



# Town of Groton, Connecticut

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

## Meeting Agenda

### Town Council

*Mayor James L. Streeter, Councilors Bruce S. Flax, Bill Johnson, Catherine Kolnaski, Deborah B. Monteiro, Frank O'Beirne, Jr., Deborah L. Peruzzotti, Paulann H. Sheets, and Harry A. Watson*

Tuesday, April 06, 2010

7:30 PM

Town Hall Annex - Community Room 1

### REGULAR MEETING

#### I. ROLL CALL

#### II. SALUTE TO THE FLAG

#### III. RECOGNITION, AWARDS & MEMORIALS

2010-0064 Proclamation Recognizing the Grand Opening of the Groton Senior Center Proclamation - TC

2010-0070 Proclamation Recognizing National Arbor Day Proclamation - TC

#### IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

#### V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

#### VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

##### a. Approval of Minutes

2010-0076 Approval of Minutes (Town Council) Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of March 16, 2010 are hereby accepted and approved.

##### b. Administrative Items

2010-0067 Special Trust Fund Contributions Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

Frances Harkins - \$100.00 - Arts Cafe Miscellaneous

Hannah Richardson - \$25.00 - Library Discretionary

Groton Public Library Circle of Friends - \$1,555.49 - Library Discretionary

In Memory of Olin Dwire from Stephen and Gwendolyn Manson - \$35.00 - Animal Shelter Miscellaneous

##### c. Deletions from the Town Council Referral List

2009-0305	Council Goalsetting	Referral
2010-0068	Got Breakfast? Foundation Silent Hero Grant	Referral
2010-0069	Summer Food Service Program (2010)	Referral
2010-0072	Appointment of David Hammerstrom to the Retirement Board	Referral
2010-0073	Reappointment of Eleanor Schoolcraft to Community Development Advisory Board	Referral
2010-0074	Reappointment of Eunice Sutphen to Inland Wetlands Agency	Referral
2010-0075	Reappointment of Barbara Williams to Inland Wetlands Agency	Referral

## VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Clerk of the Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager
- e. Town Attorney

## VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Peruzzotti
- b. Economic Development - Chairman Johnson
- c. Education/Health & Social Services - Chairman Kolnaski
- d. Environment/Energy - Chairman Sheets
- e. Finance - Chairman O'Beirne
- f. Personnel/Appointments/Rules - Chairman Flax
- g. Public Safety - Chairman Monteiro
- h. Public Works/Recreation - Chairman Watson
- i. Committee of the Whole - Mayor Streeter

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

2009-0305	Council Goalsetting	Referral
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RESOLUTION ADOPTING TWENTY-SEVENTH GROTON TOWN COUNCIL GOALS

WHEREAS, a statement of the vision and priorities of the Groton Town Council is beneficial as guidance for both the professional administrators and the citizens of the Town of Groton, now therefore be it

RESOLVED, that the 27th Groton Town Council adopts the following MISSION/ COMMUNITY VISION STATEMENT:

- 1) The Town Council is committed to promoting the health, safety and general welfare of the community, fostering public awareness and active participation in safeguarding the community, and maintaining the confidence of the citizens.
- 2) The Town Council will plan for the community's future and represent Groton's citizens while maintaining the highest standard of ethical behavior.
- 3) The Town Council will foster positive communication with the Town's boards and commissions, political subdivisions, and state, regional, military and other federal agencies.
- 4) The Town Council will work to establish fairness and equity in taxation.
- 5) The Town Council will work to assure that Groton is a desirable place to live and work, by providing sufficient services, stimulating economic growth, protecting the environment, and preserving the community's historic character.
- 6) The Town Council will support Town staff and employees through improved communication and clear policy direction; and be it further

RESOLVED, that the 27th Groton Town Council adopts the following GOALS:

- Assess all information available to ensure there is merit for Phase 2 School Development to go to referendum.
- Assess and take action on the forthcoming 2010 Report and Recommendations of the Groton Task Force on Climate Change and Sustainable Community, and support the Task Force and Groton staff energy conservation and efficiency program for Groton public buildings, funded by the U.S. Department of Energy.
- Study the availability of space in Town-owned buildings and schools to identify opportunities for use of the facilities including, but not limited to, purposes such as a community center, regional probate court, parks and recreation offices/program center, visitor center, and community meeting space.
- Evaluate, develop and promote, in partnership with the City, a new financial proposal and strategy to achieve voters' approval of a referendum to fund Thames Street Rehabilitation Project.
- Review the Property Maintenance Code as amended by proponents and approved for the Neighborhood Revitalization Zone, further amend as necessary or desired, and proceed for adoption Town-wide in Groton.
- Support and promote existing local business as well as work with the Economic Development Commission in three areas:
  1. Evaluate the viability of, and time frames for, projects listed in the 2006 Groton Strategic Economic Development Plan.
  2. Identify areas in the Town that would support commercial development and ideas for development.
  3. Establish a realistic percentage of Grand List growth with the Commission for year end 2011.
- Assess and support where appropriate the Parks and Recreation Master Plan Purpose and Vision.

