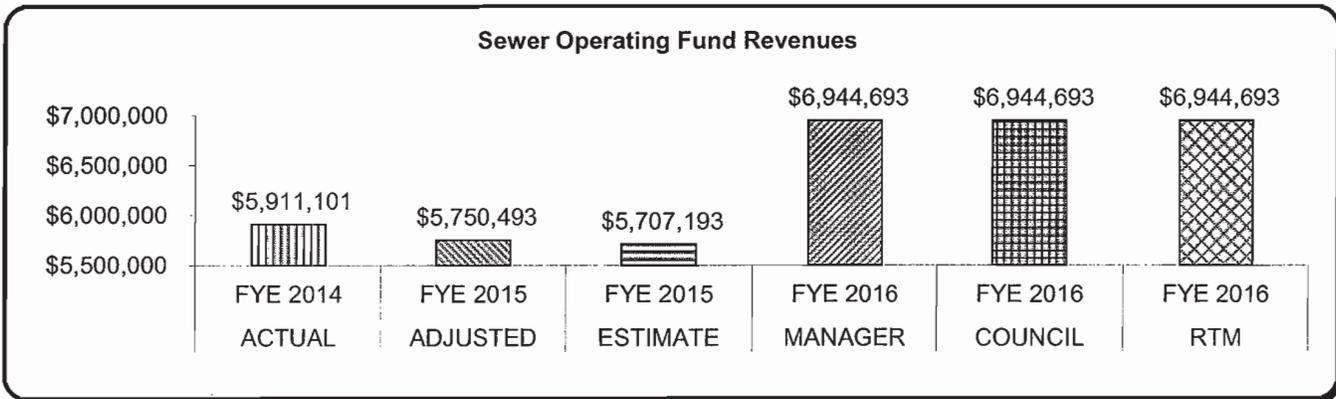
SEWER OPERATING FUND REVENUES: #2020

Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

Sewer Use Charges - users of the sanitary sewer services are assessed a sewer use charge. The proposed residential rate will increase to \$29.00 per month per unit and for industrial/commercial units it will increase to \$.0462 cubic foot of water consumed.

Fund Balance Applied - represents that amount of unassigned Fund Balance in the Sewer Operating Fund to be used to fund the budget for the next fiscal year.

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
4412 Interest Income	\$ 1,168	\$ 945	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,125
4735 Sewer Use Charges	\$ 5,758,271	\$ 5,729,339	\$ 5,706,068	\$ 6,155,019	\$ 6,155,019	\$ 6,155,019
4801A CIP Fund Balance Applied	\$ 0	\$ 0	\$ 0	\$ 650,000	\$ 650,000	\$ 650,000
4999 Fund Balance Applied	\$ 151,662	\$ 20,209	\$ 0	\$ 138,549	\$ 138,549	\$ 138,549
Total	\$ 5,911,101	\$ 5,750,493	\$ 5,707,193	\$ 6,944,693	\$ 6,944,693	\$ 6,944,693



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Public Works
FUNCTION: Sewer Operating Fund 2020

CC0 – Leadership/General Support

- Ensure compliance with State & Federal Permits.
- Direct the 24-hour operations of the facility and collection system.
- Provide safe and efficient sewage disposal for residential and business needs, protect public health, and support desired development patterns.
- Payments to General Fund for services provided, such as sewer billing, accounts receivable and program management.

CC2– Renewal & Replacement

- Properly fund the replacement of equipment and collection system based on an Infrastructure Management Plan.

CC3– Waste Water Treatment

- Treat raw sewage and septic tank waste.
- Collect and test discharge samples daily.
- Continue to dispose of sludge through contracted services.
- Control hydrogen sulfide levels in work place to below 5 parts per million (Federal Standard).
- Continue to respond quickly to citizen complaints regarding odors.
- Conduct thorough investigation of all commercial, industrial and Naval Facility operations requests to discharge pre-treated industrial wastes, grease, oil trap discharges and treated medical facility wastes into Town treatment system.

CC4 – Waste Water Collection

- Process and respond to citizen complaints.
- Control odors.
- Maintain sewers including outfall sewer.
- Hydraulically clean sewer lines.
- Maintain, repair, and when necessary rebuild manholes.
- Respond to sewer blockage complaints within 2 hours.
- Maintain 22 pumping stations, (this includes the waste water treatment plant).
- Maintain 163 grinder pumps (individual town-owned residential sewage pump units).

CC5 – Debt Service

- Provide for repayment of principal and interest associated with the cost of the Fort Hill Homes Sewer Rehabilitation project.

**TOWN OF GROTON
FYE 2016
Sewer Operating Long Term Debt Payment Schedule**

FYE Maturity	Original Issue Amount	Date of Issue	Term of Issue (years)	Purpose of Issue	Principal Balance 07/01/14	FYE 2015 Principal Payment	FYE 2015 Interest Payment	FYE 2016 Principal Payment	FYE 2016 Interest Payment
2015	3,000,000.00	10/15/2007	3	Fort Hill Homes sewer rehab-refunded Feb	150,000.00	150,000.00	3,000.00	0.00	0.00
2029	2,710,000.00	12/13/2011	18	Fort Hill Homes (refunding)	2,710,000.00	210,000.00	68,500.00	205,000.00	64,350.00
2028	2,020,000.00	3/12/2013	16	Fort Hill Homes (refunding)	2,020,000.00	0.00	58,737.50	165,000.00	56,262.50
Totals					4,880,000.00	360,000.00	130,237.50	370,000.00	120,612.50

**Debt Service Payment FYE 2016 through FYE 2029
Fort Hill Homes Sewer Rehab**

Function #20205-Sewer Operating			
FYE	Principal	Interest	FYE Total
2016	370,000.00	120,612.50	490,612.50
2017	365,000.00	111,637.50	476,637.50
2018	360,000.00	102,787.50	462,787.50
2019	355,000.00	94,037.50	449,037.50
2020	350,000.00	85,387.50	435,387.50
2021	350,000.00	76,550.00	426,550.00
2022	340,000.00	67,375.00	407,375.00
2023	335,000.00	57,712.50	392,712.50
2024	325,000.00	48,000.00	373,000.00
2025	325,000.00	38,631.25	363,631.25
2026	320,000.00	28,912.50	348,912.50
2027	310,000.00	18,993.75	328,993.75
2028	305,000.00	9,118.75	314,118.75
2029	110,000.00	2,062.50	112,062.50

TOWN OF GROTON

FUNCTION SUMMARY

Function: Solid Waste Collections 2030

Department: Public Works

FUNCTION DESCRIPTION:

The Department of Public Works is responsible for the management of approximately 25,000 tons of Municipal Solid Waste (MSW) generated within the Town of Groton. MSW is categorized as either residential or commercial. Residential MSW is either collected by political subdivisions or by private haulers contracting directly with individual residents. The Town contracts for the collection of commercial and industrial customers; excluding, the City of Groton, Groton Long Point, Federal, and State properties. The Town Council, acting as the Groton Resource Recovery Authority (GRRA), sets the rates charged for the disposal of the various waste streams at the Transfer Station and contracts for the collection of commercial MSW and certain mandatory recyclables. The Town has a long-term commitment with the Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) to dispose of all its MSW, with the exception of mandatory recyclables, at the waste-to-energy plant in Preston.

This function contains the portion of solid waste management that is supported by user fees paid to the Solid Waste Fund. It includes the disposal costs for MSW at Preston and the hauler fees for commercial MSW. The remaining costs are payments to the General Fund for services provided.

GOALS:

- To provide Town residents with a disposal location for bulky waste and certain recyclables with convenient hours of operations.

FUNCTION ACTIVITIES:

	<u>Actual FYE 2014</u>	<u>Estimate FYE 2015</u>	<u>Anticipated FYE 2016</u>
Municipal Solid Waste (tons) (FYE 16 min 25,232)	29,481	25,232	25,232
Tipping Fee @ SCRRA (per ton)	\$58	\$58	\$58
Commercial waste accounts	399	402	407

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Public Works			FUNCTION: Solid Waste Collections 2030		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 2,377,645	\$ 2,389,249	\$ 2,345,155	\$ 2,346,842	(1.8%)

HIGHLIGHTS:

- The overall decrease in this budget is \$42,407 or 1.8%.
- SCRRRA's tipping fee structure remains \$58 per ton. Department is again recommending an additional \$2 per ton decrease. This will reduce the fund balance approximately \$50,000.
- Projecting MSW to Preston at 25,232 tons, our minimum commitment.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$1,493,718	\$854,200	\$2,335,674	\$2,346,842	\$843,032	35.9%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PUBLIC WORKS
FUNCTION: SOLID WASTE 2030

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	2,377,646	2,389,249	2,345,155	2,338,785	2,346,842	2,346,842	2,346,842
Total Appropriation	\$2,377,646	\$2,389,249	\$2,345,155	\$2,338,785	\$2,346,842	\$2,346,842	\$2,346,842
----- COST CENTERS -----							
20300 LEADERSHIP/GEN. SUPP	197,491	217,452	217,381	217,452	217,452	217,452	217,452
20302 RESIDENTIAL/GOV. MSW	1,147,402	981,270	996,280	1,114,550	1,114,550	1,114,550	1,114,550
20309 COMMER. MSW COL. & D	1,032,753	1,190,527	1,131,494	1,006,783	1,014,840	1,014,840	1,014,840
Total Cost Centers	\$2,377,646	\$2,389,249	\$2,345,155	\$2,338,785	\$2,346,842	\$2,346,842	\$2,346,842
----- FINANCING PLAN -----							
INTEREST INCOME	1,440	1,550	1,005	1,005	1,005	1,005	1,005
MISC-UNCLASSIFIED	63,893	0	0	0	0	0	0
DISPOSAL FEES	975,559	835,112	1,184,992	1,192,992	1,192,992	1,192,992	1,192,992
COMMERCIAL COLLECTIONS	1,292,861	1,576,735	1,253,938	1,125,975	1,125,975	1,125,975	1,125,975
SCRRRA TRSP SUBSIDY/E-WAS	19,396	15,702	15,702	15,702	15,702	15,702	15,702
FUND BALANCE APPLIED	24,497	0	0	3,111	11,168	11,168	11,168
Total Financing Plan	\$2,377,646	\$2,429,099	\$2,455,637	\$2,338,785	\$2,346,842	\$2,346,842	\$2,346,842

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PUBLIC WORKS
FUNCTION: SOLID WASTE 2030

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
OPERATING EXPENSES							
5201 POSTAGE/PRINT/ADVERT	1,504	2,100	2,100	2,100	2,100	2,100	2,100
5220 UTILITIES/FUEL/MILEA	1,505,618	1,465,270	1,418,278	1,414,806	1,414,806	1,414,806	1,414,806
5230 PYMNTS/CONTRIBUTIONS	244,743	272,455	272,455	272,455	272,455	272,455	272,455
5261 SOFTWARE MAINT FEES	0	0	0	0	8,057	8,057	8,057
5290 PROFESS/TECHNICAL SE	625,781	649,424	652,322	649,424	649,424	649,424	649,424
Total Operating Expenses	\$2,377,646	\$2,389,249	\$2,345,155	\$2,338,785	\$2,346,842	\$2,346,842	\$2,346,842
GRAND TOTAL	\$2,377,646	\$2,389,249	\$2,345,155	\$2,338,785	\$2,346,842	\$2,346,842	\$2,346,842

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

SOLID WASTE FUND REVENUES: #2030

	<u>FYE 2015</u>	<u>FYE 2016</u>
SCRRA Tipping Fee	\$ 58.00/ton	\$ 58.00/ton

Interest Income – represents income earned on the short-term investment of funds not required for immediate expenses.

