

TOWN COUNCIL

WEEKLY STATUS REPORT

October 6, 2016

 Volume 24, No. 40

UPCOMING MEETINGS

- Tuesday, October 11th, Town Council Committee of the Whole, 6:00 p.m., Town Hall Annex, CR1
- Wednesday, October 12th, the RTM meeting has been cancelled.

TAX REBATE PROGRAM

In conjunction with the State's 2016 Tax Relief Program for Elderly and Totally Disabled Renters (aka "Renters' Rebate Program,"), the social workers at Groton Human Services have completed 618 applications, totaling to almost \$330,000 in (state) rebates due Groton residents. This is an average rebate of \$534 per household, which is ultimately pumped back into Groton's economy.

A recent notice from the State Office of Policy and Management, however, has indicated that, "all calculated grants will be reduced by 7.5%," to ensure that the state's budget for rental rebates is not exceeded. All applicants will receive written notification of the reduction when they receive their rebate checks. Groton renters will start receiving their checks from the state at the end of October. The 2016 Renters' Rebate Program, administered by the State's Office of Policy and Management, is open to local residents who are 65 years or older as of December 31, 2015 or residents age 18 years and older who have been determined to be totally and permanently disabled as of December 31, 2015. Income limits apply.

ATTACHMENTS

1. Attachment 1 is a copy of the Town Attorney invoice for the month of August.
2. Attachment 2 is a press release from FEMA recognizing of Joe Sastre's graduation from FEMA's National Emergency Management Executive Academy held at the Emergency Management Institute in Emmitsburg, Maryland.
3. Attachment 3 is an invitation from the Groton Public School's Mentoring Program for New Mentor Training on October 19th at 5:00 p.m. at Dr. Charles Barnum Elementary School, 68 Briar Hill Road.

4. Attachment 4 is an invitation from the Eastern Connecticut Association of Realtors (ECAR), Southeastern Connecticut Housing Alliance and the Connecticut Chapter of the American Planning Association for the Eastern Connecticut Housing Forum - Shaping Housing Solutions for Millennials and Seniors being held on October 26th from 6:00 p.m. to 8:30 p.m. at Three Rivers Community College, 574 New London Turnpike, Norwich. Seating is limited. To register please call ECAR at 860-892-2595 or email Marylee@easternctrealtors.com.
5. Attachment 5 is an invitation from the United States Coast Guard Academy for the Regimental Review of the Corps of Cadets on October 28th with a pre-reception at 3:15 p.m., in the Henriques Room at Hamilton Hall, 15 Mohegan Avenue, New London. Please see the attachment for more information.
6. Attachment 6 is a flyer from the Groton Town Clerk's office with a reminder to vote on Election Day, November 8th. Absentee ballots are available from October 7th through November 7th at the Town Clerk's Office, Monday through Friday from 8:30 a.m. to 4:30 p.m. and Saturday November 5th from 9:00 a.m. to 1:00 p.m. The absentee ballots are available to residents that will be out of Town on Election Day.
7. Attachment 7 is a September 2016 update on Groton Economic Development projects from the Office of Planning and Development Services.

MONTHLY MANAGEMENT REPORTS

1. Public Works Department (August):
 - The Director signed the agreement with Eversource Gas for the installation of the main line to service the Town Hall Annex.
 - Staff completed the resurfacing of Clift Street, Algonquin Drive and Rathbun Street.
 - Staff continued maintenance work with Town wide street sweeping and repairing catch basins on Providence Court and Noank Ledyard Road, and continued roadside mowing.
 - The partial re-roofing of Fitch Middle School has been completed.
 - Staff completed and forwarded the design for the closure of Vergennes Court to the state for review.
 - Staff completed the Police Station Security Surveillance System upgrade.
 - Annual Transfer Station permit sales have begun at the Town Hall Annex.

