

TOWN COUNCIL WEEKLY STATUS REPORT

July 21, 2016

MRO Volume 24, No. 29

UPCOMING MEETINGS

- Tuesday, July 26th, Town Council Committee of the Whole, 6:00 p.m., Town Hall Annex, CR1

LIBRARY SECURES FUNDING

On July 12th the Library received a \$5,800 commitment from the local grassroots group Power of Together to support the Library's Sunday hours. This donation will be combined with personnel savings from a recent retirement to cover the shortfall in funding for Sundays in the FYE 17 budget. The schedule for Sunday openings will be shortened from 34 to 30 weeks and will be September 18th through April 30th from 1:00 p.m. to 5:00 p.m.

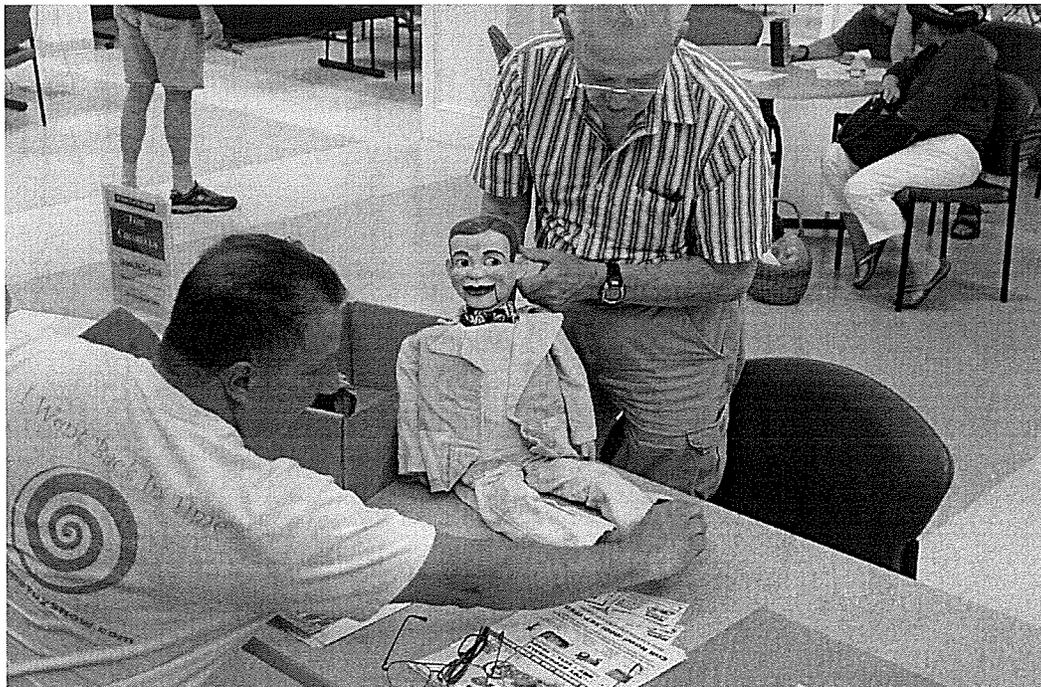
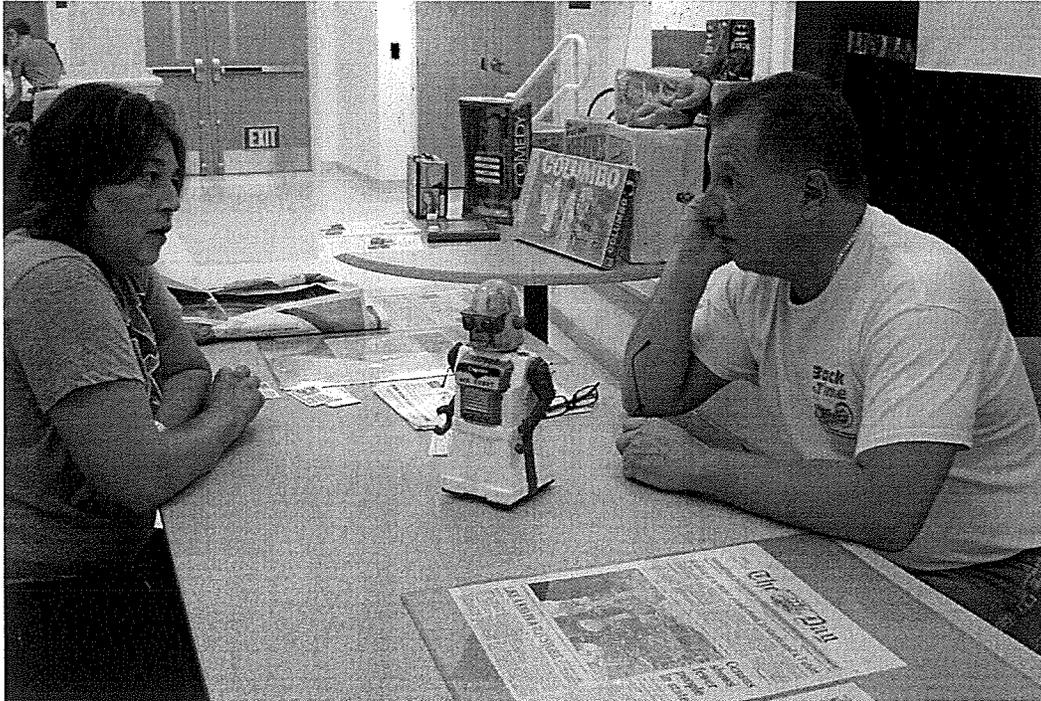
The Power of Together is a newly formed group serving southeastern Connecticut with the tagline, "Local citizens making a big difference for local charities." The members meet quarterly and commit to donating \$100 at each meeting. Each member has the opportunity to enter the name of a local organization into a drawing. Three charities are randomly selected and the member who proposed the group gives a five minute presentation. At the end of the presentations, members vote and the winning organization receives a \$100 check from each of the club members. The July quarterly meeting was the second gathering of the group; the Groton Public Library was selected and members voted to support the Sunday hours. At the first meeting, MASH (Mystic Area Shelter and Hospitality) was the beneficiary.