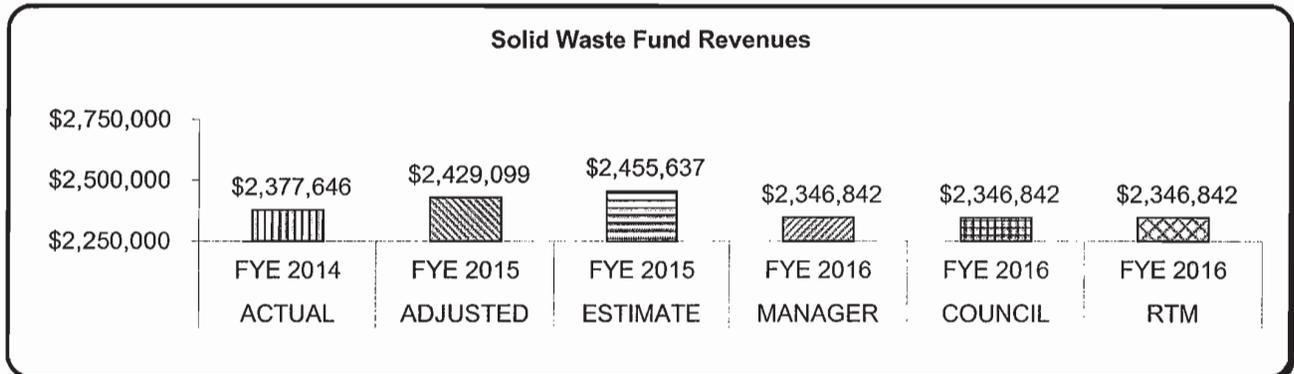
Disposal Fees - includes payments from private haulers for MSW delivered to Preston (includes City of Groton, Navy) and for waste from the Transfer Station diverted to the Waste-to-Energy facility for more cost effective disposal.

Commercial Collections—represents the amount received from users of the commercial trash collection pickup.

SCRRA Trsp Subsidy/E-Waste - represents subsidy received due to the distance Groton is from the Waste Energy Plant in Preston.

Fund Balance Applied - represents that amount of unassigned Fund Balance in the Solid Waste Fund to be used to fund the budget for the fiscal year.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 1,440	\$ 1,550	\$ 1,005	\$ 1,005	\$ 1,005	\$ 1,005
4733 Misc.-Unclassified	\$ 63,893	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4740 Disposal Fees	\$ 975,559	\$ 835,112	\$ 1,184,992	\$ 1,192,992	\$ 1,192,992	\$ 1,192,992
4753 Commercial Collections	\$ 1,292,861	\$ 1,576,735	\$ 1,253,938	\$ 1,125,975	\$ 1,125,975	\$ 1,125,975
4769 SCRRA Trsp Subsidy/E-Waste	\$ 19,396	\$ 15,702	\$ 15,702	\$ 15,702	\$ 15,702	\$ 15,702
4999 Fund Balance Applied	\$ 24,497	\$ 0	\$ 0	\$ 11,168	\$ 11,168	\$ 11,168
Total	\$ 2,377,646	\$ 2,429,099	\$ 2,455,637	\$ 2,346,842	\$ 2,346,842	\$ 2,346,842



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Public Works
FUNCTION: Solid Waste Collections 2030

CC0 – Leadership/Gen. Support

- Payments to General Fund for services provided, such as billing, accounts receivable and program management.

CC2– Residential/Gov. MSW

- Disposal costs for residential municipal solid waste (MSW) to the Waste-to-Energy Facility.
- Disposal costs for Residential Transfer Station bulky waste that can be more cost-effectively diverted to the Waste-to-Energy Facility.

CC9 – Commer. MSW Col. & Disp.

- Provides for collection and disposal of MSW and recyclables from commercial and industrial facilities in the Town (excludes City of Groton, Groton Long Point, and federal and state properties).
- Includes MSW and recyclables from town buildings, schools, parks and street cans.

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Other Funds			FUNCTION: Mumford Cove Spec Dist 2060		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 21,027	\$ 21,038	\$ 21,028	\$ 21,028	(0.0%)

HIGHLIGHTS:

- Mumford Cove Association taxes residents in order to cover the cost of fire protection by contract with the Noank Fire District.
- FYE 2016 the Tax Rate Calculation is as follows: \$21,028 to be raised by taxes divided by a Grand List of \$68,042,488 divided by 99.8% collection rate multiplied by 1,000 = 0.309 mills. Current year FYE 2015 tax rate is 0.305 mills.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$517	\$104	\$21,028	\$21,028	\$104	0.5%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: OTHER FUNDS
FUNCTION: MUMFORD COVE 2060

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	21,027	21,038	21,028	21,028	21,028	21,028	21,028
Total Appropriation	\$21,027	\$21,038	\$21,028	\$21,028	\$21,028	\$21,028	\$21,028

COST CENTERS -----							
20600 FIRE PROTECTION	21,027	21,038	21,028	21,028	21,028	21,028	21,028
Total Cost Centers	\$21,027	\$21,038	\$21,028	\$21,028	\$21,028	\$21,028	\$21,028

FINANCING PLAN -----							
CURRENT TAXES	20,694	20,530	20,590	21,028	21,028	21,028	21,028
PRIOR YEAR TAXES	182	108	25	0	0	0	0
FUND BALANCE APPLIED	151	400	413	0	0	0	0
Total Financing Plan	\$21,027	\$21,038	\$21,028	\$21,028	\$21,028	\$21,028	\$21,028

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: OTHER FUNDS
FUNCTION: MUMFORD COVE 2060

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5230 PYMNTS/CONTRIBUTIONS	1,007	1,008	1,008	1,008	1,008	1,008	1,008
5290 PROFESS/TECHNICAL SE	20,020	20,030	20,020	20,020	20,020	20,020	20,020
Total Operating Expenses	\$21,027	\$21,038	\$21,028	\$21,028	\$21,028	\$21,028	\$21,028
GRAND TOTAL	\$21,027	\$21,038	\$21,028	\$21,028	\$21,028	\$21,028	\$21,028



"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON

FUNCTION SUMMARY

Function: Revaluation Fund 2120

Department: Finance

FUNCTION DESCRIPTION:

The function accounts for the expenditures for a five-year revaluation cycle, updating the base GIS information on a ten-year cycle and other associated costs. This fund will be utilized to accumulate funds for anticipated expenditures, which will occur over several fiscal years. The next revaluation is scheduled for 2016.

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Finance			FUNCTION: Revaluation Fund 2120		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ -	\$ 30,000	\$ 10,900	\$ 250,000	733.3%

HIGHLIGHTS:

- The overall increase in this budget is \$220,000 or 733.3%.
- This fund was set up in FYE 1999 to accumulate funds on an annual basis in order to pay for the expenses incurred for the State required revaluations. In FYE 2005, the Town began setting aside funds annually for the purpose of accumulating funds for aerial mapping using the same methodology they did when they created this fund for future revaluation expenses. Funds are contributed annually so that major fluctuations in appropriations from the General Fund do not materialize in the one or two years prior to the actual date of the revaluation, aerial mapping and other related costs.
- The last state mandated revaluation was effective October 1, 2011 and impacted the mill rate that was adopted for the FYE 2013 budget.
- The next revaluation will be effective for October 1, 2016 and impact the FYE 2018 budget.
- The last aerial mapping and the updating of GIS planimetric data was completed in FYE 2010. Regular updates were anticipated when the revaluation fund was established on a 5 year schedule. A supplemental imagery update is set to coincide with the statistical revaluation and full imagery and planimetric updates will coincide with full measure and list revaluation.

Revaluation Fund		Appropriation		Balance
Fiscal Year	Contribution to Fund	Revaluation	Mapping	Cumulative \$\$ at end of fiscal year
2014 Balance				\$ 177,006
2015 Estimate	\$ 50,000	\$ -	\$ 30,000	\$ 197,006
2016 Adopted	\$ 100,000	\$ 250,000	\$ -	\$ 47,006
2017	\$ 135,000	\$ 150,000	\$ -	\$ 32,006
2018	\$ 170,000	\$ -	\$ -	\$ 202,006
2019	\$ 170,000	\$ -	\$ -	\$ 372,006
2020	\$ 170,000	\$ 50,000	\$ 130,000	\$ 362,006
2021	\$ 170,000	\$ 450,000	\$ -	\$ 82,006
2022	\$ 170,000	\$ 250,000	\$ -	\$ 2,006
2023	\$ 170,000	\$ -	\$ -	\$ 172,006
2024	\$ 165,000	\$ -	\$ -	\$ 337,006
2025	\$ 165,000	\$ -	\$ 32,000	\$ 470,006
2026	\$ 165,000	\$ 260,000		\$ 375,006
2027	\$ 165,000	\$ 160,000	\$ -	\$ 380,006
2028	\$ 165,000	\$ -	\$ -	\$ 545,006

Final Budget Result
During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$177,006	\$217,021	\$100,915	\$250,000	\$67,936	27.2%

PERSONNEL CHANGES/HISTORY:
- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: FINANCE
FUNCTION: REVALUATION FUND 2120

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Operating Expenses	0	30,000	10,900	250,000	250,000	250,000	250,000
Total Appropriation	\$0	\$30,000	\$10,900	\$250,000	\$250,000	\$250,000	\$250,000
COST CENTERS							
21200 PROPERTY REVALUATION	0	0	0	250,000	250,000	250,000	250,000
21201 AERIAL MAPPING	0	30,000	10,900	0	0	0	0
Total Cost Centers	\$0	\$30,000	\$10,900	\$250,000	\$250,000	\$250,000	\$250,000
FINANCING PLAN							
INTEREST INCOME	693	725	915	915	915	915	915
PAYMENTS FROM OTHER FUNDS	35,000	50,000	50,000	100,000	100,000	100,000	100,000
FUND BALANCE APPLIED	0	0	0	149,085	149,085	149,085	149,085
Total Financing Plan	\$35,693	\$50,725	\$50,915	\$250,000	\$250,000	\$250,000	\$250,000

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: FINANCE
FUNCTION: REVALUATION FUND 2120

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5290 PROFESS/TECHNICAL SE	0	30,000	10,900	250,000	250,000	250,000	250,000
Total Operating Expenses	\$0	\$30,000	\$10,900	\$250,000	\$250,000	\$250,000	\$250,000
GRAND TOTAL	\$0	\$30,000	\$10,900	\$250,000	\$250,000	\$250,000	\$250,000

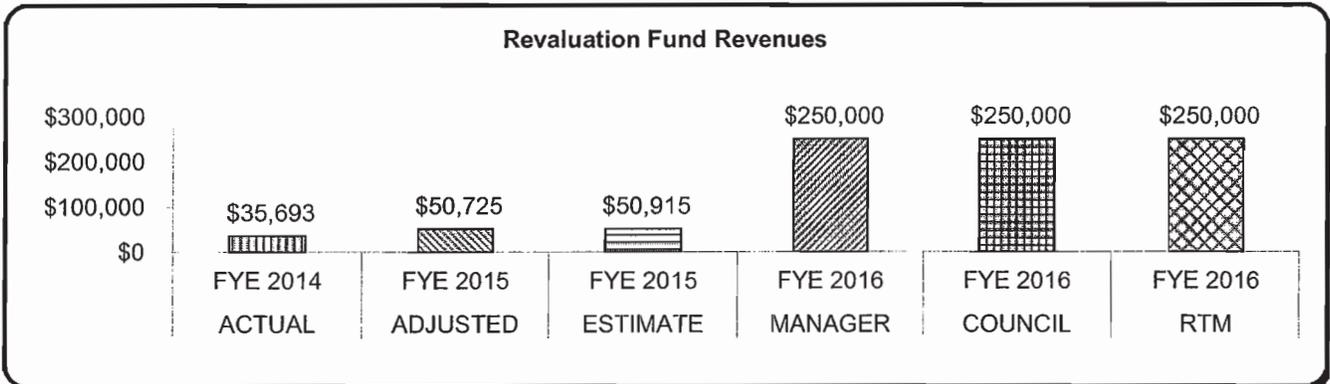
**TOWN OF GROTON, CT
FYE 2016 BUDGET**

REVALUATION FUND REVENUES: #2120

Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

Payments From Other Funds - represents the amount that the General Fund will contribute to the operation of this fund for State mandated revaluations of real estate property and costs associated with updating the aerial maps.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 693	\$ 725	\$ 915	\$ 915	\$ 915	\$ 915
4766 Payments from Other Funds	\$ 35,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000
4999 Fund Balance Applied	\$ 0	\$ 0	\$ 0	\$ 149,085	\$ 149,085	\$ 149,085
Total	\$ 35,693	\$ 50,725	\$ 50,915	\$ 250,000	\$ 250,000	\$ 250,000



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Finance
FUNCTION: Revaluation Fund 2120

CC0 – Property Revaluation

- Revaluations are conducted to ensure an equal distribution of the local property tax burden, to bring assessments up-to-date, to update municipal assessment procedures and to comply with state law. Connecticut law (Sec. 12-62) formerly required municipalities to reassess all real estate every four years, but in 2004, the General Assembly changed the law to require revaluations every five years. The Town completed the October 1, 2011 revaluation and under current law, the next revaluation will be required for the October 1, 2016 Grand List.

