



TOWN OF GROTON

LAND USE APPLICATION

Part One

PLEASE CHECK THE APPROPRIATE BOX(ES) AND ATTACH THE REQUIRED APPLICATION(S):

- | | |
|---|---|
| <input type="checkbox"/> SUBDIVISION OR RESUBDIVISION | <input type="checkbox"/> COASTAL SITE PLAN REVIEW (CAM) |
| <input type="checkbox"/> SITE PLAN | <input type="checkbox"/> SPECIAL PERMIT |
| <input type="checkbox"/> ADMINISTRATIVE SITE PLAN | <input type="checkbox"/> ZONE CHANGE |
| <input type="checkbox"/> INLAND WETLANDS PERMIT | <input type="checkbox"/> REGULATION AMENDMENT |
| <input type="checkbox"/> VARIANCE/APPEAL | |

PROJECT NAME: _____

STREET ADDRESS OF PROPERTY: _____

IF ADDRESS NOT AVAILABLE, LOCATION: _____

PARCEL IDENTIFICATION NUMBER: _____ ACREAGE: _____ ZONE: _____

PROJECT DESCRIPTION: _____

CORRESPONDENCE WILL BE SENT TO THE PRIMARY CONTACT AS CHECKED BELOW:

APPLICANT: _____ **TELEPHONE:** _____

ADDRESS: _____ **EMAIL:** _____

APPLICANT'S AGENT: _____ **TELEPHONE:** _____

ADDRESS: _____ **EMAIL:** _____

OWNER/TRUSTEE: _____ **TELEPHONE:** _____

ADDRESS: _____ **EMAIL:** _____

ENGINEER/SURVEYOR/ARCHITECT: _____

ADDRESS: _____

EMAIL: _____ **TELEPHONE:** _____

- Note:
- 1) To be accepted by the Planning Division, this entire application must be completed, signed, and submitted with the required fee(s) and map(s) prepared in accordance with the applicable regulations.
 - 2) The submittal of this application constitutes the property owner's permission for the commission or its staff to enter the property for the purpose of inspection.
 - 3) The applicant hereby agrees to pay all additional fees and/or address such costs deemed necessary by the Office of Planning and Development Services as described in Part Three of this application.

SIGNATURE OF APPLICANT OR APPLICANT'S AGENT DATE

SIGNATURE OF RECORD OWNER DATE
I HEREBY, CERTIFY THAT I AM THE OWNER OF
THE PROPERTY STATED ABOVE

PRINTED NAME OF APPLICANT

PRINTED NAME OF OWNER

Project #: _____ *Work Type:* _____ *Fee Received:* _____ *Init.* _____ *Planner:* _____

TOWN OF GROTON
LAND USE APPLICATION – VARIANCE

PART TWO
(Attach to Part One)

REQUEST IS FOR A VARIANCE OF:

SECTION: _____ DESCRIPTION OF VARIANCE NEEDED, BE SPECIFIC: _____

HARDSHIP: _____

SECTION: _____ DESCRIPTION OF VARIANCE NEEDED, BE SPECIFIC: _____

HARDSHIP: _____

SECTION: _____ DESCRIPTION OF VARIANCE NEEDED, BE SPECIFIC: _____

HARDSHIP: _____

IS PROPERTY WITHIN A CAM BOUNDARY? YES NO
IF YES, A COASTAL SITE PLAN APPLICATION MAY BE REQUIRED.

Before granting a variance on the basis of unusual difficulty or unreasonable hardship, there must be a finding by the Board of Appeals that all of the following conditions exist:

1. That the difficulties or hardship are peculiar to the property in question, in contrast with those of other properties in the same district.
2. That the hardship was not the result of the applicant's own action.
3. That the hardship is not merely financial or pecuniary.

**TOWN OF GROTON
VARIANCE CHECKLIST**

A. SUPPLEMENTAL INFORMATION REQUIRED TO BE SUBMITTED WITH THE VARIANCE APPLICATION

- A completed application and required fee with name(s), address(es), and signature(s) of applicant and owner(s) of record, requisite information, and project description;
- Copy of existing deed for property;
- Copy of Assessor's field card for the property;
- Elevation drawings or sketches of proposed construction, pictures, and floor plans as appropriate;
- Coastal site plan application and fee, if applicable. See planner for confirmation regarding this requirement;
- This checklist, completed by the applicant.

B. INFORMATION TO BE INCLUDED AS PART OF THE VARIANCE PLAN

- A plan, at a reasonable scale, and on a sheet not exceeding 11" x 17", showing:
 - Property boundaries with dimensions;
 - Location and dimensions of all existing and proposed structures, driveways, walkways, and other significant, permanent, or natural features such as large trees, ledge/rock outcroppings, stone walls, steep slopes, wetlands, and flood plain;
 - Location and layout of well, septic system, and other underground utilities, if present.