



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Meeting Agenda

Representative Town Meeting

Moderator Scott L. Newsome, Reps. Karin Adams, Robert Bailey, Jeanne Baker, Joe Baril, Alicia T. Bauer, Rafael Burgos, Jr., Clarence Casper, Bobbie Jo Cini, Lynn Crockett Hubbard, Susan Deane-Shinbrot, John A. Espada, Jim Evans, Thomas A. Frickman, Bob Garcia, Nancy Gilly, Frederick S. Kent, Matthew G. Longino, Jim Loughlin, Emily Maher, Brandon Marley, Jackie Massett, Lisa McCabe, Bruce A. McDermott, Roscoe L. Merritt, Jim Nault, Kathy Neugent, Lian Obrey, Juliette M. Parker, Richard J. Pasqualini, Jr., Shawn D. Powers, Carolann Quinn, Dutcha Slieker-Hersant, Joan Steinfeld, Irma J. Streeter, James L. Streeter, Archie Swindell, Patricia Wagner, Gary Welles, Ivy R. Williams, and Jonathan Wilson.

Wednesday, October 11, 2017

7:30 PM

Groton Senior Center

REGULAR MEETING

- A. ROLL CALL
- B. MOMENT OF SILENCE AND SALUTE TO THE FLAG
- C. APPROVAL OF MINUTES OF SEPTEMBER 13, 2017
- D. CITIZENS' PETITIONS

This is the portion of the RTM agenda where the RTM welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be limited to matters pertinent to Groton. The Moderator, or members through the Moderator, shall ask questions only in order to clarify the speaker's presentation. Responses may be given by the Moderator and/or by the Town Manager. Citizens should make their presentations from the lectern and state their names and addresses for the record.

- E. RECEPTION OF COMMUNICATIONS
- F. REPORT OF THE TOWN MANAGER
 - 1. Financial report
 - 2. Monthly briefing
- G. REPORT ON ECONOMIC DEVELOPMENT
- H. REPORT OF THE SUPERINTENDENT OF SCHOOLS
- I. LIAISON REPORTS
- J. COMMITTEE REPORTS

- 1. FINANCE - Chairman Nault

2017-0209 Contingency Transfer for Wage Increases

RESOLUTION FOR FYE 2018 GENERAL CONTINGENCY TRANSFERS

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, during FYE 2018 budget deliberations, only the labor agreements for the CILU-Telecommunicators employees had been settled and those wage increases were included in a department's FYE 2018 Budget, and

WHEREAS, during FYE 2018 budget deliberations, labor agreements/pay plans were not known and were not included in a department's budget for the remaining employee groups; CILU-Clerical, United Steelworkers-Parks/Public Works, Police, AFSCME-Supervisors and Non-Union, and

WHEREAS, wage increases for three of those groups (CILU-Clerical, AFSCME-Supervisors, Non-Union) are now known and should be incorporated into a department's FYE 2018 budget through a General Contingency transfer, and

WHEREAS, the employment agreement for the Town Manager requires a wage increase to the budgeted salary and other contractual obligations not included in the FYE 2018 budget, and

WHEREAS, during budget deliberations funds were included in the General Contingency in anticipation of wage adjustments occurring during the fiscal year for a total Contingency appropriation of \$650,000, now therefore be it

RESOLVED, that \$298,123 is transferred from the General Fund Contingency function (#1074) to the following General Fund departments/functions and referred to the RTM 6.5.3 for approval:

Legislative Policy #1001	\$19
Voter Registration #1003	\$502
Town Clerk #1005	\$7,997
Executive Management #1010	\$29,289
Information Technology #1011	\$16,667
Human Resources #1012	\$13,315
Finance #1013	\$41,818
Emergency Communications #1014	\$2,557
Public Safety #1024	\$15,686
Public Works #1035	\$49,486
Planning & Development #1046	\$29,855
Human Services #1015	\$20,334
Library #1063	\$44,549
Parks & Recreation #1064	\$26,049

Legislative History

9/13/2017	Mayor	Referred	Town Council Committee of the W
9/26/2017	Town Council Committee of the Whole	Discussed	
<i>Cindy Landry, Director of Finance, described the request for a contingency transfer to cover wage increases for various labor unions and moving/wage expenses for the new Town Manager. She asked that this transfer be referred to the RTM under Rule 6.5.3 to expedite it.</i>			
9/26/2017	Town Council Committee of the Whole	Recommended for a Resolution	
10/3/2017	Town Council	Deleted from Referral List - Action to be taken	
10/3/2017	Town Council	Adopted and referred under Rule 6.5.3	Representative Town Meeting

- 2. COMMUNITY DEVELOPMENT & SERVICES -Chairman Obrey**
- 3. EDUCATION - Chairman Neugent**
- 4. RECREATION - Chairman Wilson**
- 5. PUBLIC SAFETY - Chairman McDermott**

6. PUBLIC WORKS - Chairman Deane-Shinbrot**7. RULES & PROCEDURES - Chairman Massett****RTM Referral**

Rep. McDermott requested a referral to the Rules and Procedures Committee to review Sec. 8.1 which discusses conflict of interest. He offer a recommendation that when committees are set up, chairperson and members of that committee have no relationship by way of receiving remuneration with the committee to which they are appointed. He stated that the Charter Revision Commission is recommending that no Town or BOE employee sit on a governmental body.

He suggested that committee membership be changed with every newly elected RTM and to make this policy effective as of the 2017 election. He stated that longevity has no substantial benefit. He stated that some members have obvious particularity toward one or more of the standing committees. He stated that a dispassionate consideration of the budget is paramount and more important than our partialities. He offered suggestions for a selection procedure.

K. BUDGET DISCUSSIONS**L. OTHER BUSINESS**

2017-0220 2018 RTM Meeting Schedule

2018 RTM MEETING SCHEDULE

RESOLUTION APPROVING 2018 RTM MEETING SCHEDULE

WHEREAS, Freedom of Information Statutes require filing a calendar-year schedule of meetings with the Town Clerk, and

WHEREAS, the Representative Town Meeting has met regularly on the second Wednesday of each month, now therefore be it

RESOLVED, that the Representative Town Meeting hereby approves the meeting schedule for 2018 as follows:

Wednesday, January 10, 2018
Wednesday, February 14, 2018
Wednesday, March 14, 2018
Wednesday, April 11, 2018
Wednesday, May 9, 2018
Wednesday, June 13, 2018
Wednesday, July 11, 2018
Wednesday, August 8, 2018
Wednesday, September 12, 2018
Wednesday, October 10, 2018
Wednesday, November 14, 2018
Wednesday, December 12, 2018
Wednesday, January 9, 2019

All meetings will be held at 7:30 p.m. at the Groton Senior Center, 102 Newtown Road, Groton, Connecticut 06340.

M. ADJOURNMENT