CC1 - Aerial Mapping

- The purpose of this cost center is to provide funds to update aerial mapping and GIS planimetric information on a regular basis. The information to be updated includes all planimetric features (i.e. pavement, buildings, sidewalks, etc.), two foot contours, and a town-wide color digital orthophotograph.

TOWN OF GROTON

FUNCTION SUMMARY

Function: Recreation & Senior Activities Fund 3240 Department: Parks & Recreation

FUNCTION DESCRIPTION:

The Recreation and Senior Activities Fund provides recreational programs funded through revenues generated through this fund. All Recreational Division programs and a portion of Senior Services programs, food concession and trips are included in the fund.

GOALS:

- To enhance the health, skill development, enjoyment and socialization of Groton's residents by offering diverse, safe and quality recreational opportunities to the entire community.
 - To provide for the aging in a place and recreation of individuals ages 55 and older by offering quality programs in socialization, nutrition, health and social services, recreation and transportation.
-
-

FUNCTION ACTIVITIES:

	<u>Actual FYE 2014</u>	<u>Estimate FYE 2015</u>	<u>Anticipated FYE 2016</u>
Recreational Services Division:			
Total program sections offered	553	665	665
Program enrollments	8,243	10,000	10,000
Number of Scholarships	274	275	275
Scholarships Amount	\$15,845	\$18,500	\$19,900
Program evaluation rating (out of 5 possible)	4.7	4.5	4.5
Senior Services Division:			
Trips/Number of Participants	37/1,013	40/1,200	42/1,250
Recreation	837	1,000	1,240
Kitchen Meals Served	18,919	19,250	19,500

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Parks & Recreation			FUNCTION: Rec. & Senior Activities 3240		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 887,013	\$ 1,051,260	\$ 967,145	\$ 1,043,831	(0.7%)

HIGHLIGHTS:

- The overall decrease in this budget is \$7,429 or 0.7%. Personnel Services are up \$106,241. Operating Expenses are down \$113,670.
- Personnel Expenses are proposed to increase due to adjustments to pay rates as a result of minimum wage increases, the addition of a 5th block of classes, moving summer High School Support Camp coaches to seasonal (5103) from Professional Services (5290) and moving salaries for employees partially charged to this fund from Payments/Contributions (5230) to Regular Full Time (5101).
- Operating Expenses are proposed to decrease due to the FYE 15 salary of \$74,653 for employees partially charged to this fund being moved from Payments/Contributions (5230) to Regular Full Time (5101) \$68,071.
- The pricing structure of the Summer Day Camp is moving away from a subsidized program toward a program with a higher cost recovery.
- Notable changes to the Senior Center in Special Revenue is a decrease in Operating Expenses due to a \$30,000 decrease to (5290) Professional Technical Services and a \$25,000 decrease in (5300) Materials and Supplies for food concession supplies at the Senior Center. Decreases were made to more closely reflect recent annual expenditures.

FYE 2016 Program Areas	Combined Expenses	Combined Revenue	Cost Recovery
Summer Camps	210,662	212,600	101%
Recreation Programs	736,498	500,975	68%
Special Needs	99,849	58,600	59%
Subtotal	1,047,009	772,175	74%
Senior Programs	433,066	116,000	27%
Senior Trips	96,690	87,000	90%
Senior Food	167,542	113,000	67%
Subtotal	697,298	316,000	45%
Total	1,744,307	1,088,175	62%
<hr/>			
Golf Course	930,055	1,233,494	133%

* The Golf Course expenses have been reduced by benefits, Insurance/Risk MGMT, and the general fund contribution.

Final Budget Result:

During budget deliberations, no changes were made.

Audit FYE 2014	Estimated FYE 2015	FYE 2016 Revenues	FYE 2016 Expenditures	Estimated FYE 2016	Fund Balance Expenditures
\$386,341	\$265,026	\$1,038,175	\$1,043,831	\$259,370	34.4%

PERSONNEL CHANGES/HISTORY:

- No full time personnel

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: REC & SENIOR ACTIVITIES 3240

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Personnel Services	310,688	432,220	514,930	538,461	538,461	538,461	538,461
Operating Expenses	576,325	619,040	452,215	512,120	505,370	505,370	505,370
Total Appropriation	\$887,013	\$1,051,260	\$967,145	\$1,050,581	\$1,043,831	\$1,043,831	\$1,043,831
COST CENTERS							
32401 RECREATION PROGRAMS	417,762	440,950	464,363	489,345	485,845	485,845	485,845
32402 SUMMER CAMP	160,156	211,747	205,803	211,662	210,662	210,662	210,662
32403 SPECIAL NEEDS PROG	69,955	79,847	76,734	86,541	84,541	84,541	84,541
32404 SENIOR TRIPS	112,919	128,336	85,841	96,690	96,690	96,690	96,690
32405 SENIOR PROGRAMS	49,674	59,199	47,403	58,096	57,846	57,846	57,846
32406 SENIOR FOOD CONCESSI	76,547	131,181	87,001	108,247	108,247	108,247	108,247
Total Cost Centers	\$887,013	\$1,051,260	\$967,145	\$1,050,581	\$1,043,831	\$1,043,831	\$1,043,831
FINANCING PLAN							
SENIOR TRIPS	112,615	118,000	75,000	87,000	87,000	87,000	87,000
SENIOR PROGRAMS	47,366	45,000	54,000	60,000	60,000	60,000	60,000
SR CENTER FUNDRAISING	7,474	5,000	5,000	6,000	6,000	6,000	6,000
SR CTR FOOD CONCESSION	91,836	113,000	96,000	113,000	113,000	113,000	113,000
SPECIAL NEEDS PROGRAMS	52,063	55,830	55,830	58,600	58,600	58,600	58,600
RECREATION PROGRAMS	400,769	440,000	475,000	500,975	500,975	500,975	500,975
SUMMER CAMP	141,078	173,365	185,000	212,600	212,600	212,600	212,600
FUND BALANCE APPLIED	33,812	101,065	21,315	12,406	5,656	5,656	5,656
Total Financing Plan	\$887,013	\$1,051,260	\$967,145	\$1,050,581	\$1,043,831	\$1,043,831	\$1,043,831

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: REC & SENIOR ACTIVITIES 3240

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
PERSONNEL SERVICES							
5101 REGULAR FULL TIME	0	0	63,837	68,071	68,071	68,071	68,071
5102 PART TIME PERSONNEL	143,601	209,791	233,500	241,754	241,754	241,754	241,754
5103 SEASONAL PERSONNEL	144,782	170,635	162,500	168,872	168,872	168,872	168,872
5104 OVERTIME PAY	50	0	0	0	0	0	0
5110 REGULAR PART TIME	0	21,076	18,500	21,498	21,498	21,498	21,498
5151 SOCIAL SECURITY	22,067	30,718	36,593	38,266	38,266	38,266	38,266
5154 UNEMPLOYMENT COMPENS	188	0	0	0	0	0	0
Total Personnel Services	\$310,688	\$432,220	\$514,930	\$538,461	\$538,461	\$538,461	\$538,461
OPERATING EXPENSES							
5201 POSTAGE/PRINT/ADVERT	18,140	21,300	20,500	20,230	20,230	20,230	20,230
5210 PROFESS DEVELOP/TRAI	3,033	2,280	2,650	3,150	3,150	3,150	3,150
5220 UTILITIES/FUEL/MILEA	23,754	21,600	21,000	20,500	20,500	20,500	20,500
5230 PYMNTS/CONTRIBUTIONS	37,534	90,953	19,300	20,900	20,900	20,900	20,900
5260 REPAIRS & MAINT-FAC/	6,458	12,415	11,000	10,715	10,715	10,715	10,715
5261 SOFTWARE MAINT FEES	10,362	10,542	11,142	5,800	5,800	5,800	5,800
5281 OCCUPATIONAL HEALTH	511	2,300	2,250	2,150	2,150	2,150	2,150
5290 PROFESS/TECHNICAL SE	368,509	321,100	267,500	309,675	309,675	309,675	309,675
5300 MATERIALS & SUPPLIES	99,993	136,300	95,873	118,000	112,000	112,000	112,000
5310 VEHICLE OPER/MAINT	39	250	250	250	250	250	250
5400 EQUIP/MACHINRY& FURN	7,992	0	750	750	0	0	0
Total Operating Expenses	\$576,325	\$619,040	\$452,215	\$512,120	\$505,370	\$505,370	\$505,370
GRAND TOTAL	\$887,013	\$1,051,260	\$967,145	\$1,050,581	\$1,043,831	\$1,043,831	\$1,043,831

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: PARKS & RECREATION
FUNCTION: REC & SENIOR ACTIVITIES 3240

	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

FULL TIME EMPLOYEE (FTE) ANALYSIS						

REC SUPER MARKETING/EVENT	0.00	0.25	0.25	0.25	0.25	0.25
PROGRAM SUPER SR CENTER	0.00	0.25	0.25	0.25	0.25	0.25
PROGRAM SUPER REC	0.00	0.75	0.75	0.75	0.75	0.75

Total FTE Personnel	0.00	1.25	1.25	1.25	1.25	1.25

FTE SALARIES & WAGES						

REC SUPER MARKETING/EVENT	0	12,608	12,860	12,860	12,860	12,860
PROGRAM SUPER SR CENTER	0	8,570	12,552	12,552	12,552	12,552
PROGRAM SUPER REC	0	42,659	42,659	42,659	42,659	42,659

Total FTE Salaries & Wages	\$0	\$63,837	\$68,071	\$68,071	\$68,071	\$68,071

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

RECREATION & SENIOR ACTIVITIES REVENUES: #3240

Senior Programs - represents revenue from programs at the Senior Center.

Senior Trips - represents revenue from trips at the Senior Center.

Recreation Programs - represents revenue from recreation programs for the general public.

Special Needs Programs - represents revenue from recreation programs designed for people with special needs.

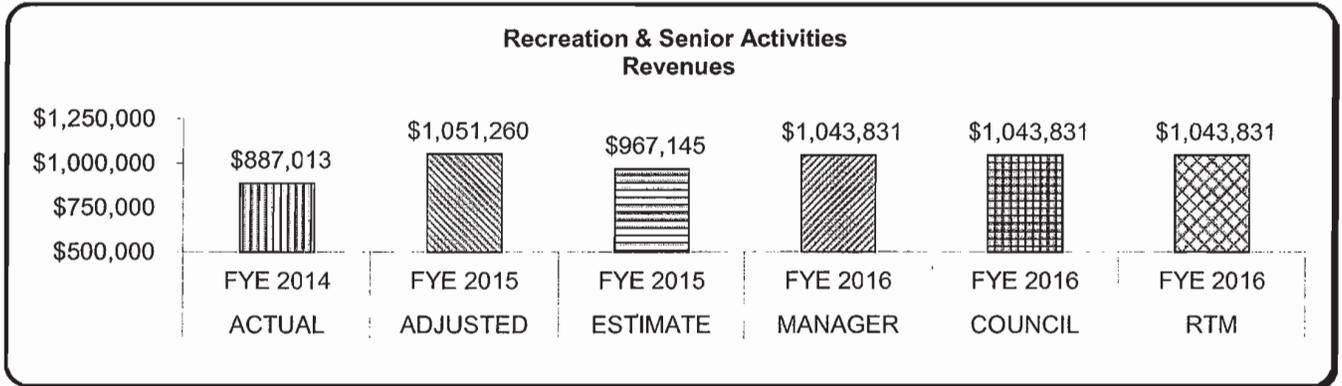
Summer Camp - represents revenue from summer camp programs.