Legislative History

12/1/2009 Mayor

Referred

Town Council Committee of th

**12/8/2009      Town Council Committee of      Discussed  
the Whole**

*Councilor Monteiro noted how long it took in the past to establish goals, and it is unknown if any of them were accomplished except for the generic ones. She suggested any goals be ones that the Council actually works toward achieving. Councilor O'Beirne feels the benefit of goalsetting is the process of discussing various viewpoints, regardless of the outcome. Mayor Streeter and Councilors Sheets and Watson agreed that the discussion is important. A goalsetting workshop was scheduled for Saturday, February 6th at 9:00 a.m.*

**1/26/2010      Town Council Committee of      Discussed  
the Whole**

*There will be a goal setting work session on Saturday, February 6th at 9:00 a.m. The Town Manager asked what resources the Council would like brought to the session. Councilors discussed identifying achievable goals and submitting any suggested goals to the Town Manager's office by Monday.*

**2/6/2010      Town Council Committee of      Discussed  
the Whole**

*Mayor Streeter suggested that Councilors look at the existing goals to see if they were accomplished and if they were realistic. He noted that the focus of the Council going forward will definitely be the economy. Mayor Streeter polled individual Councilors about their priorities.*

*Councilor Johnson arrived at 9:20 a.m.*

**2/6/2010      Town Council Committee of      Discussed  
the Whole**

*The consensus was to group goals under four categories: Quality of Life, Fiscal Responsibility, Environmental Responsibility, and Communications.*

*Ideas generated by Councilors were determined to be short or long term, and evaluated to see if they were realistic and accomplishable. Councilors agreed that it would be helpful to designate a "goal sponsor" who would be responsible for tracking and reporting progress.*

*The following goals and sponsors were identified:*

*Thames Street - Jim Streeter  
Town-Wide Property Maintenance Code - Mick O'Beirne  
Phase II School Project - Deb Peruzzotti  
Environment - Paulann Sheets  
Parks and Recreation Master Plan - Harry Watson  
Economic Development Strategy Plan - Bill Johnson  
Plan of Conservation and Development - Paulann Sheets  
Future Use of School Facilities - Deb Monteiro*

*Councilor Peruzzotti left the meeting at 11:02 a.m.*

**2/6/2010      Town Council Committee of      Discussed  
the Whole**

*Goal sponsors were asked to "flesh out" their particular goal(s) and provided written statements to the Town Manager by February 17th, for discussion at the Committee of the Whole meeting on February 23rd.*

*Discussion followed on the Council's mission statement.*

*The Council asked staff to schedule a pre-budget public meeting on February 16th.*

**2/23/2010      Town Council Committee of      Discussed  
the Whole**

*A consolidated list of the goals provided by individual Councilors was distributed. Consideration of this item was tabled to the next meeting.*

**3/9/2010      Town Council Committee of      Discussed  
the Whole**

*Councilors discussed the goals individually, making revisions and accepting the goals by consensus. Councilor Johnson was asked to rework his goal regarding economic development.*

**3/23/2010      Town Council Committee of      Discussed  
the Whole**

to the wording of the goal.

3/23/2010 Town Council Committee of the Whole Recommended for a Resolution

**2010-0068 Got Breakfast? Foundation Silent Hero Grant Referral**

RESOLUTION AUTHORIZING THE TOWN MANAGER TO APPLY FOR THE GOT BREAKFAST? FOUNDATION SILENT HERO GRANT

WHEREAS, the Town of Groton participates in the Summer Food Program administered by the Connecticut State Department of Education, Child Nutrition Programs, and

WHEREAS, the Town was notified of a non-matching grant opportunity through the Got Breakfast? Foundation that aims to increase access to breakfast programs to help fight obesity and improve the overall health of children, and

WHEREAS, the Got Breakfast? Foundation Silent Hero Grant program will award grants ranging between \$2,000 and \$10,000 to create, support, and expand Summer Nutrition Programs, now therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, or his designated agent, is authorized to apply for the 2010 Got Breakfast? Foundation Silent Hero Grant.