MRO/lh

Suisman Shapiro

Attorneys-At-Law

Eileen C. Duggan
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Matthew E. Auger
Raymond L. Baribeault, Jr.
James P. Berryman
Michael A. Blanchard
Eric W. Callahan
Michael P. Carey
John A. Collins, III
Jeanette M. Dostie
Eileen C. Duggan
Bryan P. Fiengo
Jeffrey W. Hill
Ryan W. Jaziri
Carolyn P. Kelly
Kristi D. Kelly
Robert B. Keville
Roger T. Scully
Matthew Shafner
Robert G. Tukey

September 27, 2016

Via email clandry@groton-ct.gov
Ms. Cindy Landry, Finance Director
Town of Groton
45 Fort Hill Road
Groton, CT 06340

Re: Town of Groton
August 2016 Invoices

Dear Cindy:

Enclosed please find the client summary sheets and invoices for services rendered and costs advanced during the August 2016 billing period. Courtesy discounts in the amounts of \$565.00 (File 53400) and \$1440.00 (File 53401) have been applied to this month's billing.

I trust that you will find the invoices to be in order, but please do not hesitate to contact me should you have questions or concerns regarding the enclosed. Thank you for continuing to provide Suisman Shapiro the opportunity to be of service to the Town of Groton.

Very truly yours,



Eileen C. Duggan

In Memoriam
Andrew J. Brand
James F. Brennan
James J. Courtney
L. Patrick Gray, III
Michael V. Sage
Max M. Shapiro
Charles J. Suisman
Louis C. Wool

Of Counsel
Hinda K. Kimmel
Richard A. Schatz
Thomas B. Wilson

:lmd
Enclosures

cc: Mark Oefinger, Town Manager (Enclosure: Client Summary only)



A Tradition of Innovative Solutions

Summary

Suisman, Shapiro, Wool, Brennan, Gray & Greenberg
Suite 200, 2 Union Plaza
 P.O. BOX 1591
 New London, CT 06320

Town of Groton
 45 Fort Hill Road
 Groton, CT 06320

Invoice Date: Sept. 27, 2016
 Billing Period: Aug. 2016

Client Summary

Matter #	Fees	Costs	Credits	Sub-Total	Total
599	\$ 165.00	\$ -	\$ -	\$ 165.00	
53770	\$ 1,590.00	\$ 9.93	\$ -	\$ 1,599.93	
	\$ 1,755.00	\$ 9.93	\$ -	\$ -	\$ 1,764.93

Freedom of Information

Freedom of Information
 FOIC - Ramos v Chief, Groton PD and TOG

Sub-total

Labor, Employment and Pension

Labor Miscellaneous
 GMEA General Labor File
 Police General Labor File
 Public Works (Steelworkers) General Labor File
 2016 Supervisors (Local 818) Negotiations
 2016 Police Negotiations
 2016 GMEA Negotiations

Matter #	Fees	Costs	Credits	Sub-Total
9	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
28817	\$ 255.00	\$ -	\$ -	\$ 255.00
30907	\$ 510.00	\$ -	\$ -	\$ 510.00
31402	\$ 60.00	\$ -	\$ -	\$ 60.00
53296	\$ 195.00	\$ -	\$ -	\$ 195.00
53400	\$ 3,165.00	\$ -	\$ (565.00)	\$ 2,600.00
53401	\$ 9,240.00	\$ -	\$ (1,440.00)	\$ 7,800.00
	\$ 14,925.00	\$ -	\$ (2,005.00)	\$ 12,920.00

Sub-total

Land Use/Zoning

	Matter #	Fees	Costs	Credits	Sub-Total
Office of Planning & Development Services Misc.	1309	\$ 1,065.00	\$ 4.72	\$ -	\$ 1,069.72
D.E.L., LLC	41859	\$ 30.00	\$ -	\$ -	\$ 30.00
Cheshire, Dee (2222 Gold Star Hwy)	43268	\$ 120.00	\$ -	\$ -	\$ 120.00
Godfrey Road Land Swap	44956	\$ 60.00	\$ -	\$ -	\$ 60.00
Blight Ordinance / September 2010	46982	\$ 75.00	\$ -	\$ -	\$ 75.00
Henk, LLC / Armstrong, Kathy	47736	\$ 45.00	\$ -	\$ -	\$ 45.00
Community of Hope 120 Walker Hill Road	48460	\$ 2,055.00	\$ -	\$ -	\$ 2,055.00
Whittle, Robert F, William T, & Richard A - 2nd Appeal	48788	\$ 315.00	\$ -	\$ -	\$ 315.00
Mayer, Robert & Mary Pat - 2nd Appeal	49691	\$ 90.00	\$ -	\$ -	\$ 90.00
Sub-total		\$ 3,855.00	\$ 4.72	\$ -	\$ 3,859.72