Fundraising - represents revenue received from fund raising efforts.

Senior Center Food Concession - represents revenue received from the concession stand at the Senior Center.

Fund Balance Applied - represents that amount of unassigned Fund Balance in the Recreation & Senior Activities Fund to be used to fund the budget for the next fiscal year.

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
4672A Senior Trips	\$ 112,615	\$ 118,000	\$ 75,000	\$ 87,000	\$ 87,000	\$ 87,000
4672B Senior Programs	\$ 47,366	\$ 45,000	\$ 54,000	\$ 60,000	\$ 60,000	\$ 60,000
4672C Fundraising	\$ 7,474	\$ 5,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ 6,000
4672D Senior Center Food Concessi	\$ 91,836	\$ 113,000	\$ 96,000	\$ 113,000	\$ 113,000	\$ 113,000
4684A Special Needs Programs	\$ 52,063	\$ 55,830	\$ 55,830	\$ 58,600	\$ 58,600	\$ 58,600
4684B Recreation Programs	\$ 400,769	\$ 440,000	\$ 475,000	\$ 500,975	\$ 500,975	\$ 500,975
4685A Summer Camp	\$ 141,078	\$ 173,365	\$ 185,000	\$ 212,600	\$ 212,600	\$ 212,600
4999 Fund Balance Applied	\$ 33,812	\$ 101,065	\$ 21,315	\$ 5,656	\$ 5,656	\$ 5,656
Total	\$ 887,013	\$ 1,051,260	\$ 967,145	\$ 1,043,831	\$ 1,043,831	\$ 1,043,831



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT:

Parks & Recreation

FUNCTION: Recreation & Senior Activities Fund 3240

CC1– Recreation Programs

- Offer an array of programs to meet the recreational, fitness, social, expressive and cultural needs of the community.
- Implement youth sports programs in a manner consistent with a recreational/instructional philosophy.
- Ensure program quality and safety through effective training and supervision of staff and volunteers and completion of comprehensive program evaluations.
- Improve community health and wellness.

CC2– Summer Camp

- Staff three summer playground sites at various elementary schools throughout Groton to provide a high-quality, safe, healthy and affordable play environment for children ages 5-13.
- Provide a therapeutic camping experience for children ages 6-13.
- Provide a pre-school camp experience for children ages 3-5.
- Provide a camp experience for teens.

CC3– Special Needs Programs

- Offer an array of programs to meet the unique recreational, fitness, social, expressive and cultural needs of citizens with special needs.
- Coordinate leisure services for citizens with special needs.

CC4– Senior Trips

- Provide a variety of day and overnight trips to meet the interests of participants.
- Offer trips in conjunction with other senior centers to increase trip opportunities.

CC5– Senior Programs

- Provide a variety of fitness programs to meet the varied level of physical needs of seniors.

CC6 – Food Concession

- Offer affordable, healthy food choices to seniors.
- Promote the Snack Bar as an inexpensive, pleasurable nutrition source and meet the increasing demand for this program.



"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON

FUNCTION SUMMARY

Function: Connecticard 3310

Department: Library

FUNCTION DESCRIPTION:

This fund provides for the disbursement of state aid received by the Town through its participation in the Connecticard program. Connecticard allows residents of any town in the state to use their library cards to borrow materials from any participating library. Funds received can be used for general library purposes only.

Connecticard funds are used to pay for maintenance fees for the integrated library system which is shared by Waterford, Mystic & Noank, Bill Memorial and Groton libraries. Funding for annual maintenance fees for other software applications used by the public are included.

These funds also support the Public Computer Learning Center, which provides hands-on training for the public and for library staff.

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Library

FUNCTION: Connecticutcard 3310

	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 49,167	\$ 47,978	\$ 45,433	\$ 46,366	(3.4%)

HIGHLIGHTS:

- The overall decrease in this budget is \$1,612 or 3.4%. Personnel Services are \$0 increase/decrease. Operating Expenses are down \$1,612.
- Connecticutcard funding from the State is expected to continue to be funded at the FYE 2015 level \$32,000.
- 5102 - Part Time Personal (unchanged). The request includes funding for an Office Clerk 19.5 hours per week who provides one-on-one assistance during open computer times in the lab.
- 5261 - Software Maintenance Fees went up \$2,048. The increase is mainly attributable to higher software costs for antivirus software for the public computers and DeepFreeze (computer restore software used on public computers).
- 5290 - Professional/Technical Services up \$840. Printer server maintenance contracts were moved to this account.
- 5318 - Computer Replacement Fee (unchanged).
- 5400 - Equipment, Machinery & Furniture (unchanged). These funds will be used to replace and renovate worn furnishings.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$86,226	\$74,293	\$33,500	\$46,366	\$61,427	132.5%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: LIBRARY
FUNCTION: CONNECTICARD 3310

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Personnel Services	10,774	13,645	13,645	13,645	13,645	13,645	13,645
Operating Expenses	38,393	34,333	31,788	38,221	32,721	32,721	32,721
Total Appropriation	\$49,167	\$47,978	\$45,433	\$51,866	\$46,366	\$46,366	\$46,366
COST CENTERS							
33100 CONNECTICARD	49,167	47,978	45,433	51,866	46,366	46,366	46,366
Total Cost Centers	\$49,167	\$47,978	\$45,433	\$51,866	\$46,366	\$46,366	\$46,366
FINANCING PLAN							
INTEREST INCOME	343	415	300	300	300	300	300
STATE GRANTS	422	1,200	1,200	1,200	1,200	1,200	1,200
CONNECTICARD GRANT	28,565	32,000	32,000	32,000	32,000	32,000	32,000
FUND BALANCE APPLIED	19,837	14,363	11,933	18,366	12,866	12,866	12,866
Total Financing Plan	\$49,167	\$47,978	\$45,433	\$51,866	\$46,366	\$46,366	\$46,366

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: LIBRARY
FUNCTION: CONNECTICARD 3310

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
PERSONNEL SERVICES							
5102 PART TIME PERSONNEL	10,008	12,675	12,675	12,675	12,675	12,675	12,675
5151 SOCIAL SECURITY	766	970	970	970	970	970	970
Total Personnel Services	\$10,774	\$13,645	\$13,645	\$13,645	\$13,645	\$13,645	\$13,645
OPERATING EXPENSES							
5260 REPAIRS & MAINT-FAC/	2,968	0	0	0	0	0	0
5261 SOFTWARE MAINT FEES	32,780	26,625	23,240	28,673	28,673	28,673	28,673
5290 PROFESS/TECHNICAL SE	0	0	840	840	840	840	840
5318 COMPUTER REPLMNT FEE	810	1,208	1,208	1,208	1,208	1,208	1,208
5400 EQUIP/MACHINRY& FURN	494	2,000	2,000	2,000	2,000	2,000	2,000
5410 COMPUTER EQUIPMENT	1,341	4,500	4,500	5,500	0	0	0
Total Operating Expenses	\$38,393	\$34,333	\$31,788	\$38,221	\$32,721	\$32,721	\$32,721
GRAND TOTAL	\$49,167	\$47,978	\$45,433	\$51,866	\$46,366	\$46,366	\$46,366

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

CONNECTICARD FUND REVENUES: #3310

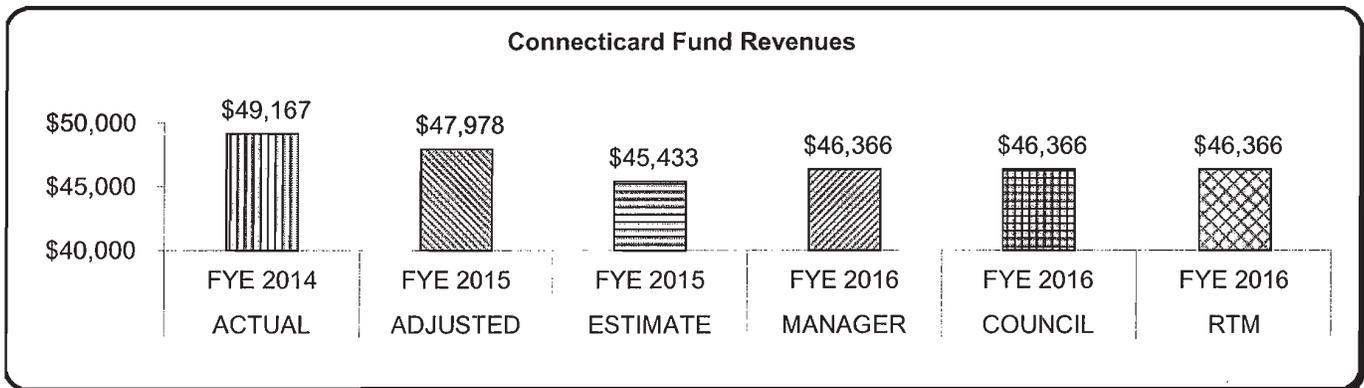
Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

State Grants - Each public library shall be eligible to receive a state grant of \$1,200 providing the requirements of CGS 11-24b are met.

Connecticard - a Grant which reimburses the Library for services rendered to nonresidents. This grant may be used for general library purposes and no portion of the money shall revert to the General Fund.

Fund Balance Applied - represents that amount of unassigned Fund Balance in the Connecticard Fund to be used to fund the budget for the fiscal year.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 343	\$ 415	\$ 300	\$ 300	\$ 300	\$ 300
4507 State Grants	\$ 422	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
4745 Connecticard Grant	\$ 28,565	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
4999 Fund Balance Applied	\$ 19,837	\$ 14,363	\$ 11,933	\$ 12,866	\$ 12,866	\$ 12,866
Total	\$ 49,167	\$ 47,978	\$ 45,433	\$ 46,366	\$ 46,366	\$ 46,366





"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Other Funds			FUNCTION: Groton Sewer District 4010		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 1,170,804	\$ 848,896	\$ 848,846	\$ 835,450	(1.6%)

HIGHLIGHTS:

- The overall decrease in this budget is \$13,446 or 1.6%.
- The purpose of this Fund is to finance the Town of Groton Sewer District, which pays the principal and interest on sewer bonds. The principal source of revenue is the Sewer District Tax. The requested allocation is based on a Grand List (excluding motor vehicles) of \$2,451,552,472 and a 98.6% collection rate.
- The proposed mill rate is maintained at 0.25 mills in FYE 2016.
- A fund balance for this fund has been maintained in an effort to minimize the impact on the mill rate for repaying the State's Clean Water Loan of \$12.9 million starting in FYE 2011 and over a twenty year period.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$1,075,863	\$897,275	\$635,450	\$835,450	\$697,275	83.5%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: FINANCE
FUNCTION: GROTON SEWER DISTRICT 4010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	1,170,803	848,896	848,846	835,450	835,450	835,450	835,450
Total Appropriation	\$1,170,803	\$848,896	\$848,846	\$835,450	\$835,450	\$835,450	\$835,450

COST CENTERS -----							
40100 OPERATING EXPENSE	362,994	53,334	53,284	52,135	52,135	52,135	52,135
40101 DEBT SERVICE	807,809	795,562	795,562	783,315	783,315	783,315	783,315
Total Cost Centers	\$1,170,803	\$848,896	\$848,846	\$835,450	\$835,450	\$835,450	\$835,450

FINANCING PLAN -----							
CURRENT TAXES	603,640	595,955	608,500	611,015	611,015	611,015	611,015
INTEREST & LIEN FEES	11,128	12,000	9,950	9,950	9,950	9,950	9,950
PRIOR YEAR TAXES	8,062	9,000	7,530	7,530	7,530	7,530	7,530
INTEREST INCOME	1,690	1,915	1,940	1,940	1,940	1,940	1,940
PILOT:ENTERPRISE ZONE	28	8	20	0	0	0	0
PILOT:STATE/TAX EXEMPTS	39	18	17	15	15	15	15
SEWER ASSESSMENTS	7,999	5,000	42,301	5,000	5,000	5,000	5,000
FUND BALANCE APPLIED	538,217	225,000	178,588	200,000	200,000	200,000	200,000
Total Financing Plan	\$1,170,803	\$848,896	\$848,846	\$835,450	\$835,450	\$835,450	\$835,450

