



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

## Meeting Agenda

### Representative Town Meeting

*Moderator Scott L. Newsome, Representatives Karin Adams, Robert Bailey, Jeanne Baker, Joe Baril, Alicia T. Bauer, Rafael Burgos, Jr., Clarence Casper, Bobbie Jo Cini, Lynn Crockett Hubbard, Susan Deane-Shinbrot, Jim Evans, Thomas A. Frickman, Bob Garcia, Nancy Gilly, Frederick S. Kent, Matthew G. Longino, Jim Loughlin, Emily Maher, Brandon Marley, Jackie Massett, Lisa McCabe, Bruce A. McDermott, Roscoe L. Merritt, Jim Nault, Kathy Neugent, Lian Obrey, Juliette M. Parker, Richard J. Pasqualini, Jr., Shawn D. Powers, Carolann Quinn, Dutcha Slieker-Hersant, Joan Steinfeld, Irma J. Streeter, James L. Streeter, Archie Swindell, Patricia Wagner, Lori A. Watrous, Gary Welles, Ivy R. Williams, and Jonathan Wilson.*

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Wednesday, June 14, 2017

7:30 PM

Groton Senior Center

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### REGULAR MEETING

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- A. ROLL CALL
- B. MOMENT OF SILENCE AND SALUTE TO THE FLAG
- C. APPROVAL OF MINUTES OF MAY 1, 2017 ANNUAL BUDGET MEETING

#### MAY 10, 2017 REGULAR MEETING

- D. CITIZENS' PETITIONS

This is the portion of the RTM agenda where the RTM welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be limited to matters pertinent to Groton. The Moderator, or members through the Moderator, shall ask questions only in order to clarify the speaker's presentation. Responses may be given by the Moderator and/or by the Town Manager. Citizens should make their presentations from the lectern and state their names and addresses for the record.

- E. RECEPTION OF COMMUNICATIONS
- F. REPORT OF THE TOWN MANAGER
  - 1. Financial report
  - 2. Monthly briefing
- G. REPORT ON ECONOMIC DEVELOPMENT
- H. REPORT OF THE SUPERINTENDENT OF SCHOOLS
- I. LIAISON REPORTS
- J. COMMITTEE REPORTS

- 1. FINANCE - Chairman Nault

2017-0095 FYE 2017 Fourth Quarter Transfers

RESOLUTION FOR FYE 2017 FOURTH QUARTER TRANSFERS

WHEREAS, the Town Charter provides for supplemental appropriations to Adopted Budgets and transfers from the Contingency function during the year, and

WHEREAS, the Town Charter also provides for the transfer of funds from one departmental function to another departmental function during the last three months of the fiscal year, and

WHEREAS, transfers are necessary and represent unforeseen or unexpected expenditures at the time the FYE 2017 budget was adopted, now therefore be it

RESOLVED, that transfers totaling \$276,195 be transferred from Contingency (#1074) to the following General Fund departments/functions and transfers of \$10,000 or more are referred to the RTM for approval:

- Legal Services (#10060-5290) \$89,500;
- For costs associated with miscellaneous litigation
- Human Resources (#10123 5109) \$21,987
- Retirement of long-term employee
- Insurance & Claims (#10705 5289) \$26,598;
- Deductibles for insurance claims
- Self-Funded Plans (#10712 5152) \$4,000
- Town contribution to ICMA for new employees
- Finance (#1013 5109) \$39,301
- Retirement of 3 long-term employees
- Emergency Communications (#10145 5290 & 5104) \$14,600
- Equipment repairs and overtime due to employee resignation
- Public Safety (#1024 3 5109) \$80,209
- Employee retirements & resignations

Refer to RTM.

**Legislative History**

<b>4/3/2017</b>	<b>Mayor</b>	<b>Referred</b>	<b>Town Council Committee of the W</b>
<b>4/11/2017</b>	<b>Town Council Committee of the Whole</b>	<b>Discussed</b>	

*Cindy Landry, Director of Finance, distributed a revised referral on supplemental appropriations to the budget and transfers from Contingency. The total transfers are \$125,179 and will leave a balance of \$23,626 in Contingency.*

*Discussion followed on the use of part-time dispatchers rather than backfilling with overtime. Town Manager Oefinger indicated this idea has been discussed recently with Joe Sastre who is looking into it.*

<b>4/11/2017</b>	<b>Town Council Committee of the Whole</b>	<b>Recommended for a Resolution</b>	
<b>5/2/2017</b>	<b>Town Council</b>	<b>Deleted from Referral List - Action to be taken</b>	
<b>5/2/2017</b>	<b>Town Council</b>	<b>Adopted and Referred</b>	<b>Representative Town Meeting</b>

*In response to Mayor Flax, the Town Manager confirmed that this allocation is for paying retiring non-union employees for vacation and sick time not used and that this information was included in the April 11, 2017 Committee of the Whole packet.*

- 2. COMMUNITY DEVELOPMENT & SERVICES -Chairman Obrey**
- 3. EDUCATION - Chairman Neugent**
- 4. RECREATION - Chairman Wilson**
- 5. PUBLIC SAFETY - Chairman McDermott**
- 6. PUBLIC WORKS - Chairman Deane-Shinbrot**

**7. RULES & PROCEDURES - Chairman Massett**

**K. BUDGET DISCUSSIONS**

**L. OTHER BUSINESS**

**M. ADJOURNMENT**