Legislative History

3/19/2010 Mayor Referred Town Council Committee of t

3/23/2010 Town Council Committee of the Whole Discussed

*Joyce Sauchuk, Manager of Labor Relations/Risk Management, explained that the Town was recently notified of a grant opportunity that relates to the Summer Food Program and involves expanding the breakfast program. The Summer Food Program was previously run by Human Services, but since the sites are run in conjunction with the Summer Playground program, it is being transitioned to Parks and Recreation. The Town's goal is to expand the program again this year.*

3/23/2010 Town Council Committee of the Whole Recommended for a Resolution

**2010-0069 Summer Food Service Program (2010) Referral**

RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF EDUCATION, CHILD NUTRITION PROGRAMS TO OPERATE A 2010 SUMMER FOOD SERVICE PROGRAM FOR CHILDREN IN GROTON

WHEREAS, the U.S. Department of Agriculture provides funding through the Connecticut State Department of Education, Child Nutrition Programs, for a Summer Food Service Program for Children, and

WHEREAS, the Summer Food Service Program for Children promotes and provides good nutrition during the summer months when at-risk, low-income children are not receiving the benefits of the Federal School Breakfast/Lunch Program through their schools, and

WHEREAS, units of local government may act as sponsors for the Summer Food Service Program and the Town of Groton Parks and Recreation Department is capable of administering Groton's Summer Food Service Program for Children, now therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, is authorized to enter into an agreement with the Connecticut State Department of Education, Child Nutrition Programs for the purpose of establishing and operating a Groton based Summer Food Service Program for Children, overseen by the Parks and Recreation Department and Administrative Services Department, during the months of June, July and August 2010 and sign claims for reimbursement, and therefore be it

FURTHER RESOLVED, that in the absence or incapacity of the first designated individual (Town Manager Oefinger,) the Town Finance Director, Salvatore M. Pandolfo, is designated to sign claims for reimbursement.

Legislative History

3/19/2010 Mayor Referred Town Council Committee of th  
 3/23/2010 Town Council Committee of Discussed  
 the Whole

*Joyce Sauchuk, Manager of Labor Relations/Risk management, explained this grant is to operate the Summer Food Program. For every breakfast and lunch meal served, the Town is reimbursed by the state. The program was very successful last year and staff recommends continuing the program. Ms. Sauchuk noted that only Catherine Kolnaski and West Side qualify for this program at this point in time. However, since Claude Chester and William Seely were certified last year, they will be on the list for three more years before recertification is necessary. At that time, the Town will have to deal with the effects of school redistricting on the summer food program.*

3/23/2010 Town Council Committee of Recommended for a  
 the Whole Resolution

2010-0072 Appointment of David Hammerstrom to the Retirement Board Referral

RESOLUTION APPOINTING DAVID HAMMERSTROM TO THE RETIREMENT BOARD  
 RESOLVED that the Town Council appoints David Hammerstrom, 112 Spyglass Circle, to the Retirement Board for a term ending 12/31/10.

Legislative History

3/23/2010 Town Council Recommended for a  
 Personnel/Appointments/Rules Resolution  
 /Legislation Committee

2010-0073 Reappointment of Eleanor Schoolcraft to Community Development Advisory Board Referral

RESOLUTION REAPPOINTING ELEANOR SCHOOLCRAFT TO THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
 RESOLVED, that Eleanor Schoolcraft, 350 Ring Drive, is hereby reappointed to the Community Development Advisory Committee for a term expiring 2/7/13.

Legislative History

3/23/2010 Town Council Recommended for a  
 Personnel/Appointments/Rules Resolution  
 /Legislation Committee

2010-0074 Reappointment of Eunice Sutphen to Inland Wetlands Agency Referral

RESOLUTION REAPPOINTING EUNICE SUTPHEN TO THE INLAND WETLANDS AGENCY  
 RESOLVED, that Eunice Sutphen, 120 Cedar Road, Mystic is hereby reappointed to the Inland Wetlands Agency for a term expiring 12/31/11.

Legislative History

3/23/2010 Town Council Recommended for a  
 Personnel/Appointments/Rules Resolution  
 /Legislation Committee

2010-0075 Reappointment of Barbara Williams to Inland Wetlands Agency Referral

RESOLUTION REAPPOINTING BARBARA WILLIAMS TO THE INLAND WETLANDS AGENCY  
 RESOLVED, that Barbara Williams, 129 Elm Street, Noank is hereby reappointed to the Inland

Wetlands Agency for a term expiring 12/31/11.

Legislative History

3/23/2010      Town Council      Recommended for a  
Personnel/Appointments/Rules Resolution  
/Legislation Committee

**XI. OTHER BUSINESS**

**XII. ADJOURNMENT**