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: FINANCE
FUNCTION: GROTON SEWER DISTRICT 4010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5201 POSTAGE/PRINT/ADVERT	7,476	8,500	8,500	6,117	6,117	6,117	6,117
5230 PYMNTS/CONTRIBUTIONS	355,408	44,534	44,534	44,534	44,534	44,534	44,534
5290 PROFESS/TECHNICAL SE	110	150	250	780	780	780	780
5300 MATERIALS & SUPPLIES	0	150	0	704	704	704	704
5450 DEBT SERVICE	807,809	795,562	795,562	783,315	783,315	783,315	783,315
	-----	-----	-----	-----	-----	-----	-----
Total Operating Expenses	\$1,170,803	\$848,896	\$848,846	\$835,450	\$835,450	\$835,450	\$835,450
GRAND TOTAL	\$1,170,803	\$848,896	\$848,846	\$835,450	\$835,450	\$835,450	\$835,450

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

SEWER DISTRICT FUND REVENUES: #4010

Current Taxes - The current levy for FYE 2016 is based on all taxable property in the Town (excluding the political sub-division of the City) as of October 1, 2014, after adjustments by the Board of Assessment Appeals. The amount to be raised by taxes is calculated by taking the proposed budget appropriations for FYE 2016 less estimated receipts from non-tax resources. The Grand List pertaining to the Sewer District increased 0.4%. The proposed mill rate for FYE 2016 will be maintained at 0.25 mills.

Interest & Liens - represents the interest rate of 1.5% per month that is applied on delinquent taxes as well as a \$24.00 lien fee on any property that has a lien placed on it.

Prior Year Taxes - represents the anticipated collection of delinquent taxes.

Interest Income - reflects the income earned from temporary investments made when funds in a given period exceed the immediate disbursement needs of the Fund.

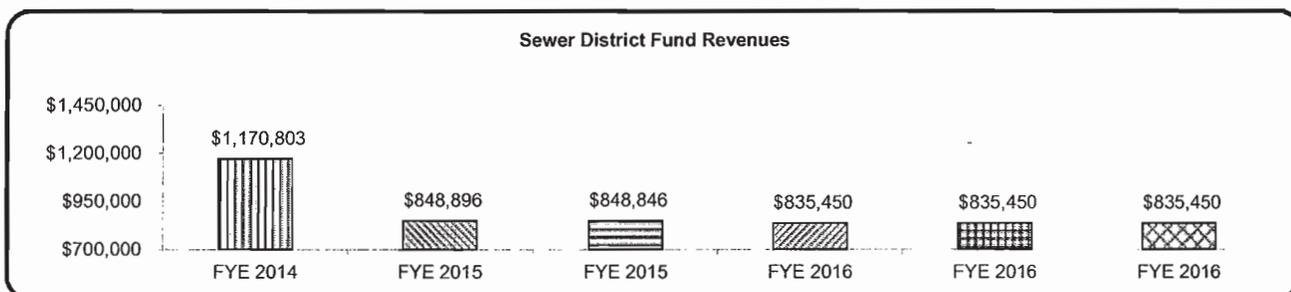
PILOT: Enterprise Zone - represents the reimbursement amount that the State provides due to the Town's participation in the Connecticut Enterprise Zone Program as a defense dependent community. The Program is a state/local partnership that targets firms that move to or expand in the designated zone. This state revenue represents 40% of the taxes due on the property with another 20% paid by the taxpayers and the remaining 40% abated by the Town for a five year period. An amount is appropriated state-wide and then allocated to those municipalities participating in this exemption program. The 2014 grand list does not include any Enterprise zone exemptions.

PILOT: State & Tax Exempts - represents the reimbursement from the state for exemptions due to veteran's exemptions, circuit breaker program, totally disabled and elderly freeze programs.

Sewer Assessments - represents a formula developed by the Water Pollution Control Authority to recover costs incurred for the various sewer projects. A calculation that includes a connection charge, land value, front footage and area determine a sewer benefit assessment.

Fund Balance Applied - represents that amount of unassigned Fund Balance in the Sewer District Fund to be used to fund the budget for the next fiscal year.

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
4110 Current Taxes	\$ 603,640	\$ 595,955	\$ 608,500	\$ 611,015	\$ 611,015	\$ 611,015
4113 Interest & Lien Fees	\$ 11,128	\$ 12,000	\$ 9,950	\$ 9,950	\$ 9,950	\$ 9,950
4114 Prior Year Taxes	\$ 8,062	\$ 9,000	\$ 7,530	\$ 7,530	\$ 7,530	\$ 7,530
4412 Interest Income	\$ 1,690	\$ 1,915	\$ 1,940	\$ 1,940	\$ 1,940	\$ 1,940
4551 PILOT: Enterprise Zone	\$ 28	\$ 8	\$ 20	\$ 0	\$ 0	\$ 0
4553 PILOT: State & Tax Exempts	\$ 39	\$ 18	\$ 17	\$ 15	\$ 15	\$ 15
4747 Sewer Assessments	\$ 7,999	\$ 5,000	\$ 42,301	\$ 5,000	\$ 5,000	\$ 5,000
4999 Fund Balance Applied	\$ 538,217	\$ 225,000	\$ 178,588	\$ 200,000	\$ 200,000	\$ 200,000
Total	\$ 1,170,803	\$ 848,896	\$ 848,846	\$ 835,450	\$ 835,450	\$ 835,450



**TOWN OF GROTON
FYE 2016
Sewer Long Term Debt Payment Schedule**

FYE Maturity	Original Issue Amount	Date of Issue	Term of Issue (years)	Purpose of Issue	Principal Balance 07/01/14	FYE 2015 Principal Payment	FYE 2015 Interest Payment	FYE 2016 Principal Payment	FYE 2016 Interest Payment
2030	12,864,411.44	11/1/2009	20	Clean Water Funds	9,343,287.78	606,051.12	181,310.29	606,051.12	169,189.27
2030	114,143.22	11/1/2011	19	Clean Water Funds	97,310.88	6,312.12	1,888.34	6,312.12	1,762.10
Totals					9,440,598.66	612,363.24	183,198.63	612,363.24	170,951.37

Debt Service Payment FYE 2016 through FYE 2030

Function #40101-Sewer District			
FYE	Principal	Interest	FYE Total
2016	612,363.24	170,951.37	783,314.61
2017	612,363.24	158,704.10	771,067.34
2018	612,363.24	146,456.84	758,820.08
2019	612,363.24	134,209.58	746,572.82
2020	612,363.24	121,962.32	734,325.56
2021	612,363.24	109,715.06	722,078.30
2022	612,363.24	97,467.79	709,831.03
2023	612,363.24	85,220.53	697,583.77
2024	612,363.24	72,973.27	685,336.51
2025	612,363.24	60,726.01	673,089.25
2026	612,363.24	48,478.75	660,841.99
2027	612,363.24	36,231.48	648,594.72
2028	612,363.24	23,984.22	636,347.46
2029	612,363.24	11,736.96	624,100.20
2030	255,151.35	1,275.76	256,427.11



"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Town Manager

FUNCTION: Capital Reserve 5010

	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 2,419,000	\$ 2,910,000	\$ 2,910,000	\$ 4,452,400	53.0%

HIGHLIGHTS:

- This function includes funds to be appropriated for capital improvements.

- Payments From Other Funds - represents the contribution from:

General Fund (#10750)	\$2,723,400
Sewer Operating (#2020)	669,000
Total Contribution	\$3,392,400

- As noted below, the Estimated Fund Balance for FYE 2016 is \$1,328,760 and represents unexpended appropriations from the Sewer Operating Fund \$155,332 and the General Fund \$721,928.

Final Budget Result:

During budget deliberations, the Town Council reduced the general fund contribution by \$2,076,600. The RTM reduced it by another \$200,000.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$3,179,641	\$1,916,310	\$3,413,350	\$4,452,400	\$877,260	19.7%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: TOWN MANAGER
FUNCTION: CAPITAL RESERVE PROJECTS 5010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	2,419,000	2,910,000	2,910,000	6,729,000	6,729,000	4,652,400	4,452,400
Total Appropriation	\$2,419,000	\$2,910,000	\$2,910,000	\$6,729,000	\$6,729,000	\$4,652,400	\$4,452,400
----- COST CENTERS -----							
50105 FYE 2016 CIP	2,419,000	2,910,000	2,910,000	6,729,000	6,729,000	4,652,400	4,452,400
Total Cost Centers	\$2,419,000	\$2,910,000	\$2,910,000	\$6,729,000	\$6,729,000	\$4,652,400	\$4,452,400
----- FINANCING PLAN -----							
INTEREST INCOME	7,866	8,350	7,800	7,800	7,800	7,800	7,800
INTEREST INCOME-WPCF	3,990	4,400	3,150	3,150	3,150	3,150	3,150
STATE GRANTS	60	0	0	0	0	0	0
SCHOOL BLDG GRANTS	492,197	0	3,219	0	0	0	0
RECORDING INSTRUMENTS	12,855	10,000	10,000	10,000	10,000	10,000	10,000
PAYMENTS FROM OTHER FUNDS	2,600,000	2,020,000	2,074,000	5,669,000	5,669,000	5,669,000	3,392,400
FUND BALANCE APPLIED	0	867,250	811,831	1,039,050	1,039,050	0	1,039,050
Total Financing Plan	\$3,116,968	\$2,910,000	\$2,910,000	\$6,729,000	\$6,729,000	\$5,689,950	\$4,452,400

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: OTHER FUNDS
DEPARTMENT: TOWN MANAGER
FUNCTION: CAPITAL RESERVE PROJECTS 5010

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5460 RESERVE FUND/EQUIPME	2,419,000	2,910,000	2,910,000	6,729,000	6,729,000	4,652,400	4,452,400
Total Operating Expenses	\$2,419,000	\$2,910,000	\$2,910,000	\$6,729,000	\$6,729,000	\$4,652,400	\$4,452,400
GRAND TOTAL	\$2,419,000	\$2,910,000	\$2,910,000	\$6,729,000	\$6,729,000	\$4,652,400	\$4,452,400

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

CAPITAL RESERVE FUND REVENUES: #5010

Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

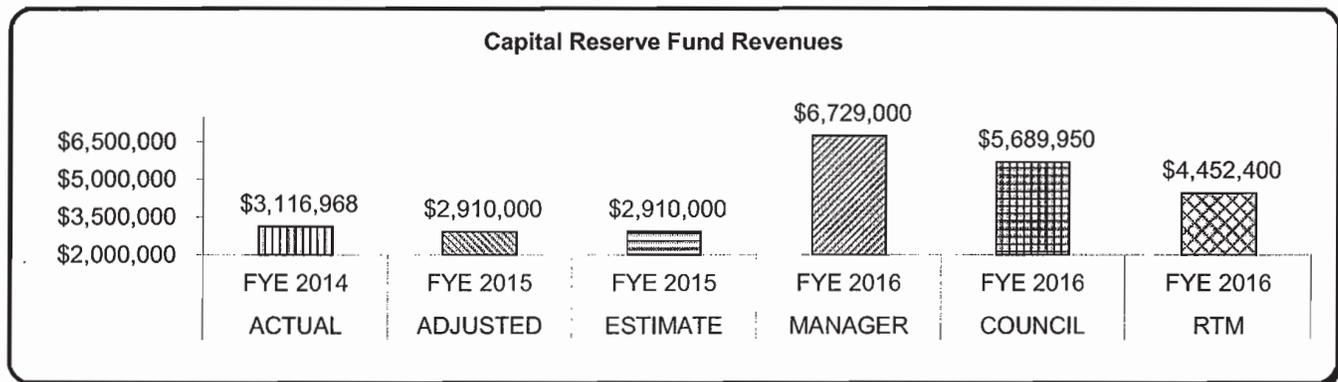
School Building Grants - represents the amount of reimbursement from the State on the principal of non-bonded school projects.

