

TOWN OF GROTON  
LAND USE APPLICATION  
PART ONE

PLEASE CHECK THE APPROPRIATE LINE(S) AND ATTACH THE REQUIRED APPLICATION(S):

SUBDIVISION OR RESUBDIVISION _____	COASTAL SITE PLAN REVIEW _____
SITE PLAN _____	SPECIAL PERMIT _____
ADMINISTRATIVE SITE PLAN _____	ZONE CHANGE _____
INLAND WETLANDS PERMIT _____	REGULATION AMENDMENT _____
INLAND WETLANDS PERMIT OR NON-REGULATED ACTIVITY _____	VARIANCE/APPEAL _____
	APPROVAL OF LOCATION _____

PROJECT DESCRIPTION: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

STREET ADDRESS OF PROPERTY: \_\_\_\_\_

IF ADDRESS NOT AVAILABLE, LOCATION: \_\_\_\_\_

PARCEL IDENTIFICATION NUMBER: \_\_\_\_\_ ACREAGE: \_\_\_\_\_ ZONING: \_\_\_\_\_

**CORRESPONDENCE WILL BE SENT TO PRIMARY APPLICANT AS CHECKED BELOW:**

NAMES, ADDRESSES & TELEPHONE NUMBERS

APPLICANT: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

APPLICANT'S AGENT (IF ANY): \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

OWNER/TRUSTEE: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ENGINEER/SURVEY OR / ARCHITECT: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

- Note:
- 1) TO BE ACCEPTED BY THE PLANNING DIVISION, THIS ENTIRE APPLICATION MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH THE REQUIRED FEE(S) AND MAP(S) PREPARED IN ACCORDANCE WITH THE APPLICABLE REGULATIONS.
  - 2) THE SUBMITTAL OF THIS APPLICATION CONSTITUTES THE PROPERTY OWNER'S PERMISSION FOR THE COMMISSION OR ITS STAFF TO ENTER THE PROPERTY FOR THE PURPOSE OF INSPECTION.
  - 3) I HEREBY, AGREE TO PAY ALL ADDITIONAL FEES AND/OR ADDRESS SUCH COSTS DEEMED NECESSARY BY THE OFFICE OF PLANNING AND DEVELOPMENT SERVICES AS DESCRIBED IN PART THREE OF THIS APPLICATION.

\_\_\_\_\_  
SIGNATURE OF APPLICANT  
OR APPLICANT'S AGENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF RECORD OWNER  
I HEREBY, CERTIFY THAT I AM THE OWNER OF THE  
PROPERTY STATED ABOVE.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME OF APPLICANT

\_\_\_\_\_  
PRINTED NAME OF RECORD OWNER

FOR OFFICE USE ONLY:

FEE RECEIVED: \_\_\_\_\_ WORK TYPE: \_\_\_\_\_ PROJECT # \_\_\_\_\_ PLANNER: \_\_\_\_\_ 4/07

TOWN OF GROTON  
APPLICATION – CERTIFICATE OF APPROVAL OF LOCATION

PART TWO  
(Attach to Part One)

THIS IS A REQUEST FOR APPROVAL OF LOCATION AS REQUIRED BY THE STATE OF CONNECTICUT FOR:

\_\_\_\_ NEW CAR DEALER

\_\_\_\_ USED CAR DEALER

\_\_\_\_ REPAIRER

\_\_\_\_ LIMITED REPAIRER

\_\_\_\_ GASOLINE SALES

\_\_\_\_ MOTOR VEHICLE RECYCLER  
(REVIEWED BY ZONING COMMISSION)

THIS REQUEST IS FOR:

\_\_\_\_ NEW USE

\_\_\_\_ EXISTING USE  
(SUBMIT COPY OF PREVIOUS CERTIFICATE)

\_\_\_\_ WAIVER OF HEARING

HOW IS LOCATION CURRENTLY BEING USED? \_\_\_\_\_

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SUBMIT THE FOLLOWING WITH THE APPLICATION:

1. Map(s) showing the site's proximity with respect to schools, churches, and theaters;
2. Plan showing the width of the highway(s) within 700 feet of the site;
3. A narrative statement indicating the anticipated effect of the proposed use on traffic conditions and public travel; provide estimates of daily traffic in and out of the site.

TOWN OF GROTON  
LAND USE APPLICATION

PART THREE  
(Attach to Part Two)

Information Regarding Additional Fees for Processing Applications  
Under Town Ordinance #267.

The Office of Planning and Development Services is authorized to create and implement reasonable and necessary procedures to address such necessary administrative costs and requirements noted below to accomplish the provisions of this ordinance. Please note that boards, commissions, councils, and departments of the Town of Groton are exempt from all fee requirements under this ordinance. Items toward which the Town may require additional services and/or payment of fees include provisions for direct costs of materials and services associated with work performed by professionals, other than Town employees, including but not limited to professional/consultant reports, third party professional certifications, stenographic and transcription services associated with an application, and such other required certifications as the case may be.

In addition, if an application is deemed by the Town staff or Board or Commission to be complex, the Town may charge an additional fee sufficient to cover the cost of reviewing and acting on the complex application. Such fee may include but not be limited to, the cost of retaining experts to analyze and review reports submitted by the applicant as part of the complex application. Any portion of the Complex Application Fee in excess of the actual costs incurred shall be refunded to the applicant after publication of the Board or Commission's decision as required by law.

Ordinance #267 is available at the Town Hall at 45 Fort Hill Road, Groton, CT at the office of the Town Clerk, and at the Town Hall Annex.