



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

## Meeting Agenda

### RTM Finance Committee

*Chairperson Carolann Quinn, Representatives Christine Conley, Nancy Gilly, Emily Maher, Brandon Marley, Jim Nault, and Richard J. Pasqualini, Jr.*

Wednesday, May 11, 2016

6:15 PM

Groton Senior Center - Classroom A

#### SPECIAL MEETING

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**

**2016-0069 FYE 2016 Contingency Transfers - Wage Adjustments**

RESOLUTION FOR FYE 2016 GENERAL CONTINGENCY TRANSFERS

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, during FYE 2016 budget deliberations, labor agreements for the CILU-Telecommunicators and AFSCME-Supervisors employees had settled and those wage increases were included in a department's FYE 2016 Budget, and

WHEREAS, during FYE 2016 budget deliberations, labor agreements/pay plans were not known and were not included in a department's budget for the remaining employee groups: CILU-Clerical, United Steelworkers-Parks/Public Works, Police and Non-Union, and

WHEREAS, wage increases for two of those groups (CILU-Clerical and Police) are now known and should be incorporated into a department's FYE 2016 budget through a General Contingency transfer, and

WHEREAS, during budget deliberations additional funds were added to the General Contingency in anticipation of wage adjustments occurring during the fiscal year for a total Contingency appropriation of \$550,000, and

WHEREAS, before this transfer is applied, the General Contingency has a balance of \$550,000, now therefore be it

RESOLVED, that \$337,296 be transferred from the General Fund Contingency function (#1074) to the following General Fund departments/functions and referred to the RTM for approval:

Voter Registration #1003	\$975
Town Clerk #1005	\$4,169
Information Technology #1011	\$8,427
Finance #1013	\$18,867
Public Safety #1024	\$224,266
Public Works #1035	\$13,228
OPDS #1046	\$15,417
Human Services #1051	\$11,814
Library #1063	\$26,240
Parks & Recreation #1064	\$13,893

Legislative History

2/22/2016	Mayor	Referred	Town Council Committee of the W
3/8/2016	Town Council Committee of the Whole	Discussed	
<p><i>Cindy Landry, Director of Finance, explained that when the FYE 2016 budget was developed, several contracts were not yet settled and funds were set aside in Contingency. Two contracts have settled (Police and CILU-Clerical), and this request is for a transfer of \$337,296 from Contingency to cover the costs of the agreements. Town Manager Oefinger explained that the Council usually budgets \$350,000, but last year added \$200,000 to Contingency rather than adding anticipated wage increases to department budgets. This is the first transfer from Contingency in FYE 2016. For FYE 2017, only one group (Telecommunicators) has a contract in place, so the Town will be negotiating four contracts and the non-union agreement. Discussion followed on the reasoning behind including funds in Contingency rather than budgeting 2% across the departments.</i></p>			
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	
3/15/2016	Town Council	Deleted from Referral List - Action to be taken	
3/15/2016	Town Council	Adopted and Referred	Representative Town Meeting

## 5. Consideration of Committee Referral Items as per Referral List

## 6. ADJOURNMENT

**For the committee to meet, we need a quorum. Please let the clerk's office (441-6644) know ASAP if you will not be able to attend this meeting.**