Miscellaneous

	Matter #	Fees	Costs	Credits	Sub-Total
Miscellaneous (General)	1653	\$ 1,740.00	\$ 72.16	\$ -	\$ 1,812.16
Status of Groton Long Point Association	28575	\$ 30.00	\$ -	\$ -	\$ 30.00
Ethics Code 2009- 2010	45626	\$ 30.00	\$ -	\$ -	\$ 30.00
Green Mountain Pipeline Services	52008	\$ 90.00	\$ -	\$ -	\$ 90.00
Branford Manor, Proposed Tax Incentive Agreement 2016	53837	\$ 1,890.00	\$ 51.15	\$ -	\$ 1,941.15
Sub-total		\$ 3,780.00	\$ 123.31	\$ -	\$ 3,903.31

Miscellaneous Litigation/Administrative Hearings

	Matter #	Fees	Costs	Credits	Sub-Total
Coughlin, Daniel & Linda d/b/a Married in Mystic	51341	\$ 135.00	\$ -	\$ -	\$ 135.00
OPDS - Pettini Contracting Corp. - Arbitration	51403	\$ 30.00	\$ -	\$ -	\$ 30.00
Sub-total		\$ 165.00	\$ -	\$ -	\$ 165.00

Assessment Appeals

	Matter #	Fees	Costs	Credits	Sub-Total
Miscellaneous Assessment Appeal Matters					
Groton Long Point	1782	\$ 390.00	\$ -	\$ -	\$ 390.00
Pfizer, Inc.	49522	\$ 180.00	\$ 4,178.65	\$ -	\$ 4,358.65
20 Academy Lane, LLC	51561	\$ 135.00	\$ -	\$ -	\$ 135.00
PPM Finanal, LLC c/o R Patel	52666	\$ 270.00	\$ -	\$ -	\$ 270.00
Tranoceanic Motors, Ltd.	52819	\$ 15.00	\$ -	\$ -	\$ 15.00
Odd Fellow Home of CT, Inc. DBA Fairview	53872	\$ 30.00	\$ -	\$ -	\$ 30.00
	53988	\$ 30.00	\$ -	\$ -	\$ 30.00
Sub-total		\$ 1,050.00	\$ 4,178.65	\$ -	\$ 5,228.65

Tax Issues/Foreclosures

	Matter #	Fees	Costs	Credits	Sub-Total
Miscellaneous Tax Collection/Foreclosure Matters					
Liberty Investors Inc.	41088	\$ 705.00	\$ -	\$ -	\$ 705.00
Conley, Marsha H.	44735	\$ 30.00	\$ 350.00	\$ -	\$ 380.00
Syragakis/213 Thames Inc. (213 Thames St.)	51044	\$ 135.00	\$ -	\$ -	\$ 135.00
Ilvento, Frederick (87 George Ave & Joe Ave)	51327	\$ 1,080.00	\$ -	\$ -	\$ 1,080.00
Marguiles, Arthur (90 Meryl Court)	52499	\$ 405.00	\$ 108.40	\$ -	\$ 513.40
Murphy, Glen Scot	52501	\$ 30.00	\$ -	\$ -	\$ 30.00
Khan, Richard (DECD)	52503	\$ 195.00	\$ -	\$ -	\$ 195.00
Ilvento, Frederick (Joe Avenue)	53233	\$ 105.00	\$ 317.15	\$ -	\$ 422.15
Noank Shipyard	53262	\$ 120.00	\$ 5,792.93	\$ -	\$ 5,912.93
Capone, Estate of John J.	53526	\$ 30.00	\$ -	\$ -	\$ 30.00
Henk, LLC / Armstrong, Kathy (84 Route 27)	53651	\$ 270.00	\$ 179.00	\$ -	\$ 449.00
Nadile & Randazzo (17 Island Circle South)	53760	\$ 330.00	\$ -	\$ -	\$ 330.00
	54009	\$ 210.00	\$ -	\$ -	\$ 210.00
Sub-total		\$ 3,645.00	\$ 6,747.48	\$ -	\$ 10,392.48

