



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Meeting Agenda

Representative Town Meeting

Moderator Scott L. Newsome, Representatives Karin Adams, Robert Bailey, Jeanne Baker, Joe Baril, Alicia T. Bauer, Rafael Burgos, Jr., Clarence Casper, Bobbi Jo Cini, Christine Conley, Lynn Crockett Hubbard, Susan Deane-Shinbrot, Luanne E. DeMatto, Jim Evans, Thomas A. Frickman, Bob Garcia, Nancy Gilly, Matthew G. Longino, Jim Loughlin, Emily Maher, Brandon Marley, Jackie Massett, Lisa McCabe, Bruce A. McDermott, Roscoe L. Merritt, Jim Nault, Kathy Neugent, Lian Obrey, Juliette M. Parker, Richard J. Pasqualini, Jr., Carolann Quinn, Dutcha Sliker-Hersant, Joan Steinfeld, Irma J. Streeter, James L. Streeter, Archie Swindell, Patricia Wagner, Lori A. Watrous, Gary Welles, Ivy R. Williams, and Jonathan Wilson.

Wednesday, June 08, 2016

7:30 PM

Groton Senior Center

REGULAR MEETING

- A. ROLL CALL
- B. MOMENT OF SILENCE AND SALUTE TO THE FLAG
- C. APPROVAL OF MINUTES ANNUAL BUDGET MEETING APRIL 28 2016
APPROVAL OF MINUTES OF MAY 11 2016
- D. CITIZENS' PETITIONS

This is the portion of the RTM agenda where the RTM welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be limited to matters pertinent to Groton. The Moderator, or members through the Moderator, shall ask questions only in order to clarify the speaker's presentation. Responses may be given by the Moderator and/or by the Town Manager. Citizens should make their presentations from the lectern and state their names and addresses for the record.

- E. RECEPTION OF COMMUNICATIONS
- F. REPORT OF THE TOWN MANAGER
 - 1. Financial report
 - 2. Monthly briefing
- G. REPORT ON ECONOMIC DEVELOPMENT
- H. REPORT OF THE SUPERINTENDENT OF SCHOOLS
- I. LIAISON REPORTS
- J. COMMITTEE REPORTS

1. FINANCE - Chairman Quinn

2016-0105 FYE 2016 Fourth Quarter Transfers

RESOLUTION FOR FYE 2016 FOURTH QUARTER TRANSFERS

WHEREAS, the Town Charter provides for supplemental appropriations to Adopted Budgets and transfers from the Contingency function during the year and

WHEREAS, the Town Charter also provides for the transfer of funds from one departmental function to another departmental function during the last three months of the fiscal year, and

WHEREAS, transfers are necessary and represent unforeseen or unexpected expenditures at the time the FYE 2016 budget was adopted, now therefore be it

RESOLVED, that transfers totaling \$212,704 be transferred from Contingency (#1074) to the following General Fund departments/functions and transfers of \$10,000 or more are referred to the RTM for approval:

Legal Services (#10060 5290) @ \$197,704;
For costs associated with miscellaneous litigation

Insurance & Claims (#10706 5154) @ \$15,000;
For increase in unemployment costs

Refer to RTM

Legislative History

4/12/2016	Mayor	Referred	Town Council Committee of the W
4/27/2016	Town Council Committee of the Whole	Discussed	
<i>Cindy Landry, Director of Finance, explained that the Charter allows for transfers from Contingency or between functions in the last quarter of the fiscal year. Two areas are expected to be over budget: Legal Services (\$197,704) and Insurance and Claims (\$15,000). The primary reasons for the overages are ongoing litigation and unemployment costs related to department reorganizations.</i>			
<i>Town Manager Oefinger mentioned that some of the settlement funds from the Pettini lawsuit may be reimbursed by the state. If so, the funds will be returned to the Capital Reserve Fund.</i>			
4/27/2016	Town Council Committee of the Whole	Recommended for a Resolution	
5/3/2016	Town Council	Deleted from Referral List - Action to be taken	
5/3/2016	Town Council	Adopted and Referred	Representative Town Meeting

2. COMMUNITY DEVELOPMENT & SERVICES - Chairman Conley

3. EDUCATION - Chairman Neugent

4. RECREATION - Chairman Wilson

5. PUBLIC SAFETY - Chairman McDermott

6. PUBLIC WORKS - Chairman Deane-Shinbrot

7. RULES & PROCEDURES - Chairman Massett

2016-0066 Recommended Changes to the Rules of the 30th RTM

Referral to the Representative Town Meeting (RTM) Permanent Rules Committee

The following referral is to recommend changes to the Rules of the 30th RTM. This referral was made by Rep. Wilson on February 10, 2016.

Rule 3.7 states:

“The Moderator shall guarantee the right of speech to every citizen of the Town of Groton at RTM meetings. This privilege shall be controlled under Section 5 (D) Citizens' Petitions and under Section 3.7.1.”

Recommended change: Insert the words “City and” between the words “the” and “Town” as follows - “citizen of the City and Town of Groton”.

Rationale: The RTM contains elected representatives from both the City of Groton as well as the Town of Groton and as such, citizens of each municipality have the opportunity to address the RTM during Citizens' Petitions. This change is merely to address a clerical matter in the rules.

Rule 6.4.1.2 states:

“A written copy of the committee report/minutes and any minority report shall be given to the Clerk of the RTM within seven (7) days of the committee meeting. Votes on any matter must be available within 48 hours of the meeting. If the committee report is presented at an RTM meeting sooner than seven (7) days after the committee meeting, the written report must be given to the Clerk of the RTM at that RTM meeting. At the request of the committee chair, a copy of the committee report will be sent by the Clerk of the RTM to each RTM member, with the agenda, for the meeting at which the report is to be presented.”

Recommended change: Change the third sentence to read, “If the committee report is presented at an RTM meeting sooner than seven (7) days after the committee meeting, the written report must be given to the Clerk of the RTM at that RTM meeting, if available or within 48 hours of the meeting if not.”

Rationale: Often, committee meetings are held the same night as the RTM meeting in which a referral/issue is being reported on. Depending on the manner in which the committee minutes are recorded, electronically or hand-written, the minutes may not be ready or available to be given to the Clerk of the RTM at the RTM meeting. This change will allow for the report of the committee to be presented and the minutes to follow in an expeditious manner.

- K. BUDGET DISCUSSIONS**
- L. OTHER BUSINESS**
- M. ADJOURNMENT**