

TOWN COUNCIL WEEKLY STATUS REPORT

August 18, 2016

 Volume 24, No. 33

UPCOMING MEETINGS

- Tuesday, August 23rd, Town Council Committee of the Whole meeting has been cancelled.

DOG LICENSES

Groton Animal Control officers have begun a door to door search for unlicensed dogs. In Connecticut, dogs 6 months and older are required by law to be licensed yearly in the Town in which they reside. Dog licenses are renewed each year June 1st through June 30th. Failure to license your dog can result in a \$75.00 fine.

To license a dog a current rabies vaccination certificate is required. Licenses can be purchased at the Town Clerk's office. If you have any questions, please call Groton Animal Control at 860-441-6709.

LED STREETLIGHT PROJECT STATUS

On August 17th four sample LED replacement streetlights were installed on Fort Hill Road between the entry to Grasso Tech and Groton Long Point Road. The sample replacement streetlights were made by two different companies and are of two different color temperatures. The draft design for the Town owned cobra head replacements has been completed and is under review by staff and the design for parking lot lights and other decorative lights is expected shortly. Comments pertaining to the sample lights should be sent to Rick Norris at rnorris@groton-ct.gov.

ATTACHMENTS

1. Attachment 1 is an invitation from the New London County Historical Society for their First Annual Build a Sub Throwdown on Saturday August 20th from 3:00 p.m. to 7:00 p.m. at the Groton Inn & Suites, 99 Goldstar Highway. Please see attachment for ticket options.

2. Attachment 2 is a flyer from the Town of Groton Police Department and the City of Groton Police Department for the 3rd Annual Town vs. City Softball Game on Saturday, August 20th at 4:30 p.m. at Washington Park.
3. Attachment 3 is a flyer from Fairview for the Annual Fairview Raffle on Saturday, September 10th at 3:00 p.m. at Fairview Odd Fellows Home of Connecticut, 235 Lestertown Road. There will be a classic car show prior to the raffle from 12:00 p.m. to 3:00 p.m. Please see the attachment for more information.

MONTHLY MANAGEMENT REPORTS

1. Office of Planning and Development Services (July):

- The Committee of Chairpersons scheduled a presentation by Tom Hennick regarding their responsibilities under the Freedom of Information Act for October 19th at 6:00 p.m. in Community Room 1.
- OPDS staff worked with the Finance Department to develop a list of excess Town-owned properties.
- A phase II environmental assessment conducted at Groton Heights identified asbestos, mold and other hazardous materials inside the building.
- Staff members fielded calls about prospective development projects for the Shepard of the Sea chapel and surrounding 13 acres being auctioned off by the Navy to the general public.
- Staff met preliminarily with a number of developers considering construction of a large office building and a high end apartment complex.
- Jim Sherrard, the long-time Chairman of the Planning Commission, resigned.
- The Zoning Commission approved a special permit for Rise, a breakfast and lunch restaurant on Water Street in Mystic.
- Economic and Community Development staff made preparations for the release of phone surveys by Great Blue Research, Inc.

2. Public Works Department (July):

- Public Works Administration completed the contract for the Gas Flare Maintenance and Landfill Gas Well Field Monitoring for the Flanders Road Landfill.
- Tanko Lighting has begun analysis of streetlight fixture type for the installation in the Eversource service area.

- Roads and Streets staff is planning the next phase of resurfacing Clift Street and Algonquin Drive.
- Roads and Street staff continued Town-wide street sweeping, repaired catch basins and continued roadside mowing.
- Staff completed the establishment of no parking areas for Bank Street and installed stop signs at the intersection of Gungywamp Road and Sailfish Drive.
- Installation started on the Police Station Security Surveillance.
- Project management staff completed the design contract with the design engineer for the Effluent Pump Station at the Water Pollution Control Facility.