Recording Instruments - PA 05-228 instituted a \$30.00 fee for document recording effective 7/1/05. The Clerk retains \$4.00 of this, \$3.00 of which is to be used for local capital improvement projects.

Payments From Other Funds - represents the amount that Other Funds will contribute to the operation of this fund.

Fund Balance Applied - represents the amount of unassigned fund balance in the Capital Reserve Fund to be used to fund the budget for the fiscal year.

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
4412 Interest Income	\$ 7,866	\$ 8,350	\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800
4412A Interest Income - WPCF	\$ 3,990	\$ 4,400	\$ 3,150	\$ 3,150	\$ 3,150	\$ 3,150
4507 State Grants	\$ 60	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4540 School Building Grants	\$ 492,197	\$ 0	\$ 3,219	\$ 0	\$ 0	\$ 0
4610 Recording Instruments	\$ 12,855	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
4766 Payments from Other Funds	\$ 2,600,000	\$ 2,020,000	\$ 2,074,000	\$ 5,669,000	\$ 5,669,000	\$ 3,392,400
4999 Fund Balance Applied	\$ 0	\$ 867,250	\$ 811,831	\$ 1,039,050	\$ 0	\$ 1,039,050
Total	\$ 3,116,968	\$ 2,910,000	\$ 2,910,000	\$ 6,729,000	\$ 5,689,950	\$ 4,452,400



TOWN OF GROTON

FUNCTION SUMMARY

Function: Fleet Reserve 6040

Department: Public Works

FUNCTION DESCRIPTION:

The Fleet Reserve Fund is supported by user fees which cover the costs of vehicle purchases, maintenance and fuel. This fund is responsible for the management of the Town's fleet (rightsizing, replacing, rent/lease/purchase, remarketing), and the repair of its construction, operations and staff vehicles.

Town departments have object codes placed in their budgets (#5315 - lease fee; #5316 - parts; #5317 - fuel). The amounts budgeted in these line items are then transferred to the Fleet Reserve Fund. The costs and revenues associated with vehicle maintenance and fuel of Outside Agencies are captured in a special revenue fund.

The Fleet Reserve Fund "owns" each town vehicle or piece of equipment. Annual budget variances are minimized through management of the fund, bringing more stability, predictability and control to each department's operating budget.

GOALS:

- To maintain the integrity of the Town's fleet, by delivering reliable fleet services.
-

FUNCTION ACTIVITIES:

	<u>Actual FYE 2014</u>	<u>Estimate FYE 2015</u>	<u>Anticipated FYE 2016</u>
Vehicle Work Orders Processed	1,542	1,730	1,625
Preventative Maintenance Work Orders	384	435	392
Unscheduled Maintenance / Road Service Work Orders	1,158	1,295	1,301
Outside Agencies' Work Orders (included in above numbers)	306	345	250

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Public Works			FUNCTION: Fleet Reserve 6040		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 1,183,408	\$ 1,209,595	\$ 1,140,272	\$ 1,589,985	31.4%

HIGHLIGHTS:

- This function contains funds for fuel, maintenance, and vehicle replacement. Personnel and all other associated costs are contained in cost center 1035A and under function 1035, Public Works.
- For FYE 2016, the department is recommending 10 vehicles be replaced and one refurbishment for a cost of \$768,794. There are an additional 32 vehicles due for replacement, but are being deferred.
- The departmental contributions to this fund were maintained at 25% of the recommended amount. In an effort to replenish this Fund after several years of underfunding beginning in 2009, it is again proposed that a General Fund contribution of \$65,000 be made out of function 1077 to this Fund as was done last year. This amount represents approximately 8.5% of the recommended general fund vehicle replacement fees which with the 25% contribution in departmental accounts will bring contributions to 33.5% of the recommended amount.
- The maintenance fees assigned to each vehicle are based on actual maintenance costs which were incurred during the previous 3 years and then averaged for a 1 year period.
- Unleaded Fuel is budgeted at \$3.14 /gallon for FYE 2016 compared to \$3.38/gallon for FYE 2015. Diesel fuel is budgeted at \$3.15/gallon for FYE 2016 compared to \$3.35/gallon for FYE 2015.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$926,782	\$966,713	\$1,158,762	\$1,589,985	\$535,490	33.7%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: FLEET RESERVE 6040

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	1,183,407	1,209,595	1,140,272	1,750,985	1,589,985	1,589,985	1,589,985
Total Appropriation	\$1,183,407	\$1,209,595	\$1,140,272	\$1,750,985	\$1,589,985	\$1,589,985	\$1,589,985
----- COST CENTERS -----							
60400 VEHICLE REPLACEMENT	417,828	353,765	306,765	933,559	772,559	772,559	772,559
60401 VEHICLE MAINTENANCE	365,306	419,050	400,130	398,632	398,632	398,632	398,632
60402 VEHICLE FUEL	400,273	436,780	433,377	418,794	418,794	418,794	418,794
Total Cost Centers	\$1,183,407	\$1,209,595	\$1,140,272	\$1,750,985	\$1,589,985	\$1,589,985	\$1,589,985
----- FINANCING PLAN -----							
INTEREST INCOME	1,964	2,300	1,915	1,915	1,915	1,915	1,915
SALE OF FIXED ASSETS	16,852	10,000	6,601	9,000	9,000	9,000	9,000
MISC-UNCLASSIFIED	3,674	0	0	0	0	0	0
PAYMENTS FROM OTHER FUNDS	1,294,972	1,236,687	1,236,687	1,147,847	1,147,847	1,147,847	1,147,847
FUND BALANCE APPLIED	0	0	0	592,223	431,223	431,223	431,223
Total Financing Plan	\$1,317,462	\$1,248,987	\$1,245,203	\$1,750,985	\$1,589,985	\$1,589,985	\$1,589,985

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: INTERNAL SERVICE FUND
DEPARTMENT: PUBLIC WORKS
FUNCTION: FLEET RESERVE 6040

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5201 POSTAGE/PRINT/ADVERT	0	200	200	200	200	200	200
5220 UTILITIES/FUEL/MILEA	400,273	436,780	433,377	418,794	418,794	418,794	418,794
5260 REPAIRS & MAINT-FAC/	68,688	41,620	38,600	43,770	43,770	43,770	43,770
5290 PROFESS/TECHNICAL SE	538	3,565	3,565	3,565	3,565	3,565	3,565
5300 MATERIALS & SUPPLIES	466	0	0	0	0	0	0
5310 VEHICLE OPER/MAINT	296,152	377,430	361,530	354,862	354,862	354,862	354,862
5400 EQUIP/MACHINRY& FURN	592	0	0	0	0	0	0
5420 VEHICLES	416,698	350,000	303,000	929,794	768,794	768,794	768,794

Total Operating Expenses	\$1,183,407	\$1,209,595	\$1,140,272	\$1,750,985	\$1,589,985	\$1,589,985	\$1,589,985

GRAND TOTAL	\$1,183,407	\$1,209,595	\$1,140,272	\$1,750,985	\$1,589,985	\$1,589,985	\$1,589,985

FYE 2016 Fleet Fund - Programmed Vehicle Replacement Schedule

	Adjusted Replacement Price	Department	Year	Make	Model	In Service	Years in Service	Years Past Due	
\$2,354,672	\$35,000	Parks & Rec Golf Course	2004	TORO	3250D tee/green mower	2005	11	0	Total vehicles & equipment due/overdue for replacement
	\$27,000	PW Rds & Sts 412-GRO	2006	FORD	Escape Hybrid	2006	10	-2	
	\$57,000	Parks & Rec Golf Course	2004	TORO	5400D fairway mower	2005	11	0	
	\$110,000	* PW Rds & Sts 351-GRO	2008	INTL	7400 5-yd plow truck				
	\$26,335	Emerg Comm 098-GRO	2003	CHEVY	BLAZER	2003	13	-1	
	\$28,000	Police Admin 837-PSL	2001	FORD	CR VIC	2001	15	-3	
	\$28,000	Police Admin 944-SEM	2003	FORD	CR VIC	2003	13	-1	
	\$26,000	Police Admin 875-SVS	2003	FORD	CR VIC	2004	12	0	
	\$26,500	Police Admin 317-SFV	2003	FORD	CR VIC	2004	12	0	
	\$35,417	Police Patrol 93-GRO	1995	CHEVY	VAN	1996	20	0	
	\$28,000	Police Patrol 761-PSL	2001	FORD	CR VIC	2001	15	-3	
	\$24,000	PW Engr 139-GRO	2000	FORD	E150	2000	16	-4	
	\$24,000	PW Facilities 104-GRO	2001	FORD	E150	2001	15	-3	
	\$24,000	PW Facilities 107-GRO	2001	FORD	E150	2001	15	-3	
	\$245,000	PW Rds & Sts 163-GRO	2002	FREIGHT	BROOMBEAR	2002	14	-4	
	\$165,000	PW Rds & Sts Excavator	1987	J Deere	690D	2004	12	-2	
	\$215,000	PW Rds & Sts 166-GRO	2006	SCHWARZE	A8000	2006	10	0	
	\$26,206	PW Solid Waste 229-GRO	2005	FORD	F250	2004	12	0	
	\$27,000	OPDS-Cmt Dev 228-GRO	2003	CHEVY	BLAZER	2003	13	-1	
	\$26,000	Recreation 78-GRO	2003	CHEVY	VENTURE	2003	13	-1	
	\$18,000	Parks & Rec 119-GRO	1994	CHEVY	S-10	1994	22	-10	
	\$21,000	Parks & Rec Parks	2004	TORO	325D - Mower	2004	12	-2	
	\$41,420	Parks & Rec Parks 112-GRO	2001	FORD	F550	2001	15	0	
	\$34,000	Parks & Rec Golf Course	2003	TORO	1250 - Sprayer	2004	12	-2	
	\$22,000	Parks & Rec Golf Course	2001	Cushman	Truckster	2002	14	-2	
	\$83,000	Parks & Rec Golf Course	2004	TORO	580	2005	11	-1	
	\$20,000	Parks & Rec Golf Course	2009	JDEERE	1200	2010	6	0	
\$33,000	Parks & Rec Golf Course	2006	TORO	2000	2007	9	-1		
\$35,000	Parks & Rec Golf Course	2006	TORO	3250D	2007	9	-1		
\$24,000	PW WPCF 142-GRO	1999	CHEVY	S-10	2000	16	-4		
\$25,000	PW WPCF 40-GRO	2002	FORD	F-250	2003	13	-1		
\$26,000	PW Fleet 419-GRO	2003	FORD	F150	2003	13	-1		
\$768,794	\$68,000	Parks & Rec SRC 40732	2008	FORD	E350 Senior mini-bus	2008	8	0	Vehicles to be replaced
	\$195,000	PW Rds & Sts 57-GRO	2000	INTL	4900 5-YD Plow Truck	2000	16	-1	
	\$37,500	Police Patrol 11-GRO	2011	FORD	CR VIC Patrol Car	2012	4	0	
	\$25,000	Parks & Rec 118-GRO	2002	FORD	F-250 pick up	2003	13	-1	
	\$28,000	Police Detectives 328-SFV	2003	FORD	CR VIC detective car	2003	13	-1	
	\$27,000	PW Rds & Sts 156-GRO	2006	FORD	Escape Hybrid	2006	10	-2	
	\$165,794	PW Rds & Sts 158-GRO	2001	VOLVO	L70D loader	2001	15	0	
	\$37,500	Police Patrol 20-GRO	2006	FORD	CR VIC patrol car	2006	10	-2	
	\$110,000	* PW Rds & Sts 418-GRO	2003	Sterling	L-7500 5-yd plow truck				
	\$45,000	PW WPCF 41-GRO	2002	FORD	F-250 pick up	2003	13	-1	
\$30,000	Parks & Rec Golf Course	2003	TORO	1250 Sprayer	2003	13	-3		