Public Works Department

Matter #	Fees	Costs	Credits	Sub-Total
9147	\$ 840.00	\$ 36.91	\$ -	\$ 876.91
Miscellaneous				
Sub-total	\$ 840.00	\$ 36.91	\$ -	\$ 876.91

Parks & Recreation

Matter #	Fees	Costs	Credits	Sub-Total
27508	\$ 30.00	\$ -	\$ -	\$ 30.00
Miscellaneous				
Sub-total	\$ 30.00	\$ -	\$ -	\$ 30.00

Workers Compensation

Matter #	Fees	Costs	Credits	Sub-Total
40299	\$ 210.00	\$ -	\$ -	\$ 210.00
47228	\$ 30.00	\$ -	\$ -	\$ 30.00
49616	\$ 150.00	\$ -	\$ -	\$ 150.00
50961	\$ 75.00	\$ -	\$ -	\$ 75.00
51443	\$ 225.00	\$ -	\$ -	\$ 225.00
52869	\$ 52.50	\$ -	\$ -	\$ 52.50
53482	\$ 210.00	\$ 5.50	\$ -	\$ 215.50
53812	\$ 120.00	\$ -	\$ -	\$ 120.00
Matzdorff, Stephen M.				
Workers' Compensation Issues				
Coreas, Norma A. (DOI 02-03-2012)				
Coreas, Norma A. (DOI 10-28-2013)				
Matzdorff, Stephen M.				
Corso, Jennifer				
Starling, Marcus				
Bonanno, James (WCC)				

Sub-total	\$ 1,072.50	\$ 5.50	\$ -	\$ 1,078.00
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FINAL TOTAL

\$ 40,219.00

Summary	Fees	Costs	Credits	Total
Freedom of Information	\$ 1,755.00	\$ 9.93	\$ -	\$ 1,764.93
Labor, Employment and Pension	\$ 14,925.00	\$ -	\$ (2,005.00)	\$ 12,920.00
Land Use/Zoning	\$ 3,855.00	\$ 4.72	\$ -	\$ 3,859.72
Miscellaneous	\$ 3,780.00	\$ 123.31	\$ -	\$ 3,903.31
Miscellaneous Litigation & Administrative Hearings	\$ 165.00	\$ -	\$ -	\$ 165.00
Assessment Appeals	\$ 1,050.00	\$ 4,178.65	\$ -	\$ 5,228.65
Tax Issues/Foreclosures	\$ 3,645.00	\$ 6,747.48	\$ -	\$ 10,392.48
Public Works Department	\$ 840.00	\$ 36.91	\$ -	\$ 876.91
Parks & Recreation Department	\$ 30.00	\$ -	\$ -	\$ 30.00
Workers Compensation	\$ 1,072.50	\$ 5.50	\$ -	\$ 1,078.00
FINAL TOTAL	\$ 31,117.50	\$ 11,106.50	\$ (2,005.00)	\$ 40,219.00



September 27, 2016

PRESS RELEASE

Groton, CT Resident Graduates from FEMA's National Emergency Management Executive Academy

Emmitsburg, MD—Joseph Sastre graduated from FEMA's National Emergency Management Executive Academy at the Emergency Management Institute in Emmitsburg, MD, after he completed the full curriculum that supports the advancement of the emergency management profession at strategic policy and executive leadership levels.

Sastre completed the four resident courses in the Executive Academy to include: E0680 Systems Thinking and Research Methods for Executives; E0682 Executive Emergency Management Leader Core Competencies I; E0684 Executive Emergency Management Leader Core Competencies II; E0686 Executive Emergency Management Leader Core Competencies III; and a collaborative capstone project. The Executive Academy instills emergency management leaders with a deeper understanding of contemporary and emerging emergency management issues, debates, and public policy. It provides insights, theories, tools and resources that enable decision-makers to think and act more strategically and to build capacity to protect against, prepare for, respond to, recover from, and mitigate all types of disasters.

The Executive Academy provides the opportunity to work collaboratively, share smart practices, and participate in exercises with other senior leaders facing similar challenges. FEMA's National Emergency Management Executive Academy is for senior executives at the pinnacle of their careers. It's the final phase of FEMA's Emergency Management Professional Program (EMPP).