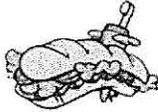
Attachments

MRO/lh

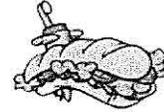


NEW LONDON COUNTY
HISTORICAL SOCIETY *(founded in 1870)*

presents
the



First Annual Build a Sub Throwdown!
Submarine Sandwich Building Competition



Saturday August 20th
3pm-7pm

at
Groton Inn & Suites
99 Goldstar Highway, Groton CT

Tickets Available NOW!

Special Reserve Tasting Tickets \$40.
General Admission Tickets \$20.
Limited Seating Military Discount \$10.

Our Sponsors



GROTON INN & SUITES
CONFERENCE AND EVENT VENUE



WORLD FOOD
CHAMPIONSHIPS™
ORANGE BEACH, AL

Qualifying Event!

For More information go to
nhistory.org or call 860.443.1209



Come out with your family to support your local Groton police officers as they compete in the 3rd Annual Town vs.

City Softball Game. There will be something for everyone! Balloon animals, face painting and "Touch-a-Truck" free to the public. Also, raffle prizes and \$1 slices of pizza. All raffle prize money goes to the Groton Town Police Benvolent Association.

WHERE: Washington Park, Groton, CT

WHEN: August 20th at 4:30pm

www.summerinthecitygroton.com

www.facebook.com/grotonpd

ANNUAL Fairview RAFFLE

More chances to win more money!

\$100 per Ticket/Only 450 tickets printed!

2nd Prize \$1,000

3rd Prize \$1,000

4th Prize \$1,000

5th Prize \$1,000

6th Prize \$1,000

GRAND PRIZE \$10,000

**Drawing to be held on
Saturday, September 10th, 3:00 pm
at Fairview Odd Fellows Home of Connecticut.
Join us for a classic car show at Fairview
from Noon-3pm with the drawing at 3pm!**

Raffle ticket holder need not be present to win. Cash, Credit Card or Check purchases welcome.
Raffle tickets may be purchased at: Fairview, Odd Fellows Home of CT, 235 Lestertown Road, Groton
or by returning the form below. You can also download a form from our website at www.fairviewct.org.
All proceeds will be placed in Fairview's unrestricted Annual Fund & Guided Journeys Memory Care Program.

Please contact Tricia Cunningham, Director of Development & Community Relations,
at 860-448-4722 or cunninghamt@fairviewct.org if you have any questions.

Payment of all applicable federal taxes, fees and surcharges are the responsibility of the winner.

Winner will be issued an IRS Tax Form W-2G stating the value of the prize.

Find us on



Annual Fairview Raffle

Name _____

Address _____ City _____ State _____ Zip _____

Telephone (H) _____ (C) _____ Email _____

I would like to purchase _____ tickets at \$100 each. If available, I would like ticket #(s) _____, _____, _____

I would like to purchase with my credit card. Name on Card _____

Credit Card # _____ Expiration Date _____ Sec. Code _____ Billing Zip Code _____

I would like to purchase by check (Please include check made out to Fairview).

Please mail form to: Fairview, 235 Lestertown Road, Groton, CT 06340.

Phone: 860-448-4722 Fax: 860-445-9575 Web: www.fairviewct.org

FAIRVIEW FIRST

GUIDED JOURNEYS



Fairview

OFFICE OF PLANNING AND DEVELOPMENT SERVICES

July 2016

DEPARTMENT UPDATES

The Committee of Chairpersons scheduled a presentation by Tom Hennick regarding their responsibilities under the Freedom of Information Act for October 19, 2016 at 6:00 in Community Room 1 at the Town Hall Annex. Mr. Hennick is the Public Education Officer for the Connecticut Freedom of Information Commission. All land use commissioners will be invited to attend.

Working with the Finance Department, OPDS staff developed a list of excess town-owned properties. The Economic Development division will focus its marketing efforts on Mystic Education Center, the former Groton Heights School, 11 acres of commercially zoned land on Route 184, and three acres of land on Route 1 zoned for Office/Multi Family.

A phase II environmental assessment conducted at Groton Heights identified asbestos, mold and other hazardous materials inside the building. Respirators will be required when touring the former school.