* REFURBISHMENT: FOR CHASSIS ONLY

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

FLEET RESERVE FUND REVENUES: #6040

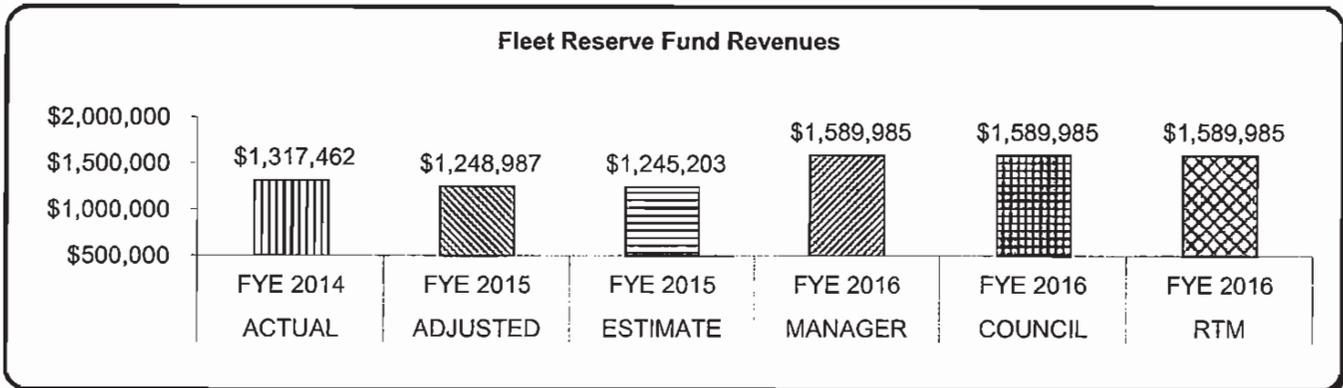
Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

Sale of Fixed Assets - represents revenues generated from the sale of obsolete equipment.

Payments From Other Funds - represents the amount that Other Funds will contribute to the operation of this fund.

Fund Balance Applied - represents the amount of unassigned fund balance in the Fleet Reserve Fund to be used to fund the budget for the fiscal year.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 1,964	\$ 2,300	\$ 1,915	\$ 1,915	\$ 1,915	\$ 1,915
4615 Fuel-Other Agencies	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4731 Sale of Fixed Assets	\$ 16,852	\$ 10,000	\$ 6,601	\$ 9,000	\$ 9,000	\$ 9,000
4733 Misc. - Unclassified	\$ 3,674	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4766 Payments from Other Funds	\$ 1,294,972	\$ 1,236,687	\$ 1,236,687	\$ 1,147,847	\$ 1,147,847	\$ 1,147,847
4999 Fund Balance Applied	\$ 0	\$ 0	\$ 0	\$ 431,223	\$ 431,223	\$ 431,223
Total	\$ 1,317,462	\$ 1,248,987	\$ 1,245,203	\$ 1,589,985	\$ 1,589,985	\$ 1,589,985



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Public Works
FUNCTION: Fleet Reserve Fund 6040

CC0 – Vehicle Replacement

- Ensures adequate funding for future vehicle purchases. All vehicles and equipment purchases associated with the Fleet Reserve over \$5,000 are funded from this cost center.

CC1– Vehicle Maintenance

- This cost center is used to record the annual maintenance cost (parts and outside services) assigned to the user departments of the fleet assets.

CC2 – Vehicle Fuel

- Manages and records the annual fuel cost of vehicles assigned to the user department of the fleet assets.



"SUBMARINE CAPITAL OF THE WORLD"

TOWN OF GROTON

FUNCTION SUMMARY

Function: Computer Replacement Fund 6050 Department: Information Technology

FUNCTION DESCRIPTION:

The Computer Replacement Fund was established to fund the repair and replacement of all personal computers and printers used in the Town of Groton. By anticipating the future repair and replacement cost of the computers and printers, and ensuring funds are on hand to replace them at the end of their life cycle, large budget variances will be eliminated bringing more stability, predictability and control to each department's function operating budget.

Recurring analysis is done of CPU-intensive, storage, memory and user activities are taken into consideration for replacement allowing allow users to take advantage of software upgrades, new features and increased productivity. The current market has allowed us to continually increase the quality of the PCs purchased.

FUNCTION ACTIVITIES:

Activity	<u>Actual FYE 2014</u>	<u>Estimated FYE 2015</u>	<u>Anticipated FYE 2016</u>
Number of PC's in Fund	382	387	388
PC's Scheduled for Replacement	32	48	57
PC's Replaced	32	48	57
Fire Dept. MDT's Replaced	0	27	2
% of Scheduled Replacements Completed	100%	100%	100%
Number of Printers in Fund	80	82	82
Printers Scheduled for Replacement	11	12	3
Printers Replaced	11	12	3
% of Scheduled Replacements Completed	100%	100%	100%
Printers per Employee	.30	.30	.30

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Administrative Services			FUNCTION: Computer Replacement 6050		
	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 55,356	\$ 146,140	\$ 143,140	\$ 125,320	(14.2%)

HIGHLIGHTS:

- The overall decrease in this budget is \$20,820 or 14.2%. The decrease is due to the computer hardware replacement schedule.
- This account contains expenditures from the computer replacement fund which are listed below under Equipment Purchases.
- The Town's current servers will be upgraded to the latest operating system since Windows Server 2003 support ends in 2015.
- Planning to replace the current router and firewall with a Next-Gen Firewall and router in one device. The new generations of firewalls can dive deep into applications and encrypted traffic to make sure the data coming in is appropriate and harmless. The current devices will be at their end-of-life within the next year.
- The GMTV NewTek video editing system is scheduled for replacement. The library uses the NewTek non-linear editing system to produce almost all GMTV programs; convert video files for airing on GMTV's server and the town's website. The library's current NewTek was purchased in 2003. NewTek has since moved to a new platform (Tricaster) and is no longer supporting the 2003 version. The NewTek non-linear editing system is one of the essential computer systems for the operation of GMTV.
- The annual maintenance fee for Poquonnock Bridge Fire Department server is in account 5290.
- It should be noted that a number of fire departments, EMS and ambulances contribute to the fund to cover the costs of MDT's communication and other services.

Final Budget Result:

During budget deliberations, no changes were made.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$504,045	\$440,129	\$72,361	\$125,320	\$387,170	309.0%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

PURCHASES:

Computers		Software Licenses	
PC's	57@	\$600	Server Operating Upgrade 11@ \$700
Fire MDT Laptops	2@	\$3,850	Hardware
Police MDT Systems	4@	\$6,000	Fire MDT Communication \$600
NewTek Video Editing	1@	\$14,000	Router/Firewall Replacement \$29,000
Printers		PBFD Servers Annual Maint -	
Laser (networked)	3@	\$1,300	\$420

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: INFORMATION TECHNOLOGY
FUNCTION: COMPUTER REPLACEMENT 6050

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
APPROPRIATION							
Operating Expenses	55,356	146,140	143,140	125,320	125,320	125,320	125,320
Total Appropriation	\$55,356	\$146,140	\$143,140	\$125,320	\$125,320	\$125,320	\$125,320
COST CENTERS							
60500 COMPUTER REPLACEMENT	32,600	30,000	30,000	108,700	108,700	108,700	108,700
60501 PRINTER REPLACEMENT	14,939	10,750	10,750	3,900	3,900	3,900	3,900
60502 SOFTWARE LICENSES	6,890	6,890	6,890	1,020	1,020	1,020	1,020
60504 MAINTENANCE	927	4,000	1,000	4,000	4,000	4,000	4,000
60505 OTHER AGENCIES - MDT	0	94,500	94,500	7,700	7,700	7,700	7,700
Total Cost Centers	\$55,356	\$146,140	\$143,140	\$125,320	\$125,320	\$125,320	\$125,320
FINANCING PLAN							
INTEREST INCOME	721	770	650	650	650	650	650
OTHER AGENCIES	899	1,635	1,635	1,500	1,500	1,500	1,500
OUTSIDE AGENCIES - MDT	6,727	6,470	6,470	600	600	600	600
PAYMENTS FROM OTHER FUNDS	70,107	70,469	70,469	69,611	69,611	69,611	69,611
FUND BALANCE APPLIED	0	66,796	63,916	52,959	52,959	52,959	52,959
Total Financing Plan	\$78,454	\$146,140	\$143,140	\$125,320	\$125,320	\$125,320	\$125,320

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: SPEC REV FUNDS-OTHER
DEPARTMENT: INFORMATION TECHNOLOGY
FUNCTION: COMPUTER REPLACEMENT 6050

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016

OPERATING EXPENSES							

5220 UTILITIES/FUEL/MILEA	600	600	600	600	600	600	600
5260 REPAIRS & MAINT-FAC/	927	4,000	1,000	4,000	4,000	4,000	4,000
5261 SOFTWARE MAINT FEES	5,870	5,870	5,870	0	0	0	0
5290 PROFESS/TECHNICAL SE	420	420	420	420	420	420	420
5410 COMPUTER EQUIPMENT	47,539	135,250	135,250	120,300	120,300	120,300	120,300

Total Operating Expenses	\$55,356	\$146,140	\$143,140	\$125,320	\$125,320	\$125,320	\$125,320
GRAND TOTAL	\$55,356	\$146,140	\$143,140	\$125,320	\$125,320	\$125,320	\$125,320

**TOWN OF GROTON, CT
FYE 2016 BUDGET**

COMPUTER REPLACEMENT FUND REVENUES: #6050

Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

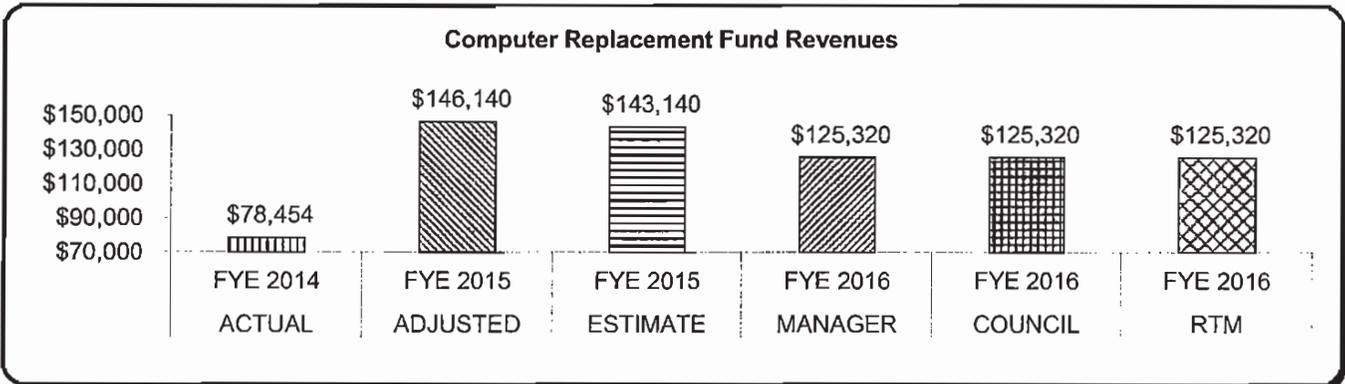
Other Agencies - represents the amount received from the Poquonnock Bridge Fire District which participates in this fund.

Other Agencies - MDT - represents the amount received from outside agencies for purchases of mobile data terminals.

Payments From Other Funds - represents the amount that Other Funds will contribute to the operation of this fund.