While it is a welcome outcome to have Sunday hours reinstated for 2016-2017, this is not a long-term solution to the funding issue. The Library will work to have funding restored to the FYE 18 budget so that this service, which has been offered for at least 35 years, is able to continue.

WHAT'S IT WORTH UPDATE

On July 16th the Groton Senior Center held its second annual "What's It Worth" Antiques Appraisal fundraiser. People came from as far away as New Haven and Springfield, Massachusetts. Participants brought in furniture, lamps, vases, jewelry, coins and stamps for appraisals. Appraisers were able to provide people

with additional history of items as well as their value. This year there was the addition of the Back in Time Toy Show. Toy appraisers saw two unique toys, a Jerry Mahoney Ventriloquist Dummy from the 1940s valued around \$2,000 and a 1950s toy robot valued between \$1,500 and \$2,000. This fundraiser brought in \$1,500 to support programs and services at the center. Save the date for next year's event on July 15, 2017 from 9:00 a.m. to 12:00 p.m.



REVALUATION STATUS UPDATE

The project kickoff meeting between Tyler and Assessment staff was held on January 28, 2016.

During this meeting:

- The proposed schedule was reviewed and approved and contract details were reviewed and discussed. The revaluation is expected to be completed by December 30, 2016.
- Tyler staff was identified and vehicle identification for fieldwork was provided to the Police Department. Tyler staff handling fieldwork will have ID badges.

Action items to date:

- Data mailers to all neighborhoods are complete and review is on-going
- Sales review and verification is on-going
- Commercial and residential valuation analysis is on-going
- Income and Expense Analysis of rental property is on-going and almost complete

Attachment 1 is a list of Tyler personnel and a Service Delivery plan showing the progress of the revaluation work from commencement to completion.

OTHER ATTACHMENTS

1. Attachment 2 is a Quarterly Report for the City of Groton Highway Department.
2. Attachment 3 is a MASH Facts flyer from Mystic Area Shelter & Hospitality, Inc.
3. Attachment 4 is the Eastern Regional Mental Health Board's 2015-2016 Year in Review.
4. Attachment 5 is a press release and flyer from the Greater Mystic Chamber of Commerce for the Air & Sea Celebration on August 19th at the Mystic Jet Center North Hangar, 255 Tower Avenue from 6:00 p.m. to 9:00 p.m. Tickets are \$40.00 per person in advance and \$50.00 per person at the door. Tickets are available at www.mysticchamber.org.



200 White Plains Road, 4th Floor
Tarrytown, New York 10591

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www.tyler.com

TOWN OF GROTON, CT
2016 REVALUATION PROJECT
CLT STAFF

MELISSA BAER – NORTHEAST REGIONAL MANAGER

DEBRA CHRISTY – RESIDENTIAL ANALYST/REVIEWER

STEVE BECCIO – COMMERCIAL ANALYST/REVIEWER

DAVID BOAST – REVIEWER

STEPHANIE SUMNER – DATA COLLECTOR

VICTORIA PEYTON –CLERICAL SUPPORT



200 White Plains Road, 4th Floor
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 www.tylerent.com

Service Delivery Plan

Activity	From	To	Progress	Responsible Party
Project Commencement	1/28/16	1/28/16	100%	Melissa Baer
Data Mailers	4/4/16	5/2/16	100%	Melissa Baer
Sales Verification	3/17/16	10/1/16	70%	David Boast
Valuation Analysis Land	3/17/16	5/20/16	60%	Debra Christy
Valuation Analysis Buildings	3/24/16	5/20/16	80%	Melissa Baer
Income & Expense Analysis	6/1/16	7/8/16	95%	Steve Beccio
Field Review of Values - Residential	6/28/16	9/2/16	15%	David Boast/Debra Christy
Field Review of Values - Commercial	7/4/16	9/16/16	0%	Steve Beccio/Melissa Baer
Assessor Review of Values	9/5/16	11/7/16	0%	Mary Gardner
Mail Notices to Taxpayers	11/18/16	11/18/16	0%	Melissa Baer
Schedule Informals	11/18/16	12/2/16	0%	TBD
Conduct Informals	11/28/16	12/16/16	0%	Melissa Baer/ /John Marks/Gynt Grube
Informals Resolution	12/5/16	12/23/16	0%	Melissa Baer/ Gynt Grube
Project Completion	12/30/16	12/30/16	0%	Melissa Baer

Note: Staffing will be determined by availability based on commitments to other projects and may differ from the plan. All staff is subject to the approval of the Assessor. Actual dates may differ and will be finalized once detailed project plan is completed.



THE CITY OF GROTON

Mayor Marian Galbraith
295 Meridian Street, Groton, CT 06340
(860) 446-4103 (860) 445-4058 FAX

July 12, 2016

Mr. Mark Oefinger
Town Manager
45 Fort Hill Road
Groton, CT 06340

Dear Mark:

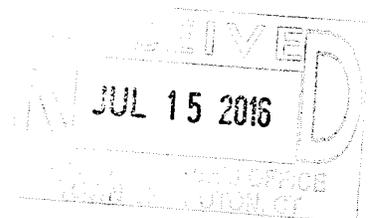
Enclosures (1) and (2) are submitted.

