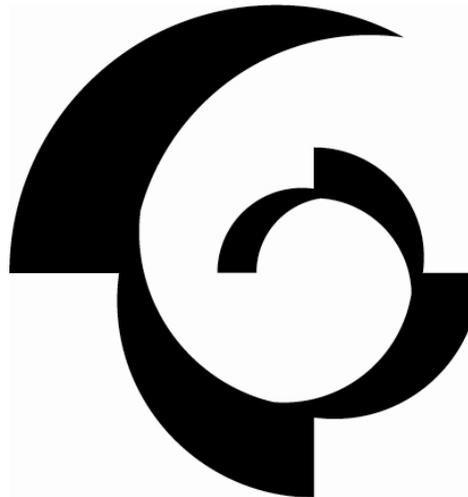


Steps to Return and Delete eBooks

- Go to Amazon.com
- Sign in with the username and password that you set up for your Kindle
- Hover over "Hello (name), your Amazon"
- Under the dropdown menu choose "Manage your Kindle"
- A list of books that you purchased and library books you borrowed will appear
- Library books are labeled "public library"
- On the right side you will see a button labeled "Actions"
- Hover over "Actions" and a dropdown menu will open
- Click "Return this book" to return a book before the expiration date. Click "Yes" to confirm
- You will be told that the book was successfully returned
- In the "Actions" dropdown menu click "Delete from library" to delete item from your Kindle. It will be deleted the next time your Kindle is connected to a wireless network



Groton Public Library

Downloading eBooks to Kindle



52 Newtown Road
Groton, CT 06340

860-441-6750

Download eBooks to Kindle

What you need to begin:

1. Kindle with WiFi connection. Books can not be downloaded via 3G
2. Amazon account (which should have been set up when you received your Kindle)
3. WiFi Internet Connection
4. Groton Public Library card

Steps to Download Books

- Go to www.grotonpl.org on the internet
- Click on eBook link that is toward the top center of the page. This takes you to LibraryConnection
- Click login
- Choose Groton Public Library from dropdown box
- Type in your Groton Public Library card number (no spaces)
- Account options will be displayed
- The search box is at the left side of the page. Do a quick search, or click on "Advanced Search" to narrow down your choices

- You can search for a specific title, author or subject. You can check the box labeled "Only show copies with titles available" to browse immediately available titles
- Select "Kindle Book" from the dropdown box in the field labeled "Format"
- Click search when you fill in the fields as desired
- After finding a title, click on "Add to cart" located to the right of the title
- If you are told an item is not currently available, click on "Place a Hold" and the library will contact you via e-mail when it is available. You have 2 days to checkout the title
- Continue browsing for more books or click on "Proceed to Checkout" when finished. Items will remain in your cart for only 30 minutes, so checkout wanted items before then
- You can select your loan period of 7, 14 or 21 days for each item in the dropdown box.
- Select "Confirm check out"
- A new page loads. Select "Get for Kindle" This link takes you to the Amazon website
- Log into Amazon with your Kindle's account information.
- A new page shows the desired title. Click on "Get library book" located at right side of page
- You have the option to download the book to your computer, or Amazon will download the book to your Kindle if there is a WiFi connection available

Steps to Transfer Books

WiFi:

- Go to "Home" on the Kindle
- Choose "Menu" then "Sync and check for items"
- The book will appear on the home screen when it is loaded

Windows PC:

- Connect the Kindle with the USB cable that came with it
- Download the book to your computer's Desktop
- Click on "My Computer" on the desktop. An icon will show that the Kindle is connected to the computer
- Drag the book icon from the Desktop onto the Kindle icon
- Remove the Kindle using safe procedure outlined by Amazon

Via Mac:

- Connect the Kindle to your Mac with the USB cable. A Kindle icon should appear on the desktop
- Download the book to your Desktop
- Drag the file to the Kindle icon on your desktop
- Press CMD and click on the Kindle icon and choose "Eject" to remove your Kindle