TOWN OF GROTON

LAND USE APPLICATION
Part One

PLEASE CHECK THE APPROPRIATE BOX(ES) AND ATTACH THE REQUIRED APPLICATION(S):

- ☐ SUBDIVISION OR RESUBDIVISION
- ☐ SITE PLAN
- ☐ ADMINISTRATIVE SITE PLAN
- ☐ INLAND WETLANDS PERMIT
- ☐ VARIANCE/APPEAL
- ☐ COASTAL SITE PLAN REVIEW (CAM)
- ☐ SPECIAL PERMIT
- ☐ ZONE CHANGE
- ☐ REGULATION AMENDMENT

PROJECT NAME: _____

STREET ADDRESS OF PROPERTY: _____

IF ADDRESS NOT AVAILABLE, LOCATION: _____

PARCEL IDENTIFICATION NUMBER: _____ ACREAGE: _____ ZONE: _____

PROJECT DESCRIPTION: _____

_____

_____

CORRESPONDENCE WILL BE SENT TO THE PRIMARY CONTACT AS CHECKED BELOW:

☐ **APPLICANT**: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

☐ **APPLICANT'S AGENT**: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

☐ **OWNER/TRUSTEE**: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

☐ **ENGINEER/SURVEYOR/ARCHITECT**: _____

ADDRESS: _____

EMAIL: _____ TELEPHONE: _____

Note:
1) To be accepted by the Planning Division, this entire application must be completed, signed, and submitted with the required fee(s) and map(s) prepared in accordance with the applicable regulations.
2) The submittal of this application constitutes the property owner's permission for the commission or its staff to enter the property for the purpose of inspection.
3) The applicant hereby agrees to pay all additional fees and/or address such costs deemed necessary by the Office of Planning and Development Services as described in Part Three of this application.

_____ _____

SIGNATURE OF APPLICANT OR APPLICANT'S AGENT — DATE

SIGNATURE OF RECORD OWNER — DATE
I HEREBY, CERTIFY THAT I AM THE OWNER OF THE PROPERTY STATED ABOVE

_____ _____

PRINTED NAME OF APPLICANT — PRINTED NAME OF OWNER

Project #: _____ *Work Type:* _____ *Fee Received:* _____ *Init.* _____ *Planner:* _____

TOWN OF GROTON
LAND USE APPLICATION – INLAND WETLANDS PERMIT

PART TWO
(Attach to Part One)

DESCRIPTION OF PROPOSED REGULATED ACTIVITY (Fully describe all activities in and adjacent to regulated areas including acres or square feet of wetland/watercourse involved, and areas and amounts of fill or excavation in cubic yards, disturbance, buildings, clearing, etc.):

_____

_____

_____

_____

_____

DESCRIPTION OF ALTERNATIVES AND WHY THE ABOVE ACTIVITIES WERE CHOSEN:

_____

_____

_____

_____

-Attach required site plan, drawn to scale, showing:

a. property lines; Assessor's PIN numbers
b. location of wetlands, watercourses, and flood zones
c. location of existing and proposed structures
d. existing and proposed contours
e. location of all other proposed regulated activities described
f. other information as may be required by Section 6 of the Inland Wetlands and Watercourses Regulations

-Complete attached State Reporting Form.

-Is the regulated activity on a wetland/watercourse within 500' of a municipal boundary? ☐Y or N☐
If yes have you notified the adjacent town inland wetlands agency on the same day the application is submitted by certified mail, return receipt requested?☐Y or N☐

Please note, if the Agency determines this to be a major activity, an additional fee is required. Additional information may also be required. Additional Fee Received _____

****

Note: Your activity may involve regulation by the Army Corps of Engineers. To determine if proposed wetland activity is regulated by Section 404, a 1972 amendment to the Federal Water Pollution Control Act, applicant can call collect to the U.S. Army Corps of Engineers (617) 894-2400, ext. 332, or write Regulatory Branch, New England Division, U.S. Army Corps of Engineers, 424 Trapelo Road, Waltham, Massachusetts 02154.

TOWN OF GROTON
LAND USE APPLICATION

PART THREE
(Attach to Part Two)

Information Regarding Additional Fees for Processing Applications
Under Town Ordinance #267.

The Office of Planning and Development Services is authorized to create and implement reasonable and necessary procedures to address such necessary administrative costs and requirements noted below to accomplish the provisions of this ordinance. Please note that boards, commissions, councils, and departments of the Town of Groton are exempt from all fee requirements under this ordinance. Items toward which the Town may require additional services and/or payment of fees include provisions for direct costs of materials and services associated with work performed by professionals, other than Town employees, including but not limited to professional/consultant reports, third party professional certifications, stenographic and transcription services associated with an application, and such other required certifications as the case may be.

In addition, if an application is deemed by the Town staff or Board or Commission to be complex, the Town may charge an additional fee sufficient to cover the cost of reviewing and acting on the complex application. Such fee may include but not be limited to, the cost of retaining experts to analyze and review reports submitted by the applicant as part of the complex application. Any portion of the Complex Application Fee in excess of the actual costs incurred shall be refunded to the applicant after publication of the Board or Commission's decision as required by law.

Ordinance #267 is available at the Town Hall at 45 Fort Hill Road, Groton, CT at the office of the Town Clerk, and at the Town Hall Annex, 134 Groton Long Point Road, Groton, CT.

Connecticut Department of
ENERGY & ENVIRONMENTAL PROTECTION

GIS CODE #: ___ ___ ___ ___ ___ ___ ___ ___ ___
For DEEP Use Only

79 Elm Street • Hartford, CT 06106-5127 www.ct.gov/deep Affirmative Action/Equal Opportunity Employer

Statewide Inland Wetlands & Watercourses Activity Reporting Form

Please complete and mail this form in accordance with the instructions on pages 2 and 3 to:
DEEP Land & Water Resources Division, Inland Wetlands Management Program, 79 Elm Street, 3rd Floor, Hartford, CT 06106
Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.

PART I: Must Be Completed By The Inland Wetlands Agency

1. DATE ACTION WAS TAKEN: year: _____ month: _____
2. ACTION TAKEN (see instructions, only use one code): _____
3. WAS A PUBLIC HEARING HELD (check one)? yes ☐ no ☐
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:

   (print name) _____ (signature) _____

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING (print name): _____

   does this project cross municipal boundaries (check one)? yes ☐ no ☐

   if yes, list the other town(s) in which the action is occurring (print name(s)): _____, _____
6. LOCATION (see instructions for information): USGS quad name: _____ or number: _____

   subregional drainage basin number: _____
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (print name): _____
8. NAME & ADDRESS / LOCATION OF PROJECT SITE (print information): _____

   briefly describe the action/project/activity (check and print information): temporary ☐ permanent ☐ description: _____

   _____
9. ACTIVITY *PURPOSE* CODE (see instructions, only use one code): _____
10. ACTIVITY *TYPE* CODE(S) (see instructions for codes): _____, _____, _____, _____
11. WETLAND / WATERCOURSE AREA ALTERED (must provide acres or linear feet):

    wetlands: _____ acres open water body: _____ acres stream: _____ linear feet
12. UPLAND AREA ALTERED (must provide acres): _____ acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (must provide acres): _____ acres

PART III: To Be Completed By The DEEP

DATE RECEIVED:

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO