

MEMORANDUM

TO: Betsy Moukawsher, Town Clerk
FROM: Mark R. Oefinger, Town Manager
DATE: October 12, 2011
SUBJECT: Meeting Cancellation

The Groton Heights School Reuse Task Force meeting scheduled for October 17, 2011 has been cancelled. The next regularly scheduled meeting is November 7, 2011. An agenda will be forwarded to you when it is prepared.

MRO:nb
cc: Deb Patrick, City Clerk