Fund Balance Applied - represents the amount of unassigned fund balance in the Computer Replacement Fund to be used to fund the budget for the fiscal year.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 721	\$ 770	\$ 650	\$ 650	\$ 650	\$ 650
4625 Other Agencies	\$ 899	\$ 1,635	\$ 1,635	\$ 1,500	\$ 1,500	\$ 1,500
4625A Outside Agencies - MDT	\$ 6,727	\$ 6,470	\$ 6,470	\$ 600	\$ 600	\$ 600
4766 Payments from Other Funds	\$ 70,107	\$ 70,469	\$ 70,469	\$ 69,611	\$ 69,611	\$ 69,611
4999 Fund Balance Applied	\$ 0	\$ 66,796	\$ 63,916	\$ 52,959	\$ 52,959	\$ 52,959
Total	\$ 78,454	\$ 146,140	\$ 143,140	\$ 125,320	\$ 125,320	\$ 125,320



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Information Technology
FUNCTION: Computer Replacement Fund 6050

CC0 – Computer Replacement

- All new computer systems and upgrades are funded from this cost center. The Manager of Information Technology prepares a list of replacement equipment from the analysis of maintenance records, and requests for new systems from Department Heads.

CC1 – Printer Replacement

- All new printers are funded from this cost center.

CC2 – Software Licenses

- Purchase software licenses for operating systems on individual PC's.

CC4 – Maintenance

- The cost of repair parts for PC's and printers have been moved to this cost center.

CC5 – Other Agencies – MDT

- The cost of mobile data terminals for outside agencies.

TOWN OF GROTON

FUNCTION SUMMARY

Function: Human Services Assistance Fund 7320

Department: Human Services

FUNCTION DESCRIPTION:

The Human Services Assistance Fund is comprised of two entities:

1) **The Elihu Spicer Trust Fund** was established under a Stipulated Judgment of the Superior Court dated 7/19/79. The stipulation directed that the principal and income of such Fund "shall be used for the benefit, maintenance and support of the poor residents of the Town of Groton and such other residents of the Town of Groton as said Town is or may be legally liable to support." Assistance with emergency needs is based upon established Human Service Department guidelines.

2) **The Flora Perkins Trust** resulted from a bequest in The Last Will and Testament of Flora F. Perkins, who directed that the bequeathed money be used to enhance the overall well-being of Groton's children. The monies annually appropriated from the trust to the Human Services Dept. are used to support the Town's Child Abuse Prevention Initiative, supplement the Elihu Spicer Trust Fund and other discretionary funds for families (with children) in need of emergency financial assistance and provide programs and services that specifically benefit at-risk Groton children.

FUNCTION ACTIVITIES:

	Actual <u>FYE 14</u>	Estimate <u>FYE 15</u>
<u>Spicer Trust Fund</u>		
Client Households Served	110	66
Total Assistance Provided	\$28,237	\$18,000 - \$20,000
<u>Flora Perkins Trust</u>		
Client Households Served	11	5
Total Assistance Provided	\$2,982	\$1,500
Child Abuse Prevention Initiative Calendars		\$3,239

TOWN OF GROTON
FYE 2016 BUDGET
FUNCTION HIGHLIGHTS

DEPARTMENT: Social Services

FUNCTION: Human Serv Assist Fund 7320

	ACTUAL FYE 2014	APPROVED ADJUSTED FYE 2015	ESTIMATED FYE 2015	RTM APPROVED FYE 2016	% Change FYE 2015 to FYE 2016
TOTAL	\$ 34,495	\$ 40,000	\$ 40,000	\$ 40,000	0.0%

HIGHLIGHTS:

- This function contains 2 separate funds associated with Human Services assistance:
 - The Spicer Trust Fund was established in 1979 as a result of a stipulated judgment from Superior Court which required the Town to establish a trust fund in the amount of \$196,995 for the "benefit, maintenance and support of the poor residents of the Town of Groton and such other residents as said Town is or may be legally liable to support." The interest and/or principal of the fund are to be tapped for the purposes of assisting residents in need, whose income falls within 175% of the Federal Poverty Level. The balance of this fund is \$34,021 as of 6/30/14. The fund is utilized when other sources of grant/special funds are unavailable and/or clients do not meet income guidelines for other sources of assistance. The remaining balance in the fund will essentially be spent in FYE 2016.
 - The Flora Perkins Trust was established in 2000 when the Town received a check from the Estate of Flora F. Perkins for \$144,079.36 resulting from Mrs. Perkins' "love for young children and (her) concern that they be properly fed and cared for." Mrs. Perkins made her bequest to Groton Youth and Family Services" for use in the furtherance of its charitable objectives." In 2001 the Town received a check in the amount of \$8,017.25, "representing the final distribution of the residue and remainder of the (Perkins) Estate." The balance of this fund is \$66,062 as of 6/30/2014. The Perkins Trust appropriation supplants program funding that is no longer available to Human Services via the General Fund.
 - The Perkins Fund acts as a back-up to the Spicer Fund, adhering to the same eligibility criteria as Spicer and offering financial assistance as needed to Groton families with children.

Final Budget Result:

During budget deliberations, the Town Council increased the Spicer Trust fund by \$22,000 from the general fund. The RTM sustained this action.

Audit Fund Balance FYE 2014	Estimated Fund Balance FYE 2015	FYE 2016 Proposed Revenues	FYE 2016 Proposed Expenditures	Estimated Fund Balance FYE 2016	Fund Balance as a % of Expenditures
\$100,082	\$62,382	\$24,115	\$40,000	\$46,497	116.2%

PERSONNEL CHANGES/HISTORY:

- No personnel charged to this function.

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: EXPENDABLE TRUST FUNDS
DEPARTMENT: TRUST FUNDS
FUNCTION: HUMAN SERV ASST FUND 7320

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
----- APPROPRIATION -----							
Operating Expenses	34,495	40,000	40,000	40,000	18,000	40,000	40,000
Total Appropriation	\$34,495	\$40,000	\$40,000	\$40,000	\$18,000	\$40,000	\$40,000
----- COST CENTERS -----							
73200 ELIHU SPICER TRUST	28,237	30,000	30,000	30,000	8,000	30,000	30,000
73202 FLORA PERKINS TRUST	6,258	10,000	10,000	10,000	10,000	10,000	10,000
Total Cost Centers	\$34,495	\$40,000	\$40,000	\$40,000	\$18,000	\$40,000	\$40,000
----- FINANCING PLAN -----							
INTEREST INCOME	154	150	150	115	115	115	115
DONATIONS	4,660	1,000	2,150	2,000	2,000	2,000	2,000
PAYMENTS FROM OTHER FUNDS	0	0	0	0	0	22,000	22,000
FUND BALANCE APPLIED	29,681	38,850	37,700	37,885	15,885	15,885	15,885
Total Financing Plan	\$34,495	\$40,000	\$40,000	\$40,000	\$18,000	\$40,000	\$40,000

TOWN OF GROTON
SUMMARY COST CENTER
FYE 2016 ADOPTED BUDGET

2-Jun-2015

AREA OF SERVICE: EXPENDABLE TRUST FUNDS
DEPARTMENT: TRUST FUNDS
FUNCTION: HUMAN SERV ASST FUND 7320

	ACTUAL FYE 2014	ADJUSTED FYE 2015	ESTIMATE FYE 2015	REQUEST FYE 2016	MANAGER FYE 2016	COUNCIL FYE 2016	RTM FYE 2016
OPERATING EXPENSES							
5201 POSTAGE/PRINT/ADVERT	3,276	4,000	4,000	4,000	4,000	4,000	4,000
5290 PROFESS/TECHNICAL SE	0	1,250	1,250	1,250	1,250	1,250	1,250
5300 MATERIALS & SUPPLIES	0	1,500	1,500	1,500	1,500	1,500	1,500
5601 TRANSPORTATION	0	200	0	200	0	0	200
5611 BURIALS	0	150	0	150	0	0	150
5616 UTILITIES	300	10,750	10,750	10,750	1,750	10,750	10,750
5617 RENTALS	30,790	18,500	22,307	18,500	9,500	22,307	18,500
5619 FOOD/CLOTHING	0	2,000	0	2,000	0	0	2,000
5620 DOCTOR FEES	0	150	0	150	0	0	150
5621 PRESCRIPTIONS	129	1,500	0	1,500	0	0	1,500
5622 MISC/SOCIAL SERVICES	0	0	193	0	0	193	0
Total Operating Expenses	\$34,495	\$40,000	\$40,000	\$40,000	\$18,000	\$40,000	\$40,000
GRAND TOTAL	\$34,495	\$40,000	\$40,000	\$40,000	\$18,000	\$40,000	\$40,000

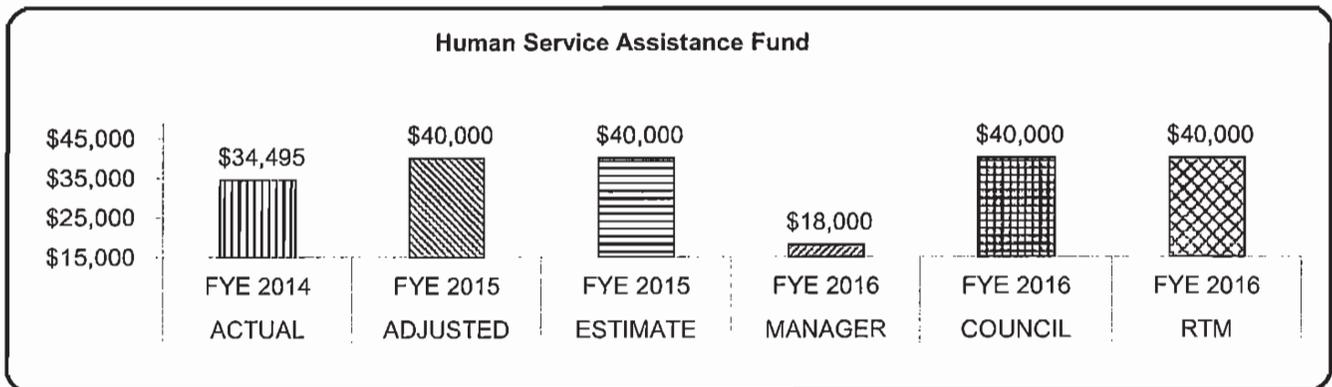
**TOWN OF GROTON, CT
FYE 2016 BUDGET**

HUMAN SERVICE ASSISTANCE FUND: #7320

Interest Income - represents income earned on the short-term investment of funds not required for immediate expenses.

Fund Balance Applied - represents the amount of unassigned fund balance in the Human Services Assistance Fund to be used to fund the budget for the fiscal year.

	<u>ACTUAL FYE 2014</u>	<u>ADJUSTED FYE 2015</u>	<u>ESTIMATE FYE 2015</u>	<u>MANAGER FYE 2016</u>	<u>COUNCIL FYE 2016</u>	<u>RTM FYE 2016</u>
4412 Interest Income	\$ 154	\$ 150	\$ 150	\$ 115	\$ 115	\$ 115
4750 Donations	\$ 4,660	\$ 1,000	\$ 2,150	\$ 2,000	\$ 2,000	\$ 2,000
4766 Payments from Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 22,000	\$ 22,000
4999 Fund Balance Applied	\$ 29,681	\$ 38,850	\$ 37,700	\$ 15,885	\$ 15,885	\$ 15,885
Total	\$ 34,495	\$ 40,000	\$ 40,000	\$ 18,000	\$ 40,000	\$ 40,000



TOWN OF GROTON
FYE 2016 BUDGET
PROGRAM OBJECTIVES

AREA OF SERVICE: Other Funds

DEPARTMENT: Human Services
FUNCTION: Human Services Assistance Fund 7320

CC0 – Spicer Trust Fund

- The Department of Human Services will ensure that the principal and interest will be available and disbursed to all residents in need following proper application and determination of said need. (Groton Town Council Ordinance #153: 10/20/80).
- The Director of Human Services will review and approve all Spicer Trust Fund expenditures prior to the release of any funds.
- All required reporting and accounting procedures as stipulated by the State and Town will be adhered to.
- The Department will administer the Spicer Trust Fund along established guidelines, subject to review and revision by the Fund's trustees, the Groton Town Council.
- The Department will annually submit to the Attorney General's Office of the State of Connecticut a report showing the income and expenditures from the Trust Fund as well as the proposed budget for the following fiscal year.

CC2 – Flora Perkins Trust

- Provision of funding for programs/activities that enhance the overall well-being of Groton's children in accordance with the Last Will and Testament of Flora F. Perkins.