The Navy has offered the Shepard of the Sea chapel and surrounding 13 acres for sale by auction to the general public. Many staff members have fielded calls about prospective development projects as the property will be subject to local zoning. The proposals include continued use as a church, a climbing gym, multi-family residential development, and a fish farm.

Department staff met preliminarily with a number of developers considering construction of a large office building and a high end apartment complex. Staff also met with the owner of Mystic Cheese who is looking for a production facility with a small retail space.

The new owners of the Poquonnock Bridge Volunteer Fire House met with department staff to discuss their plans for a medical facility and small restaurants. The owners would like to build a connection to the Poquonnock River Boardwalk as part of their development.

COMMISSION HIGHLIGHTS

Jim Sherrard, the long-time Chairman of the Planning Commission, has resigned. Jim served on the Commission since October 1987, and was Chairman for 22 years. The Commission will miss his dedication and expertise.

Zoning Commission

The Zoning Commission approved a special permit for Rise, a breakfast and lunch restaurant on Water Street in Mystic. The restaurant will have outdoor seating and will be a welcome addition to Mystic residents who have not had a place to eat breakfast since Bee Bee Dairy closed.

ECONOMIC & COMMUNITY DEVELOPMENT

Preparations for the release of phone surveys by Great Blue Research, Inc. have been in preparation. Survey questionnaires (residential and commercial) were developed and vetted through an EDC Task Force. Responses will be used to gauge consumer and business sentiment. The results will complement the market analysis data.

Staff completed Airport Development Zone documentation that was provided to the Connecticut Economic Resource Center (CERC) for Groton's ADZ application. This included documentation, mapping, data, and development assumptions for the two-mile radius surround the Groton/New London Airport. This total application is being bundled with a submittal anticipated by the end of August to the Department of Economic and Community Development (DECD).

A primary Groton promotional piece was developed and published through collaboration with Northeast Real Estate Business. This piece was printed and distributed in July within the magazine that spotlighted Connecticut. The publication had a strong presence at the ICSC conference in Boston last month and freely distributed the magazine; staff also attended the conference.

ATTENTION GROTON RESIDENTS AND BUSINESS OWNERS

WE ARE ASKING YOU TO ANSWER YOUR PHONES

- Calls will begin on **August 15th** and will be made from an in-house call center by trained research staff. Calls will appear on caller ID as "GreatBlue" and will be made from 860-740-4000 or a variation of that (860-740-4005, -4006, or -4007). You will always be speaking to a live representative.
- GreatBlue will call a random sampling of residents and businesses to complete surveys.
- GreatBlue uses computer-aided telephone interviewing software that allows them to set up call-backs if the call comes in at an inconvenient time.

For more information please visit our website www.groton-ct.gov

THANK YOU FOR YOUR WILLINGNESS TO PARTICIPATE

INSPECTION SERVICES DIVISION HIGHLIGHTS

- ◇ Total building fees collected for FYE 2017 less reimbursements: \$31,590
- ◇ U-Haul has begun a \$5M project to build a 92,800 sq. ft. retail and storage facility at 187 Gold Star Highway.
- ◇ Interior upgrades are underway at PCC Structural at 839 Poquonnock Road with the refurbishment of the employee lavatory and the conference room area.
- ◇ At Mystic Healthcare and Nursing Rehabilitation Center, 475 High Street, upgrades have begun with improvements to the roofing insulation.
- ◇ A Certificate of Occupancy was issued for the long awaited Taqueria Cinco Restaurant at 441 Long Hill Road.