The EMPP curriculum is designed to provide a lifetime of learning for emergency managers and includes three separate, but closely related, training programs including the National Emergency Management Basic Academy, a specialized and technical training program to develop specific skill sets; the National Emergency Management Advanced Academy, a program to develop the next generation of emergency management leaders who are trained in advanced concepts and issues, advanced leadership and management, critical thinking, and problem solving; and, the National Emergency Management Executive Academy, a program designed to challenge and enhance the talents of emergency management senior executives through critical thinking, visionary strategic planning, negotiation, and conflict resolution applied to complex real-world problems.

Sastre completed his training on September 15, 2016.

For more information on FEMA's training classes through the Basic, Advanced, and Executive Academies, or other emergency management courses, go to: <http://training.fema.gov/empp/>.

Photo by Shane Gibbon



Emmitsburg, MD September 15, 2016—FEMA's Emergency Management Institute (EMI) graduated Joseph Sastre who completed all requirements of the National Emergency Management Executive Academy. Corey Coleman, Acting Director, National Training and Education Division (NTED) and Paul Butki, Deputy Superintendent, Emergency Management Institute is shown congratulating Sastre as he graduates. Shane Gibbon /FEMA

FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards.

*Groton Public School's
Mentoring Program
Helping Groton's Children... One Student At A Time*



New MENTOR Training

Wednesday, October 19, 2016
5:00 PM

Dr Charles Barnum Elementary School
68 Briar Hill Road
Groton, CT 06340

The Power of An Hour! The Groton Public Schools Mentoring Program is looking for people who would be interested in volunteering as a mentor and making a difference in a child's life. Mentors spend one hour a week, each week, with a student, at school during school hours, developing a trusting friendship. Mentors are role-models, encouragers, and listeners for the students. **The next training for New Mentors is Wednesday October 19, 2016 @ 5:00PM (dinner included) at Dr Charles Barnum Elementary School Media Center.**

If you or someone you know is interested in having a positive influence on a student, and to begin the application process, RSVP to our Groton Public School's District Mentor Coordinator—Sharon A. Schick 860-514-2977 or schicksa@sbcglobal.net. You may also contact a Mentor Steering Committee Representative at any of the Groton Public Schools.

The Power of An Hour
School Based Mentoring:

One hour a week, each week, during the school year.
Elementary, Middle, and
High School.



Come Join the FUN!
VOLUNTEER!
Be A MENTOR!
A Rewarding and Enriching Experience



PRESENTED BY THE EASTERN CT ASSN OF REALTORS, SOUTHEASTERN CT HOUSING ALLIANCE
AND CONNECTICUT CHAPTER OF THE AMERICAN PLANNING ASSOCIATION

Learn how the region's cities and towns can diversify their housing stock to meet the needs of residents both young and old with policies that promote smaller, more affordable housing options.

PANEL DISCUSSION:

- » Quincy Clayton, ECAR President (Moderator)
- » Attorney Mark Branse, Land Use Law specialist
- » Joseph Duncan, Chairman, Salem Planning and Zoning Commission
- » Tony Silvestri, New London Harbour Towers

Seating is Limited. To pre-register, call ECAR at
860-892-2595 or email Marylee@easternctrealtors.com

*2.5 AICP CM Credits Available



Funded by
a grant from the
National Association of REALTORS®

KEYNOTE SPEAKERS

JENNIFER MOLINSKY

Senior Research Associate, Joint Center for
Housing Studies at Harvard University
How Seniors and Millennials housing
needs are changing

KAREN PAROLEK

Principal, Opticos Design, Inc.
Designing housing that fits in
our cities and towns

SPONSORED BY:

 LIBERTY BANK

 Chelsea Groton Bank

Dime  Bank

Total  Mortgage

October 26, 2016

Three Rivers Community College
574 New London Tpke, Norwich

5:30 pm

Registration & Refreshments

6:00 pm- 8:30 pm

Forum



SUPERINTENDENT
UNITED STATES COAST GUARD ACADEMY
15 MOHEGAN AVENUE
NEW LONDON, CONNECTICUT 06320-8100

September 29, 2016

Dear Southeastern Connecticut Council of Governments Member,

I invite you to attend the Regimental Review of the Corps of Cadets on Friday, October 28, 2016, in recognition of "Friends of the Coast Guard Academy."