Sincerely,

Marian Galbraith

Encl 1: Quarterly Report 4/1/16 –6/30/16
Encl 2: Draft Expenditures vs. Appropriations

cc: Mr. Ron Yuhas, Finance Director
Antoinette Duerr, Highway Secretary



To: Mayor Marian K. Galbraith
From: Timothy P. Umrysz, Public Works Director 
Date: July 8, 2016
Subj.: **QUARTERLY REPORT (APRIL – JUNE 2016) FOR HIGHWAY DEPT.**

HIGHWAY MAINTENANCE-JOB COMPLETION

ROADWAY MAINTENANCE (4000)

Sweeping Streets (4005)	Various Streets and Morgan Court
Bituminous Replacement (4006)	Cutler Street, Mitchell Street, Shennecossett Road, Shore Avenue, Tyler Avenue, White Street

DRAINAGE (4200)

Catch Basin Repair (4202)	Cutler Street, Mitchell Street, Shore Avenue, Tyler Avenue, White Street
Drainage Culvert Replacement (4205)	None
Drainage Culvert Installation (New) (4206)	None

SIDEWALKS (4400)

Handicap Ramp Installation (4401)	None
Sidewalk Repair (4402)	Chicago Avenue, Cutler Street, Monument Street, Nicholas Avenue, Poquonnock Road, Shore Avenue
Sidewalk Replacement (4403)	Cutler Street

ROADSIDE MAINTENANCE (4600)

Remove/Care of Trees (4601)	Various Streets and Chapman Street, Litton Avenue, Mirra Drive, North Street, Park Avenue, Plant Street, Slocomb Terrace
Mow Grass (4602)	Various Streets and Bridge Street, Broad Street Ext., Eastern Point Road, Fairview Avenue, Meridian Street Ext., Mirra Drive, Poquonnock Road, Shennecossett Road

FLEET MAINTENANCE (6000)

Preventive Maintenance (6001)	8
General Equipment Maintenance (6006)	21
General Equipment Repair (6007)	41

PAINT/SIGN SHOP (7000)

Painting (street, lines, etc.) (7001-7004) None

Sign Repair/Replacement (7006) Various Streets

MISCELLANEOUS VEHICLE MAINTENANCE AND REPAIR

SANITATION

Preventive Maintenance (6001S) 2

General Equipment Maintenance (6006S) 10

General Equipment Repair (6007S) 2

RECYCLING

Preventive Maintenance (6001R) 1

General Equipment Maintenance (6006R) 1

General Equipment Repair (6007R) 1

OUTSIDE CHARGES (1021)

Police (002000) None

Fire Department (002800) None

Parks and Rec. Department (003010) Removed 2 granite blocks from beach used to barricade where railing was hit by car; Flasher Memorial remove concrete around flag pole; Flasher Memorial sidewalk repair around flag pole; Pre-Arranged Overtime Park Maintenance; Pushing Sand at Beach; Pre-Arranged Double Time Park Maintenance; Pushed Sand at Eastern Point Beach back in water and leveled; Removed tree in Washington Park on Meridian Street; Herbicide warning tracks at 3 ball fields at Washington Park; Hauled concrete fence posts pulled from girls softball field to Willow Spring Farm; Repaired signs at beach

Electric Department (005000) None

Sewer Department (005500) None

Water Department (006000) None

IT Dept. (007000) None

City Administration - Finance (337957)

Colonel Ledyard School cleaned leaves; City Hall Blew off debris on sidewalks; Colonel Ledyard Loaded plywood & saw on truck and trailer for Thurs.; Colonel Ledyard School Boarded up windows; Saw Cut Asphalt by New Gas Pump; Colonel Ledyard School Cleaning, Paint and Bulb Mother Bailey House mow and trim grass; Colonel Ledyard School cut, mow and trim grass; Excavate for concrete work by new gas vault; Formed new concrete pad for new gas vault; Form and place gas pad at City Hall; Form concrete curb (gas vault); Gas vault curb; Gas vault asphalt; Install asphalt around gas pad behind City Hall; Gas Vault Milling and cleanup; Paved area by gas vault; Gas vault landscape; Painted Traffic Arrows in City Hall Driveway; Mowed around Colonel Ledyard School; Colonel Ledyard School Mowed Grounds; Mother Bailey House Trimmed Grass; Mother Bailey House Mowed Grass; Loamed and Seeded around new gas pump at City Hall; Filled sand bags for City Hall Municipal Bldg.; AC Pad; Bring back to garage from Reservoir red brick for City Hall; Colonel Ledyard School, Mowing Grass Front; Colonel Ledyard School, Mowing Grass; Water Plants at City Hall

City Hall (Sue Bailey) Party & Event Planner

Mulch Thames Street

Thames Valley Communications (344022)

None

Groton Long Point Association (337295)

None

Town of Groton Board of Education (336780)

None

FOUL WEATHER DUTIES (9000)

Sand Roads (9008)

Yes

Snow Plowing (9009)

Yes

Snow Removal (9012)

No

**General Ledger
Highway Expenditures**

User: mccorrd
Printed: 07/12/16 14:22:39
Period 09 - 13
Fiscal Year 2016

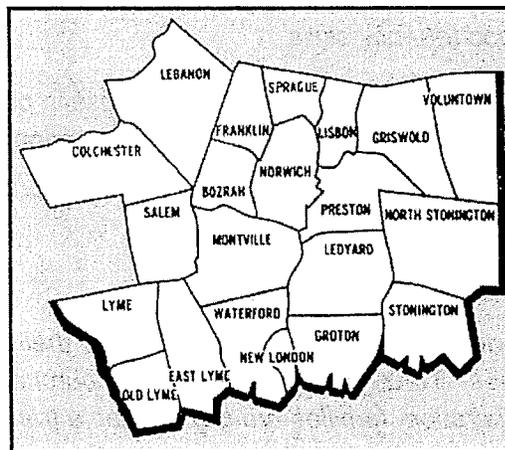
Account Number	Description	Budget	Quarter	End Bal	Remaining Budget
3105	Highway Admin.General Support				
100-3105-015-00-4	Professional & Tech. Services	4,300.00	3,262.16	9,750.57	-5,450.57
100-3105-015-01-4	Occupational Health Safety	9,725.00	1,466.69	10,637.32	-912.32
100-3105-111-00-2	Office Materials and Supplies	1,400.00	531.44	1,294.69	105.31
100-3105-111-00-3	Vehicle OperationsSupply	0.00	0.00	0.00	0.00
100-3105-111-01-2	EquipmentMachinery & Furnitur	1,500.00	244.00	2,495.16	-995.16
100-3105-111-02-2	Gen Office Supplies Garage	0.00	0.00	101.10	-101.10
100-3105-111-03-2	PostagePrintingAdvertising	0.00	153.70	153.70	-153.70
100-3105-112-00-2	InsuranceRisk Management	35,000.00	11,889.01	47,557.42	-12,557.42
100-3105-114-00-1	Full-Time Employees	150,553.00	110,663.39	393,640.42	-243,087.42
100-3105-114-00-2	Professional Development	100.00	0.00	105.00	-5.00
100-3105-116-00-1	Overtime	800.00	1,261.77	7,020.27	-6,220.27
100-3105-118-00-2	Sotware Maintenance	0.00	0.00	4,720.00	-4,720.00
100-3105-221-00-1	Fica Tax	11,578.00	9,053.11	30,413.10	-18,835.10
100-3105-222-00-1	Workers Compensation	80,844.00	20,211.29	84,026.28	-3,182.28
100-3105-223-00-1	Blue CrossCms	338,601.00	113,081.00	338,922.00	-321.00
100-3105-224-00-1	Group Insurance	7,000.00	1,905.60	5,585.86	1,414.14
100-3105-225-00-1	Pension	70,031.00	35,015.50	70,031.00	0.00
100-3105-226-00-1	OPEB	47,160.00	23,580.00	47,160.00	0.00
100-3105-227-00-1	Clothing Allowance	6,800.00	11,105.59	11,132.59	-4,332.59
100-3105-229-00-1	Unemployment Compensation	0.00	0.00	4,667.72	-4,667.72
100-3105-231-00-1	Longevity	3,550.00	0.00	0.00	3,550.00
100-3105-331-00-2	UtilitiesFuel	2,740.00	811.33	2,701.20	38.80
100-3105-441-00-2	Contract Repairs for Equipment	2,080.00	270.72	687.85	1,392.15
100-3105-441-01-2	Contr. Facil. Repair & Maint.	0.00	1,573.86	3,951.89	-3,951.89
3105	Highway Admin.General Support	773,762.00	346,080.16	1,076,755.14	-302,993.14
3200	Equipment Maintainance				
100-3200-015-00-4	ProfContractual Services	10,070.00	3,642.11	5,661.86	4,408.14
100-3200-111-00-2	Office ExpenseAdvertisng	0.00	0.00	42.31	-42.31
100-3200-111-00-3	Vehicle OperationsSupply	26,000.00	17,788.69	33,626.20	-7,626.20
100-3200-112-00-3	Diesel Fuel	35,000.00	9,372.89	21,743.98	13,256.02
100-3200-112-01-3	Gasoline	20,000.00	0.00	9,772.93	10,227.07
100-3200-114-00-1	Full-Time Employees	84,692.00	19,265.74	57,429.51	27,262.49
100-3200-116-00-1	Salaries - Overtime	500.00	0.00	89.64	410.36
100-3200-118-00-2	General Material Fleet Maint.	5,000.00	16.92	312.67	4,687.33
100-3200-221-00-1	FICAMedicare Taxes	6,517.00	1,399.12	4,179.53	2,337.47
100-3200-227-01-1	Garage Mechanics Clothing	1,100.00	0.00	0.00	1,100.00
100-3200-231-00-1	Longevity	475.00	0.00	475.00	0.00
100-3200-441-00-2	Cont. Rep. Road & St Equipment	1,000.00	0.00	0.00	1,000.00
3200	Equipment Maintainance	190,354.00	51,485.47	133,333.63	57,020.37
3301	Drainage Installation &				

Account Number	Description	Budget	Quarter	End Bal	Remaining Budget
	Maint.				
100-3301-015-00-4	Contractual Serv. Drainage	5,800.00	0.00	2,391.49	3,408.51
100-3301-015-01-4	Stormwater payments & contrib.	1,000.00	0.00	0.00	1,000.00
100-3301-114-00-1	Full-Time Employees	100,178.00	25,969.32	73,991.75	26,186.25
100-3301-116-00-1	Salaries - Overtime	1,300.00	0.00	0.00	1,300.00
100-3301-117-00-1	Part-Time Employees	1,560.00	0.00	0.00	1,560.00
100-3301-118-00-2	General Material & Supply	7,578.00	1,735.77	5,069.79	2,508.21
100-3301-221-00-1	FICAMedicare Taxes	7,882.00	1,917.59	5,309.82	2,572.18
100-3301-231-00-1	Longevity	2,325.00	0.00	1,450.00	875.00
3301	Drainage Installation & Maint.	127,623.00	29,622.68	88,212.85	39,410.15
	3305				
	Pavement Maintainance				
100-3305-114-00-1	Full-Time Employees	173,514.00	30,722.15	119,527.19	53,986.81
100-3305-116-00-1	Overtime Employees	3,975.00	0.00	1,018.03	2,956.97
100-3305-117-00-1	Part-Time Employees	0.00	0.00	1,053.00	-1,053.00
100-3305-118-00-2	General Material & Supply	23,610.00	3,508.94	8,466.38	15,143.62
100-3305-221-00-1	FICAMedicare Taxes	13,578.00	2,242.72	8,873.69	4,704.31
3305	Pavement Maintainance	214,677.00	36,473.81	138,938.29	75,738.71
	3310				
	Road Resurfacing				
100-3310-114-00-1	Full-Time Employees	0.00	0.00	40.50	-40.50
100-3310-221-00-1	FICA	0.00	0.00	3.09	-3.09
3310	Road Resurfacing	0.00	0.00	43.59	-43.59
	3315				
	Roadside Maintainance				
100-3315-015-00-4	Contractual Services	9,100.00	3,100.00	11,270.00	-2,170.00
100-3315-114-00-1	Full-Time Employees	119,531.00	16,513.21	79,147.81	40,383.19
100-3315-114-00-2	Professional Development	600.00	25.00	80.00	520.00
100-3315-116-00-1	Roadside Maintenance Overtime	0.00	349.60	439.24	-439.24
100-3315-117-00-1	Part-Time Employees	2,300.00	0.00	5,325.75	-3,025.75
100-3315-118-00-2	General Material & Supply	6,550.00	1,346.16	8,695.61	-2,145.61
100-3315-123-00-2	Tree Warden Stipends	6,200.00	1,500.00	4,620.00	1,580.00
100-3315-221-00-1	FICAMedicare Taxes	9,320.00	1,230.54	6,201.67	3,118.33
3315	Roadside Maintainance	153,601.00	24,064.51	115,780.08	37,820.92
	3320				
	Sidewalk Maintenance				
100-3320-114-00-1	Full-Time Employees	134,103.00	16,833.99	83,972.03	50,130.97
100-3320-117-00-1	Part-Time Employees	2,600.00	0.00	0.00	2,600.00
100-3320-118-00-2	General Material & Supply	9,565.00	2,207.09	10,799.20	-1,234.20
100-3320-221-00-1	FICA Tax	10,458.00	1,229.18	6,122.81	4,335.19
3320	Sidewalk Maintenance	156,726.00	20,270.26	100,894.04	55,831.96
	3325				
	SnowIce Control				
100-3325-111-00-1	Meals	2,745.00	252.00	1,206.00	1,539.00
100-3325-111-00-3	Vehicle Operations & Supply	0.00	0.00	0.00	0.00
100-3325-114-00-1	Full-Time Employees	3,000.00	0.00	0.00	3,000.00
100-3325-116-00-1	Salaries - Overtime	47,000.00	5,947.76	27,798.01	19,201.99
100-3325-118-00-2	General Material & Supply	54,800.00	3,586.15	53,425.87	1,374.13
100-3325-221-00-1	FICA Tax	3,825.00	453.88	2,138.69	1,686.31
3325	SnowIce Control	111,370.00	10,239.79	84,568.57	26,801.43
	3330				
	Traffic Control				
100-3330-114-00-1	Full-Time Employees	44,458.00	6,227.09	37,357.06	7,100.94
100-3330-116-00-1	Salaries - Overtime	4,000.00	0.00	1,919.19	2,080.81
100-3330-117-00-1	Part-Time Employees	3,540.00	0.00	20.25	3,519.75
100-3330-118-00-2	General Material & Supply	13,600.00	4,664.70	7,752.24	5,847.76
100-3330-221-00-1	FICA Tax	3,978.00	456.77	2,876.80	1,101.20
3330	Traffic Control	69,576.00	11,348.56	49,925.54	19,650.46
	3335				
	Outside Charges				
100-3335-114-00-1	Full-Time Employees	0.00	13,041.10	28,467.70	-28,467.70
100-3335-116-00-1	Overtime	2,225.00	504.50	4,512.85	-2,287.85

Account Number	Description	Budget	Quarter	End Bal	Remaining Budget
100-3335-118-00-2	General Material & Supply	1,000.00	28.25	571.49	428.51
100-3335-221-00-1	FICA Tax	170.00	987.63	2,406.09	-2,236.09
3335	Outside Charges	3,395.00	14,561.48	35,958.13	-32,563.13
3401	Project Design				
100-3401-114-00-1	Full-Time Employees	0.00	1,659.00	1,963.15	-1,963.15
100-3401-221-00-1	FICA Tax	0.00	119.78	141.83	-141.83
3401	Project Design	0.00	1,778.78	2,104.98	-2,104.98
3405	Project Inspection				
100-3405-114-00-1	Full-Time Employees	0.00	2,944.73	4,797.28	-4,797.28
100-3405-221-00-1	FICAMedicare Taxes	0.00	212.63	346.50	-346.50
3405	Project Inspection	0.00	3,157.36	5,143.78	-5,143.78
3410	Land Survey				
100-3410-114-00-1	Full-Time Employees	0.00	165.90	221.20	-221.20
100-3410-221-00-1	FICA Tax	0.00	12.01	16.00	-16.00
3410	Land Survey	0.00	177.91	237.20	-237.20
3415	Construction Layout				
100-3415-114-00-1	Full-Time Employees	0.00	1,119.83	1,396.33	-1,396.33
100-3415-221-00-1	FICAMedicare Taxes	0.00	80.91	100.85	-100.85
3415	Construction Layout	0.00	1,200.74	1,497.18	-1,497.18
3420	Plan Review				
100-3420-114-00-1	Full-Time Employees	0.00	0.00	110.60	-110.60
100-3420-221-00-1	FICAMedicare Taxes	0.00	0.00	8.01	-8.01
3420	Plan Review	0.00	0.00	118.61	-118.61
3425	Highway-General Support				
100-3425-015-00-4	Contractual Services	3,250.00	865.54	2,149.27	1,100.73
100-3425-110-00-1	On Call Pay	1,834.00	0.00	0.00	1,834.00
100-3425-111-00-2	Office ExpenseAdvertising	500.00	55.67	574.12	-74.12
100-3425-111-01-2	Postage, printing, ad	750.00	0.00	30.22	719.78
100-3425-114-00-1	Full-Time Employees	56,787.00	8,364.15	33,969.69	22,817.31
100-3425-114-00-2	Professional Development	1,000.00	0.00	298.75	701.25
100-3425-116-00-1	Overtime	1,000.00	0.00	1,735.28	-735.28
100-3425-118-00-2	Software Maintainance	1,200.00	0.00	1,020.00	180.00
100-3425-118-01-2	PostagePrintingAdvertising	0.00	0.00	0.00	0.00
100-3425-221-00-1	FICAMedicare Taxes	4,561.00	604.08	2,439.75	2,121.25
100-3425-441-00-2	Contr. Rep. for ENG. Off Equip	0.00	928.90	1,114.68	-1,114.68
100-3425-900-00-6	Reserve FundEquipment	95,000.00	0.00	0.00	95,000.00
3425	Highway-General Support	165,882.00	10,818.34	43,331.76	122,550.24
3430	Highway Building				
100-3430-015-01-4	Occupational Health Safety	1,190.00	0.00	0.00	1,190.00
100-3430-111-00-2	Office Materials and Supplies	2,000.00	0.00	995.09	1,004.91
100-3430-114-00-1	Full Time Employees	25,393.00	10,938.03	12,902.30	12,490.70
100-3430-116-00-1	Overtime	3,800.00	0.00	0.00	3,800.00
100-3430-221-00-1	FICA Tax	2,233.00	798.02	941.94	1,291.06
100-3430-331-00-2	UtilitiesFuel	23,700.00	8,959.56	21,728.74	1,971.26
100-3430-441-01-2	Contract Facility R&M	14,190.00	220.90	2,304.47	11,885.53
3430	Highway Building	72,506.00	20,916.51	38,872.54	33,633.46
Grand Total		2,039,472.00	582,196.36	1,915,715.91	123,756.09

MASH  FACTS
MYSTIC AREA SHELTER & HOSPITALITY, INC.

- Our mission is *Preventing Family Homelessness, One Family at a Time.*
- Founded in 1998 by the Reverend G. Kenneth Carpenter, former minister at Mystic's Union Baptist Church, MASH is incorporated as a 501(C)(3) non-profit.
- MASH serves families with minor children, with a particular focus on helping each family achieve stability and address the needs of their children. When families are stably housed, parents can focus on the well-being of their children.
- Since its founding, MASH has provided critical services and emergency shelter to over 1,200 children and their parents.
- Our service area includes cities and towns in Southeastern Connecticut.



- MASH is one of only three providers in Southeastern CT dedicated to helping families with minor children. MASH is recognized as a leader in its field, particularly for its role in establishing 2-1-1, a regional hotline for the homeless. By calling 2-1-1 for an initial screening, a family in need is given an appointment to meet with a case manager the next day.

- Our programs offer families a hand-up not a hand-out. MASH empowers families to find their own way out of homelessness and gives them the tools they need to achieve lasting, long-term housing stability. MASH programs include:

Homelessness Prevention...because the best way to end family homelessness is to prevent it from happening in the first place. MASH responds to many families' housing crises with non-financial assistance (budget counseling; tenant-landlord negotiations; problem-solving guidance; resume writing, job coaching and search; and connection to community resources). Other families need modest financial assistance in order to retain their current housing or avoid entering shelter (past-due rent; short-term rental subsidies; utility arrearages; security deposits; and first month's rent) Homelessness prevention is MASH's most cost-effective tool - prevention assistance is 1/3 the cost of sheltering and re-housing a family (average of \$1,400 vs. up to \$5,000 per family).

Emergency Shelter...for homeless families who have no resources or support systems to fall back on. MASH owns a two-family residence at 31 Ledyard Avenue in Groton that currently operates as two apartment-style shelter units. Each unit is fully furnished and can sleep 6.

Rapid Re-housing, transitions families from shelter into independent, sustainable living situations as soon as possible, usually within 30 days. MASH has adopted a "Housing First" philosophy. MASH helps families find housing opportunities, assists with security deposits, first month's rent, moving costs, and teaches good tenancy skills.

- The principal causes of a family becoming homeless in our region are: high market rate rents; unemployment/underemployment; lack of transportation; and costly childcare. MASH is always working to find innovative and effective ways to eliminate the underlying reasons for family homelessness.

New Homelessness Prevention Initiatives:

Wheels to Work, designed to help families improve their financial security by resolving transportation issues. Through car donations, car purchases, and help with repairs, insurance and registration, families are given reliable transportation to and from work.

Childcare Solutions, include Emergency Child Care Assistance, After-School Programs, and Summer Camps to provide enrichment opportunities for children while delivering safe, reliable and year-round childcare to hard-working parents.

Employment Resources and Skills Training, gives clients access to better jobs and opportunities to increase their skills for high demand jobs like Certified Nursing Assistants.



Thank You!

to all who have helped us over the past two years in the face of repeated attempts to eliminate the Regional Mental Health Boards. Countless advocates urged state legislators to preserve our funding, and those same legislators worked tirelessly to protect the RMHBs and the state's safety net. The danger's not over, though, and we're likely to have another fight on our hands in 2017. Please continue to support our work!