ITEM	RECEIVED IN JULY	FISCAL YEAR 2017 TOTAL
BUILDING PERMITS	41	41
ELECTRICAL PERMITS	24	24
PLUMBING PERMITS	9	9
MECHANICAL PERMITS	20	20
SPRINKLER PERMIT	1	1
MOBILE HOME PERMITS	1	1
ESTIMATED VALUE	3,300,800	
RESIDENTIAL PERMITS ISSUED—NEW	4	4
ESTIMATED VALUE	582,000	582,000
RESIDENTIAL ADDITIONS/ALTERATIONS	30	30
NEW COMMERCIAL PERMITS	1	1
COMMERCIAL ADDITIONS	3	3
SIGNS	2	2
POOL PERMITS	0	0
SHED PERMITS	1	1
SINGLE FAMILY/DUPLEX UNITS APPROVED	0	0
TOTAL FEES COLLECTED (less reimbursements)	31,590	
CERTIFICATES OF OCCUPANCY ISSUED	6	6
HDC CERTIFICATES OF APPROPRIATENESS	5	5
CODE ENFORCEMENT		
SIGN VIOLATIONS	0	0
VEHICLES/WASTE	2	2
OTHER ENFORCEMENT ACTIONS	0	0
PENDING LITIGATION	2	2
CASES RESOLVED	3	3
BLIGHT CODE	1	1

PUBLIC WORKS

DEPARTMENT

MONTHLY REPORT

Public Works Administration

Service Area: Business/Management Support

❖ Significant Actions and Results

- *Completed the contract for the Gas Flare Maintenance and Landfill Gas Well Field Monitoring for the Flanders Road Landfill. The gas collection system is required by the permit that closed the landfill. Methane gas is still being produced and must be flared. Although there is gas production, there is not enough or good enough quality to use in a turbine to generate electricity.*
- *Service reduction letters were sent out to Outside Agencies concerning the maintenance of their vehicles and snow plowing services. These services were curtailed due to the reductions in the Public Works General Fund budget.*

❖ Pending Items

- *Tanko Lighting has begun analysis of fixture type for the installation in the Eversource service area. Test fixtures are planned to be installed the second week of August.*

Public Works Operations

Service Area: Roads and Streets

❖ Significant Actions and Results

- *Completed the resurfacing of the following roads*
 - *Planning for the next phase of resurfacing the following Roads:*
 - *Clift Street*
 - *Algonquin*
- *Continued with maintenance work in the following areas:*
 - *Town wide street sweeping*
 - *Repaired catch basins on Meridian Street, Lemont Road, Daniel Brown Drive and Chelso Way*
 - *Continued with roadside mowing*

Service Area: Traffic Operations

❖ Significant Actions and Results

- *Completed establishing the No PARKING areas for Bank Street*

❖ Pending Items

- *Installation of Stop Signs at intersection of Gungywamp Road and Saffish Drive*

- *Installation of No Parking Signs on Starr Hill Road in the area of the intersection with Grove Avenue.*

Service Area: Forestry

❖ *Pending Items*

- *Staff attendance at mandatory school for Tree Wardens scheduled for the month of September.*

Service Area: Equipment/Fleet Management

❖ *Pending Items*

- *Preparing bid specifications for equipment purchases.*

Service Area: Facilities

❖ *Significant Actions and Results*

- *Work has started on the installation of the Police Station Security Surveillance System Upgrade*

❖ *Pending Items*

- *Received specifications for Department review of the replacement of the Uninterruptable Power Supply (UPS) for Emergency Dispatch. Plan to bid this item in September.*
- *Received specification for Department review for the repair/replacement of component for the indoor firing range, Police Station.*

Public Works Engineering

Service Area: Project Management

❖ *Significant Actions and Results.*

- *Work will start for Partial Re-Roofing Fitch Middle School in early August.*
- *Completed the design contract with the design engineer for the Effluent Pump Station at the Water Pollution Control Facility. Design work will start in August.*

❖ *Pending Items*

- *Renovations to Groton Public Library – Local History Room, received bids, the State has approved the award. Contractor is submitting bonds, insurance and other documents required by the State.*
- *Completed the review of the design drawing for the Reconstruction of Crystal Lake Road and met with State Officials. State is anticipating bidding the project at the end of August. Last easement for the project is being acquired from the Navy for the installation of a span pole for the traffic signal.*
- *Meeting with design engineer for the first phase of Code Modifications to Fitch Middle School in early August.*
- *Continuing with the design of the Closure of Vergennes Court for preliminary review by the State before a Public Information Meeting envisioned for September.*
- *Preparing the bid document for the replacement of the Fishtown Road Pump Station in early August*

