

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**
Wednesday, March 18, 2015
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order
- II) Roll call
- III) Public Comments
- IV) Communications
- V) Approval of minutes of the February 18, 2015 meeting
- VI) Review of February statistics
- VII) Director's Report
 - A) **Looking Forward, Giving Back**
 - i) Town Council members were informed about the fundraising plans at their 3/10 meeting. Pennie Fox developed an excellent document defining the project.
 - ii) Two grants are in the process of being submitted.
 - (1) The Edward and Mary Lord Foundation grant application will be submitted by the Circle of Friends on behalf of the Library. It is a request for \$20,000 for general support of the local history/computer lab projects.
 - (2) Pfizer Community Grants Program application is due on March 31. This grant has been submitted and approved by the Town Council. The grant requests \$25,000 which will cover the costs of furnishings outlined in the architectural plans for the local history room and computer lab.
 - B) **Personnel**
 - i) Library managers worked with the GMEA Union and Human Resources Department to update job descriptions and reclassify some positions. The changes were presented to the Town Council on 3/10 and received approval.
 - ii) We are in the process of recruiting a Library Assistant and Library Aides due to resignations.

C) Budget

- i) The budget request is about a .6% decrease. The decrease is primarily attributable to the personnel reorganization plan that redefined job descriptions and classifications to coincide with current and future demands.

FY 2016	\$1,677,603	PERSONNEL: \$1,443,894	OPERATING: \$233,709
FY 2015	\$1,687,602	PERSONNEL: \$1,454,229	OPERATING: \$233,373

D) State Library Budget

- i) The Governor's proposed budget for the next biennium represents a 30% cut in the State Library's general fund operating budget. About half the cuts would directly affect libraries. The Governor has proposed eliminating funding for Connecticutcard, CT Humanities, CT Library Consortium and the grants to public libraries.

E) Building Updates

- i) Roof leaks have developed in several areas of the building due to snow melt. We are working with Public Works to ensure that it is safe to return materials to the affected areas.
- ii) 10 security cameras have been installed in public areas of the building. Staff is working on a policy which will be presented at an upcoming meeting.

VIII) New Business

IX) Old Business

- A) Continuation of discussion regarding fundraising activities.

X) Adjournment