Gratitude is the fairest blossom which springs from the soul.
 ~Henry Ward Beecher

#SaveOurVoice

Fulfilling Our Mission

EVALUATION ACTIVITIES



- 2** Outpatient program review & evaluations
- 7** Young Adult program review & evaluations
- 5** Special CAC presentations

COMMUNITY NEEDS ASSESSMENT



- ★ Conducted 2015 & 2016 Priorities & Planning Process (PPP) (required to apply for federal funds of \$23M/year--2 year process)
- ★ Interviewed **5** Key Informants to gather information for PPP
- ★ Conducted **4** focus groups to gather feedback from all stakeholders for PPP

MEMBERSHIP



- 54** Volunteers active during the past year
- 6** New Catchment Area Council members recruited
- 4** New Board members recruited

ADVOCACY



- ★ 4/18/16 Legislative Breakfast: **7** legislators, **6** legislative staff attended; **3** nonprofit agency managers & **11** clients spoke about vitally needed services in Eastern CT
- ★ **2** staff & **7** members testified at DMHAS Budget Hearing advocating for preservation of funding

COMMUNITY EDUCATION



- ★ Worked with **4** towns in region to have Proclamations issued in observance of Mental Illness Awareness Week (October 4-10, 2015), and got coverage in local media
- ★ See next section for details on other activities

Special Projects

TRANSPORTATION VIDEO PROJECT



- ⇒ Completed 'People Interrupted: Navigating Poverty in Eastern CT,' a feature-length film on transportation barriers to recovery for individuals with mental health issues
- ⇒ **2** filming dates, with **32** interviews conducted, including **2** local legislators
- ⇒ Premiered a "First Look" at 4/18/16 Legislative Breakfast
- ⇒ Future plans include the creation of a YouTube Channel to display videos; creating variety of short, topical videos; and additional filming dates in the fall and winter
- ⇒ Strengthened relationships with key transportation industry entities

NORWICH HOSPITAL ORAL HISTORY PROJECT



- ⇒ **7** interviews recorded (former patient, agency executive, former nurse, amateur historian, etc)
- ⇒ Fun Fact: one interviewee worked filling vending machines at the Norwich State hospital, and later became a clinician as a result of his experiences
- ⇒ Future Plans: will continue to seek former patients & family members to participate, to capture a balanced portrayal of the Norwich Hospital era

SURVEYING OUR STAKEHOLDERS



- ⇒ Surveyed **160** clients and **85** staff regarding DSS Service Barriers Survey
- ⇒ Identified key barriers in the DSS System: long wait times, conflicting information, and lost redetermination paperwork
- ⇒ Anecdotal stories provided by **16** clients and **12** staff
- ⇒ Created a Workforce Assessment Survey currently being tested with local agencies
- ⇒ Planning a Transportation Barrier Survey for future data collection efforts

COMMUNITY CONVERSATIONS



- ⇒ Held **1st** Community Conversation for Older Adult Behavioral Health in Sprague
- ⇒ **27** providers and community members participated
- ⇒ **2** legislators participated in planning committee meetings
- ⇒ Senator Cathy Osten & Dept. of Aging Commissioner Betsy Ritter joined the event
- ⇒ Received overwhelmingly positive feedback in post-event evaluations
- ⇒ Future plans: follow-up event in SE CT, and 2nd event in NE CT during summer or fall

Community Outreach

MEDIA ACTIVITIES

- ✓ "After 40 years, Eastern Region Mental Health Board still has one challenge left," Norwich Bulletin, 6/24/2015
- ✓ "Murphy's mental health bill helpful, but won't prevent mass shootings," Op-Ed by Jennifer Gross, Connecticut Mirror, 8/11/2015
- ✓ "Bill closing deficit, cutting business taxes heads to Malloy," Connecticut Mirror, 12/8/2015
- ✓ "Mental health service cuts go along with layoffs," Connecticut Mirror, 4/19/2016
- ✓ Appearance on Rep. Susan Johnson's "Town Talk" Cable TV show, 12/16/2015

COMMUNITY COLLABORATIONS & COMMITTEES

- ✓ Keep the Promise Coalition Coordinating Council (also a participant in Strategic Planning Process 2015-16)
- ✓ DMHAS State Board of Mental Health & Addiction Services
- ✓ DMHAS Adult Behavioral Health Planning Council
- ✓ Mental Health CT Public Policy Committee
- ✓ Southeastern Mental Health Authority (SMHA) Network Management Council
- ✓ SMHA Faith Steering Committee
- ✓ SMHA Employment Steering Committee
- ✓ NAMI-CT Public Policy Committee
- ✓ Ledyard Safe Teens Coalition

"Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it's the only thing that ever has."
 ~Margaret Mead

2015 Recognitions & Awards

Michael Kerr Scholarships:

Melanie Nagode
 Michael Marshall
 Jessica Goodman
 Jennifer Brownlee
 Shemekia Garcia
 Leslie Calkins
 Marie "Beth" Donohue



Robert Davidson Advocacy Award: Bonnie Eldridge



"Extra Mile" Volunteer Award: Jo Ann Richards



"Extra Mile" Volunteer Award: Bruce Bayne



Leadership Award Commissioner Betsy Ritter



Five Ways You can lend a helping hand

- 1 Attend one of our meetings
- 2 Join a Catchment Area Council**
- 3 Volunteer to help with a Program Review
- 4 Advocate for us with your legislators
- 5 Donate: We are a 501(c)(3) nonprofit, and your gift may be tax deductible!

**What is a Catchment Area Council?

The Catchment Area Council (CAC) is a citizen body and is the grassroots level for citizen involvement in planning for needed services. No expertise is needed to join! Visit www.changingmindsct.org to learn more.