Public Works Environmental

Service Area: Sanitary Sewer

- ❖ See attached report to the Water Pollution Control Authority

Service Area: Storm water

- ❖ Pending Items
 - *Reviewing the proposed changes to the General Permit for Storm Water Discharge and the impact to the Town (man-hours and funding).*

Service Area: Solid Waste

- ❖ Pending Items
 - *Continue with the investigation of the impact of the closed landfill at Welles Road on the groundwater. This is a requirement of the DEEP permit that closed the landfill.*
 - *Annual transfer station permit sales will start on August 22, only at the Town Hall Annex.*

Water Pollution Control Division

July 2016 Monthly Report

Division Performance

During July, the treatment plant performed as follows:

- A. Gallons Treated: 85 Million Gallons
- B. Sludge transported for final disposal: 170, 000 gallons (Average 6.63% solids)
- C. Average Daily Flow Rate: 2.74 Million Gallons Per Day (MGD)
- D. Highest Observed Flow Rate: 8.4 MGD (July 27)

Operations

Process Status –

We continue to perform better than our permit requires for TSS, BOD, and other key performance indicators. We have been successful keeping our bristle worm population in check this summer. We continue seeking solutions to our ongoing lower than expected nitrogen removal.

Completed 85 Call Before You Dig Requests including 6 emergency requests.

Personnel/Training

We continue to advertise for candidates for our vacant Chief Operator position. The state operator exam was held July 13. Statewide, three of nineteen candidates (16%) passed the exam.

Our Maintenance Supervisor, Wendall Smith, passed the Class I Operator exam.

The vacancy announcement for our equipment operator was posted and closes August 5, 2016.

Outreach/Education

Nothing to report.

Projects

Several construction and service contracts have started or will be starting shortly. Highlights follow below:

Secondary Clarifier Repairs – Project was awarded. Awaiting return of signed documents and bond info from contractor, New England Pump and Valve (NEPV).

Underground Storage Tank Replacement – Contractor started construction at Beebe Cove on July 26. Photo inserted below shows the tank being removed.



Pump Station Roofing Replacement and Safety Rail Installation – Pre-bid site visit was held July 21. Bids are due August 4.

WPCF Boiler Replacement – Piping installation is ongoing. The boiler components started to be delivered. Instead of a monolithic unit, the contractor is installing a boiler with individual cast sections of the fire box. The components can be fit through the existing doors and assembled in place thereby eliminating the need to demolish down walls.

WPCF & Gravel Street Generator Project – Plans and Specifications are complete. Project will be advertised for bid. A mandatory contractor pre-bid conference is planned for August 16.

Fishtown Road Pump Station Refurbishment – Final comments have been forwarded to the consultant for incorporation into final contract documents.

Effluent Pump Station Improvements – Town Engineer and DPW signed a contract for the engineering services component of the project. A project kickoff meeting will be held in the near future.

Historical Data

At the request of the WPCA, historical information is being provided for comparison purposes with the monthly reports.

Month	Total Gallons Treated	Sludge Disposal (gallons)	Average Daily Flow (MGD)	Highest Observed Flow (MGD)
Jul-15	89.5	227500	2.89	7
Aug-15	86.9	169000	2.8	5.4
Sep-15	83	234000	2.8	8.1
Oct-15	88.8	234000	2.87	7.7
Nov-15	77.5	227500	2.59	5.5
Dec-15	93.7	208000	3.02	6.9
Jan-16	106.1	201500	3.42	8.7
Feb-16	113	234000	3.89	7.7
Mar-16	105.5	286000	3.4	10
Apr-16	102.7	208000	3.42	7.8
May-16	92.6	182000	2.99	5.1
Jun-16	87.4	247000	2.91	5.1
Jul-16	85	170000	2.74	8.4
Running Average	93.2	217577	3.1	7.2