A Regimental Review is a time-honored military tradition that allows the Corps of Cadets to honor notable guests while showcasing their military training.

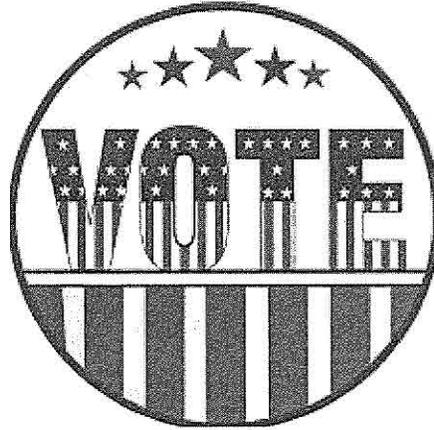
On Friday, October 28th, you are invited to gather in the Henriques Room in Hamilton Hall at 3:15 p.m for a pre-reception. The Regimental Review will commence immediately after at 4:00 p.m., followed by a reception at my residence, Quarters One; beginning at 5:15 pm. Attire is Business Professional.

If you plan to attend, you may RSVP with Ms. Bonnie Fogell by phone at (860) 444-8285 or by email at Bonnie.L.Fogell@uscg.mil. If you have any questions, you or your staff may contact LT Heather Imbriale at (860) 701-6683 or Heather.W.Imbriale@uscg.mil. I look forward to seeing you and thank you for your continued support of the Coast Guard Academy and the Corps of Cadets.

Sincerely,


James E. Rendon
Rear Admiral, U. S. Coast Guard

*I hope you
can join us...
GO BEARS!*



**Election Day is November 8th this year.
Will you be in town?**

**If not, see the Town Clerk for an
Absentee Ballot.**

**Absentee ballots are available from October 7, 2016 through
November 7, 2016. Please see the Town Clerk for details.**

**If you are not registered to vote, please see the Registrar of Voters
at 2 Fort Hill Road in the Human Services Building.**

Town Clerk Office Hours

Monday - Friday 8:30am thru 4:30 pm

Saturday November 5th 9am - 1pm*

(*Absentee Ballots Only)

ECONOMIC DEVELOPMENT DIVISION UPDATE

September 2016

The following summarizes economic development division activities for September 2016.

Economic Development Activities:

- Airport Development Zone (ADZ): Staff officially submitted the ADZ application to the CT DECD. The analysis is now being reviewed and will be run through the state's REMI (Regional Economic Model, Inc.) model as a part of their approval process. Approval is anticipated in 2016.
- Great Blue Research Survey: The draft report has been received summarizing the results for the two surveys (residential/consumer and business). Staff and Great Blue are coordinating and a final report will be available for public viewing in October.
- Public Property Redevelopment (517/529 Gold Star Highway): This property is the top priority of several to be marketed. An RFP was issued and responses are due on October 17th.
- Public Property Redevelopment (Mystic Education Center/Mystic Oral School): Staff continues to market and promote the property including fielding responses to inquiries. Still waiting for state approvals for interior access. Property showings from the exterior are occurring.
- Public Property Redevelopment (Groton Heights): Staff has gained access to the building and has completed a walk-through. Discussions with potential developers are ongoing and initial showings are being scheduled.
- Marketing/Website: Staff has been preparing to develop the economic development RFP. Camoin will assist with this effort. A working draft is targeted for October. The new website will be an attractive stand-alone web with key features including video, social media, mapping and a brand for Groton.
- CT Next – Innovation Places: Groton has been working with SPARK, CURE, New London and City of Groton on a project targeting grant funding from CT Next. Funding for \$5,000 was requested and granted by the Town Council for this initiative. A public kick-off event was held at CURE on September 20th. State grant funding awards are anticipated by the end of October.
- Connecticut/Rhode Island Regional Economic Group: CT Senator Osten and RI Senator Algieri initiated the first quarterly meeting over the summer at which Groton staff participated. The goal is to coordinate efforts as well as jointly craft needed statewide legislation targeting economic growth. Staff also participated on September 30th at the second meeting held at EB's facility at Quonset Point.
- Tax Increment Financing (TIF): Staff coordinated a presentation held with the Town Council on September 27th focusing on TIF and a specific development to be located at the intersection of 117/184. Staff addressed the need to first educate Groton regarding TIF and target key growth areas such as at 117/184 as well as Downtown Groton and Groton's Thames Street Waterfront. Next steps are to further refine the future TIF districts then work with the developer in moving his mixed used project forward including nearly 400 housing units, retail and office.

