

**AGENDA
CHARTER REVISION COMMISSION
REGULAR MEETING
TOWN HALL ANNEX, COMMUNITY ROOM 2
MONDAY, AUGUST 25, 2008
7:00pm**

1. ROLL CALL
Chair Mick O'Beirne, Secretary Shirley Dunbar-Rose, Robert Frink, Nancy Moffat, Richard Moravsik, Raymond Munn, Ed Stebbins, and John Wirzbicki.
2. APPROVAL OF MINUTES
 - a. Meeting of July 7, 2008
 - b. Meeting of July 14, 2008
 - c. Meeting of July 22, 2008
3. COMMUNICATIONS
 - a. Chairman
 - b. Secretary
 - c. Members
4. CITIZEN COMMENTS
Speakers are asked to limit their comments to five minutes. All comments must be within the jurisdiction of the Charter Revision Commission. There shall be no discourse between the Commissioners and the public except for clarification.
5. OLD BUSINESS
6. NEW BUSINESS
 - a. **Discussion of recommendations of the Town Attorney (attached)**
 - b. **Discussion of recommended changes made by the Town Council on August 12, 2008:**

RESOLUTION CONVEYING RECOMMENDED REVISIONS OF THE PROPOSED
CHARTER TO THE CHARTER REVISION COMMISSION

RESOLVED, that the Town Council conveys to the Charter Revision Commission the following recommended revisions of the proposed Charter:

Sec. 3.6.1 General

- Modify the last sentence to read: The Council shall fill such vacancy within forty-five (45) days from the time of its happening.

Sec. 4.1.3 Relationship with Municipal or Administrative Employees.

- STRIKE the second sentence that reads "Nothing contained herein shall prohibit any RTM member from discussions with administrative department heads as to matters affecting the department."
- Add a new second sentence that reads: "The RTM and its members shall deal officially with the Town staff solely through the Town Manager."

Sec. 5.4.3 Regulation of Agencies, Authorities, Boards, Commissions and Committees

- Modify this section to read: "The Council is responsible for the proper function and operation of all offices, and ABC which it fills by appointment, but not their decisions."

Sec. 5.4.8 Removal; Term of office; Vacancies.

Modify the first sentence to read: "The Council may remove any appointed officer, or ABC member, for cause by a seven-ninths vote of its members, but only after the charges against such member have been presented to him/her in writing and after he/she shall have been given a reasonable opportunity to be heard in his/her own defense."

Sec. 5.5.5.5 Referendum

Modify the first sentence to read: "Upon a petition of not less than five (5) percent of the electors of the Town, filed with the Town Clerk not more than thirty (30) days after adoption of the ordinance, asking that the ordinance be submitted to the electors of the Town at its next regular election or special election, it shall be so submitted."

Sec. 5.7 Relative to Administrative Services.

- Modify the second sentence to read: "The Council and its members shall deal officially with the Town staff solely through the Town Manager."
- STRIKE the fifth sentence that reads "Nothing contained herein shall prohibit any Council member from discussions with administrative department heads as to matters affecting the department."

Sec. 9.5.3 Both Council and RTM fail to adopt Budget.

Modify the last sentence to read: "Should the RTM fail to adopt a Budget at the annual budget meeting as specified in Section 9.4 of the Charter, the Budget as transmitted by the Manager in accordance with Section 9.2.2 of the Charter shall be deemed to be the Budget of the Town, and the Manager shall lay the tax rate in accordance therewith."

c. Adoption of Final Report.

7. ADJOURNMENT

Enclosure: Minutes of July 7 and July 14 sent previously; July 22 Minutes are attached.