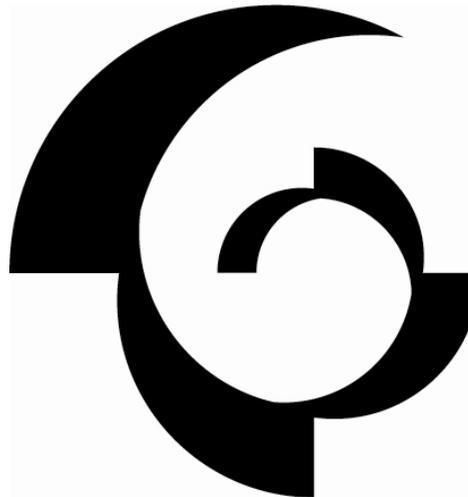


Steps to Return eBooks

- Open Adobe Digital Editions on your PC
- Hover over the eBook you want to return with the mouse
- Click on the triangle in the upper left corner of the eBook icon
- Choose "Return Borrowed Item"

Steps for Deleting eBooks from your Nook

- Connect your Sony reader to your computer with the USB cable
- Go to "My Computer" and double click on the Sony icon
- Click on the "Digital Editions" folder
- Drag the book you wish to delete into the recycle bin on the desktop
- Eject the Sony by left clicking on the "My Computer" icon, right clicking on the Sony icon and selecting "Eject" or "Safely Remove Hardware"



Groton Public Library

Downloading eBooks to Sony Readers



52 Newtown Road
Groton, CT 06340

860-441-6750

Download eBooks to Nook via PC

What you need to begin:

1. Sony Reader
2. Internet Connection
3. Adobe Digital Editions and Adobe ID
4. Groton Public Library card

Steps to Download Books

- Go to www.grotonpl.org on the internet
- Click on eBook link that is toward the top center of the page. This takes you to LibraryConnection
- Click login
- Choose Groton Public Library from dropdown box
- Type in your Groton Public Library card number (no spaces)
- Account options will be displayed
- The search box is at the left side of the page. Do a quick search, or click on "Advanced Search" to narrow down your choices

- You can search for a specific title, author or subject. You can check the box labeled "Only show copies with titles available" to browse immediately available titles
- Select "Adobe ePub eBook" from the dropdown box in the field labeled "Format"
- Click search when you fill in the fields as desired
- After finding a title, click on "Add to cart" located to the right of the title
- If you are told an item is not currently available, click on "Place a Hold" and the library will contact you via e-mail when it is available. You have 2 days to checkout the title
- Continue browsing for more books or click on "Proceed to Checkout" when finished. Items will remain in your cart for only 30 minutes, so checkout wanted items before then
- You can select your loan period of 7, 14 or 21 days for each item in the dropdown box.
- Select "Confirm check out"
- Click on download. A box opens to confirm the download
- Chose "Open with Adobe Digital Editions" from the dropdown box. Do not choose "Save File"
- Adobe Digital Editions opens and a thumbnail of the book will appear
- Transfer book from PC to Sony Reader

Steps to Transfer Books

- Connect your Sony Reader to a PC with the USB cable that came with the Sony Reader
- An icon representing the Sony Reader will appear in the left side column of Adobe Digital Editions
- Drag the thumbnail of the book with your mouse cursor to the Sony icon. Initially, there will be a red X on the book thumbnail. When it changes to a green +, release the mouse cursor
- Close Adobe Digital Editions
- Eject the Sony from the computer. Go to "My Computer" on the PC desktop and right click with your mouse over the Sony icon. Select "Eject" or "Safely Remove Hardware." You will see a popup box at the bottom left of the desktop stating that it is safe to unplug your Sony from the PC

How to Read the Book

Touch Readers

- Tap "Books" in the Home menu to view a list of books on the Reader, then tap on the desired book to read

Pocket Edition

- Go to the "Home" menu and select "Books by Title"
- Select the title you want to read