ECONOMIC DEVELOPMENT DIVISION UPDATE

September 2016

- Incentives: Staff continues to develop an easy-to-use document to help with business inquiries. Content has been in the works and a format has been finalized.
- Economic Assistance Fund: Draft revisions to the program guidelines will be presented to the EDC Economic Assistance Fund Task Force in October.
- Northeast Corridor EIS: Staff has been addressing numerous inquiries regarding the federal process specific to the alternatives and maps presented by the Federal Rail Authority (FRA).

Meetings/Outreach:

- Staff participated meetings/conversations with partner agencies including CT Department of Economic and Community Development (DECD), seCTer, CERC, Eastern CT Chamber, Greater Mystic Chamber, Groton Business Association and General Dynamics – Electric Boat. Also, staff attended the Northeastern Developer's Association Annual Conference from September 11-13 gaining knowledge on social media, real estate trends, millennial preferences, and shopping center transitions.
- Staff interaction with businesses included positive communications with prospects and existing businesses. There were about 34 recorded inquiries and communications with businesses in September. Staff attended the ribbon cutting for RISE Restaurant on September 8th.

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT – AUGUST 2016

Public Works Administration

Service Area: Business/Management Support

- ❖ **Significant Actions and Results**
 - Signed the agreement with Eversource Gas for the installation of the main to service the Town Hall Annex
- ❖ **Pending Items**
 - *Tanko Lighting is in the last stage of the proposal for LED Street lights in the Eversource service area. Test fixtures were installed the second week of August*
 - *Working with the Town Attorney on the final wording and lease agreement for the Flanders Road Landfill Solar Installation*
 -

Public Works Operations

Service Area: Roads and Streets

- ❖ **Significant Actions and Results**
 - *Completed the resurfacing of the following roads*
 - *Clift Street*
 - *Algonquin Drive*
 - *Rathburn Street*
 - *Planning for the next phase of resurfacing the following Roads:*
 - *Noank Ledyard Road from the I-95 overpass south to Florence Drive*
 - *Mystic Meadows Lane*
 - *Continued with maintenance work in the following areas:*
 - *Town wide street sweeping*
 - *Repaired catch basins on Providence Court and Noank Ledyard Road*
 - *Continued with roadside mowing*

Service Area: Traffic Operations

- ❖ **Significant Actions and Results**
 - *Continued the painting of Stop Bars throughout the Town*
- ❖ **Pending Items**
 - *None*

Service Area: Forestry

- ❖ **Significant Actions and Results**
 - *Staff attendance at mandatory school for Tree Wardens scheduled for the month of September*

❖ *Pending Items*

- .

Service Area: Equipment/Fleet Management

❖ Significant Actions and Results

- *All vehicles approved in FYE 17 budget have been bid*

❖ Pending Items

- *Police preparing bid specifications for police vehicles*

Service Area: Facilities

❖ Significant Actions and Results

- *The installation of the Police Station Security Surveillance System Upgrade is completed*

❖ Pending Items

- *Received specifications for Department review of the replacement of the Uninterruptable Power Supply (UPS) for Emergency Dispatch. Plan to bid this item in September.*
- *Received specification for Department review for the repair/replacement of components for the indoor firing range, Police Station.*

Public Works Engineering

Service Area: Project Management

❖ Significant Actions and Results.