Even the smallest puzzle pieces help make the biggest picture

- ★ Hosted performance by Second Step Players, whose comedy and music educates the public and changes attitudes about mental health issues.
- ★ Served as Consumer Rights Officer for **2** local agencies.
- ★ Met personally with **8** Town CEOs to learn about local needs; presented to Council of Governments
- ★ Conducted **3** focus groups with local young adults to discover how they think, talk, and inform themselves about mental health issues and how they engage with services.
- ★ Held 40th Anniversary celebration with **63** guests, including **4** legislators and **1** Town CEO.
- ★ Participated in a Round Table Forum held by U.S. Senator Chris Murphy.
- ★ Built a NEW & IMPROVED website!
- ★ Nominated (and presented award to) Norwich Bulletin reporter Adam Benson for the Keep the Promise Coalition Media Award for excellence in covering mental health issues.
- ★ Served as a panelist in **2** Mental Health Forums convened by State Rep. Kathleen McCarty.
- ★ Awarded a total of **\$1100** to **7** individuals in recovery through our Michael Kerr Scholarship program.
- ★ Conducted **2** advocacy trainings for local agency clients and staff.
- ★ Held first annual "Own Your Story" creative challenge featuring written and visual arts, with nearly **40** entries and **6** awards given.
- ★ Partnered with UConn School of Social Work to bring first-ever MSW intern to ERMHB for 2015-16 school year.

408 Likes
 Average Post Reach: 104
 Top Post Reach: 788

109 Followers
 1.2K Impressions last month
 Top Tweet: 60 Impressions

The ERMHB & Social Media



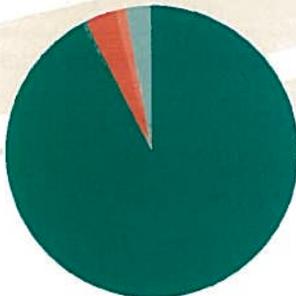
Avg. Monthly Viewers: 613
 Top Pin Impression: 378
 Top Board Impressions: 383

44 Followers

How we get it all done...

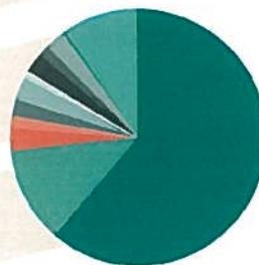
...making every dollar count

The Regional Mental Health Boards have often been called the "best bargain in the system," and our reputation for giving value to our state and its communities is well-deserved. With just one full-time and two part-time employees, and on a shoestring budget, the ERMHB coordinates dozens of volunteers and a vast array of planning and evaluation, community education, and advocacy activities.



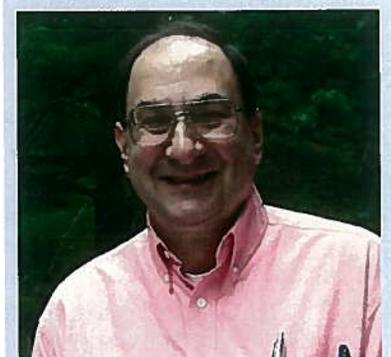
Total FY16 Revenue: \$113,687*

*Figures provided are for projected revenue & expenses



Total FY16 Expenses: \$113,687*

*Figures provided are for projected revenue & expenses



The Robert E. Davidson Fund was founded in 2014, in memory of our previous Executive Director, who believed passionately in recovery and a full life in the community for those living with mental health issues. Thanks to the generosity of so many who admired him, donations to the Fund have reached nearly **\$10K**, allowing us to pursue exciting projects like our "People Interrupted" documentary. If you'd like to donate to other projects like this, please contact us to learn how.



Contact: Hannah Stewart
Hannah@MysticChamber.org
(860) 572-9578

FOR IMMEDIATE RELEASE

**'AIR & SEA CELEBRATION' COMING TO GROTON TO RECOGNIZE THE CT
SUBMARINE CENTURY**

July 13, 2016 (Mystic, CT) --- In honor of the Connecticut Submarine Century and National Aviation Day, the first ever Air & Sea Celebration will be held on Friday, August 19 from 6 – 9 p.m. at the Mystic Jet Center North Hangar at the Groton-New London Airport in Groton. Join the Greater Mystic Chamber of Commerce, Groton Business Association, and Mystic Jet Center for a night of excellent food, entertainment, and fun, all in the view of airplanes within an actual hangar.

The celebration recognizes Connecticut's yearlong celebration of the 100th anniversary of Groton's Naval Submarine Base, honoring all those who serve our community. The night's entertainment will include music by The Sue Menhart Band and Woolly Mammoth, delicious cuisine from local restaurants and beer from regional breweries. Attendees will also enjoy the Submarine Photography Exhibit, special submarine related displays and activities and can make their own #submarineproud flag for the Submarine Century Flag-Line.

Tickets are available at www.mysticchamber.org, a portion of all event proceeds to benefit the Connecticut Submarine Century. Special Active Duty tickets are available, buy one, get one free at the First Class Association at the Groton Sub Base. Join the celebration by getting your tickets early, as space is limited!

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Greater Mystic Chamber of Commerce

The mission of the Greater Mystic Chamber of Commerce is to advocate for business and tourism, to promote business alliances, to provide valuable benefits and services to our members and to serve as a strong community partner in the economic development efforts in the Greater Mystic area.

★ AIR & SEA ★

CELEBRATION



AUG 19

6-9PM

MYSTIC JET CENTER NORTH HANGAR ★ 255 TOWER AVE. ★ GROTON

Great live music by local blues bands **THE SUE MENHART BAND** and **WOOLY MAMMOTH**. Enjoy delicious tastings from the Beacon Bar & Grill and Ray's Catering. Visit the wine bar with locally brewed beers. Marvel at airplanes. View the Submarine Photography Exhibit. Make your own #submarineproud flag for the Submarine Century Flag-Line.

\$40pp in advance, \$50pp at the door *This is a 21+ event.

TICKETS AVAILABLE AT MYSTICCHAMBER.ORG

Special Active Duty tickets: Buy one, get one free! Available at First Class Association, SubBaseNL

A portion of the event proceeds to benefit Connecticut Submarine Century