- *Partial Re-Roofing Fitch Middle School has been completed*
- *Design work has started for the Effluent Pump Station at the Water Pollution Control Facility.*
- *Renovations to Groton Public Library – Local History Room has started*
- *Placed out to Bid the replacement of the Fishtown Road Pump Station*

❖ Pending Items

- *Completed the review the design drawing for the Reconstruction of Crystal Lake Road and met with State Officials. State is anticipating bidding the project at the end of September. Last easement for the project is being acquired from the Navy for the installation of a span pole for the traffic signal.*
- *Meeting with design engineer for the first phase of Code Modifications to Fitch Middle School in early August.*
- *Completed with the design of the Closure of Vergennes Court and sent for review by the State before a Public Information meeting envisioned for late October or early November.*

Public Works Environmental

Service Area: Sanitary Sewer

- ❖ See attached report to the Water Pollution Control Authority

Service Area: Storm water

❖ Significant Actions and Results

❖ Pending Items

- *Reviewing the proposed changes to the General Permit for Storm water Discharge and the impact to the Town (man-hours and funding)*

Service Area: Solid Waste

❖ Significant Actions and Results

- *Annual transfer station permit sales have started only at the Town Hall Annex.*

❖ Pending Items

- *Continue with the investigation of the impact of the closed landfill at Welles Road on the groundwater. This is a requirement of the DEEP permit that closed the landfill.*

Water Pollution Control Division

August 2016 Monthly Report

Division Performance

During August, the treatment plant performed as follows:

- A. Gallons Treated: 87.1 Million Gallons
- B. Sludge transported for final disposal: 195, 000 gallons (Average 6.63% solids)
- C. Average Daily Flow Rate: 2.81 Million Gallons Per Day (MGD)
- D. Highest Observed Flow Rate: 6.5 MGD (August 1)

Operations

Process Status –

We continue to perform better than our permit requires for TSS, BOD, and other key performance indicators. We successfully met our nitrogen limitations on several days this month although we continue to seek ways to improve.

Completed 120 Call Before You Dig Requests including 4 emergency requests. We experienced significantly more requests than usual this month as a result of the ongoing installation of natural gas piping in different areas of the Town.

Personnel/Training

Our new Chief Operator, Mr. Harry Clarke, is scheduled to start work on September 6.

Mr. Jeff Church will be leaving the WPCD for a position with Parks & Rec. We will be advertising shortly for a new Operator.

The vacancy announcement for our equipment operator was posted and closed August 5, 2016.

WPCF staff conducted training on how to conduct a bypass of a damaged or inoperative pump station at the Goss Cove station on August 31.



Outreach/Education

Groton Municipal Television filmed a segment about the operation of the WPCF. The program is scheduled to air in September.

Projects

Several construction and service contracts have started or will be starting shortly. Highlights follow below:

Secondary Clarifier Repairs – Project award on hold pending resolution of administrative issues.

Underground Storage Tank Replacement – Contractor is awaiting delivery of fuel tanks. Planned contract completion date is September 30, 2016.

Pump Station Roofing Replacement and Safety Rail Installation – Bids were opened and are being evaluated. Anticipate awarding in September.

WPCF Boiler Replacement – Piping installation is ongoing. Most of the equipment has been delivered. Air handling units are being installed. The concrete pads for the new boiler have been formed and will be poured shortly. Project scheduled to be completed early October. WPCF staff pressure washed the boiler room and repainted the walls.

WPCF & Gravel Street Generator Project – Bids were received and opened and exceeded available budget. Project will be deferred until FY18 and additional funds sought in the next CIP budget request.

Fishtown Road Pump Station Refurbishment – The project has been advertised for bidders. Bid opening is scheduled for September 15.

Effluent Pump Station Improvements – Engineering and design services have commenced. Soil borings were taken from three locations for analysis.

Historical Data

At the request of the WPCA, historical information is being provided for comparison purposes with the monthly reports.

Month	Total Gallons Treated	Sludge Disposal (gallons)	Average Daily Flow (MGD)	Highest Observed Flow (MGD)
Aug-15	86.9	169000	2.8	5.4
Sep-15	83	234000	2.8	8.1
Oct-15	88.8	234000	2.87	7.7
Nov-15	77.5	227500	2.59	5.5
Dec-15	93.7	208000	3.02	6.9
Jan-16	106.1	201500	3.42	8.7
Feb-16	113	234000	3.89	7.7
Mar-16	105.5	286000	3.4	10
Apr-16	102.7	208000	3.42	7.8
May-16	92.6	182000	2.99	5.1
Jun-16	87.4	247000	2.91	5.1
Jul-16	85	170000	2.74	8.4
Aug-16	87.1	195000	2.81	6.5
Running Average	93.0	215077	3.1	7.1