



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Meeting Agenda

Town Council

Mayor Bruce Flax, Councilors Dean G. Antipas, Diane Barber, Joe de la Cruz, Greg Grim, Karen F. Morton, Bonnie Nault, Deb Peruzzotti, and Harry A. Watson

Tuesday, March 15, 2016

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

Recess for Public Hearing on:

2016-0036 Small Cities Community Development Block Grant - 2016 Application Referral

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

a. Approval of Minutes

2016-0081 Approval of Minutes (Town Council) Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of March 1, 2016 are hereby accepted and approved.

b. Administrative Items

2016-0071 Special Trust Fund Contributions Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Charles B. Allyn Foundation - \$2,500.00 - Library Renovations

Alan Major - \$80.00 - Library Miscellaneous

LEARN - \$300.00 - Library Miscellaneous

c. Deletions from the Town Council Referral List

2016-0064 National League of Cities (NLC) Legislative Agenda Referral

2016-0069 FYE 2016 Contingency Transfers - Wage Adjustments Referral

2016-0072 Claude Chester School Asbestos Removal Project Referral

2016-0073 Use of FYE 2016 CIP Funds to Purchase Police Radios Referral

2016-0074 Electric Vehicles and Charging Stations Grant Referral

2016-0075 Revised Agreement with Milone and MacBroom for a Long-Range School Facilities Plan Referral

2016-0077 Proposed Revisions to Part-Time/Seasonal/Temporary Pay Plan, Policies, and Job Descriptions Referral

2016-0078	2016 Rates for Shennecossett Golf Course	Referral
2016-0080	Referral of Town Owned Property Acquired through Tax Foreclosure to the Planning Commission under CGS Section 8-24	Referral

VII. COMMUNICATIONS & REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Clerk of the Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager

VIII. COMMITTEE REPORTS

- a. Community Relations -
- b. Finance -
- c. Personnel & Appointments - Chairman Watson
- d. Rules -
- e. Public Safety -
- f. Committee of the Whole - Mayor Flax

IX. NEW BUSINESS

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| 2016-0069 | FYE 2016 Contingency Transfers - Wage Adjustments | Referral |
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RESOLUTION FOR FYE 2016 GENERAL CONTINGENCY TRANSFERS

WHEREAS, the Town Charter provides for General Contingency transfers during the year, and

WHEREAS, during FYE 2016 budget deliberations, labor agreements for the CILU-Telecommunicators and AFSCME-Supervisors employees had settled and those wage increases were included in a department's FYE 2016 Budget,

WHEREAS, during FYE 2016 budget deliberations, labor agreements/pay plans were not known and were not included in a department's budget for the remaining employee groups; CILU-Clerical, United Steelworkers-Parks/Public Works, Police and Non-Union, and

WHEREAS, wage increases for two of those groups (CILU-Clerical and Police) are now known and should be incorporated into a department's FYE 2016 budget through a General Contingency transfer,

WHEREAS, during budget deliberations additional funds were added to the General Contingency in anticipation of wage adjustments occurring during the fiscal year for a total Contingency appropriation of \$550,000, and

WHEREAS, before this transfer is applied, the General Contingency has a balance of \$550,000 and

RESOLVED, that \$337,296 be transferred from the General Fund Contingency function (#1074) to the following General Fund departments/functions and referred to the RTM for approval:

Voter Registration #1003 \$975

Town Clerk #1005 \$4,169
 Information Technology #1011 \$8,427
 Finance #1013 \$18,867
 Public Safety #1024 \$224,266
 Public Works #1035 \$13,228
 OPDS #1046 \$15,417
 Human Services #1051 \$11,814
 Library #1063 \$26,240
 Parks & Recreation #1064 \$13,893

Legislative History

2/22/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0072 Claude Chester School Asbestos Removal Project Referral

Resolution on Claude Chester Elementary School Asbestos Removal Project

WHEREAS, the Groton Board of Education has determined the an asbestos removal project needs to be completed at Claude Chester Elementary School; now therefore be it

RESOLVED, that the Groton Town Council authorizes the Groton Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the proposed project to conduct an asbestos abatement project at Claude Chester Elementary School, and be it further

RESOLVED, that the Permanent School Building Committee is hereby established as the building committee with regard to the proposed project to conduct an asbestos abatement project at Claude Chester Elementary School, and be it further

RESOLVED, that the Groton Town Council hereby authorizes the preparation of drawings and specifications for the proposed project to conduct an asbestos abatement project at Claude Chester Elementary School.

Legislative History

2/26/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0073 Use of FYE 2016 CIP Funds to Purchase Police Radios Referral

RESOLUTION ACKNOWLEDGING USE OF CAPITAL IMPROVEMENT PROGRAM FUNDS FOR THE UPGRADE OF THE TOWN POLICE RADIO SYSTEM

WHEREAS, the PERF Police Study recommended integrated police communications, and the most efficient method to accomplish this would be to upgrade the Town Police Department 800 MHz system to a simulcast system, and

WHEREAS, \$100,000 was appropriated in the FYE 2016 budget to evaluate the existing system and initial equipment purchases, and

WHEREAS, evaluations of the system and coverage areas have been conducted by current vendors at no cost to the Town, and

WHEREAS, the immediate replacement of Town Police Department portable radios and repairs to the existing 800 MHz system are of critical importance for both operational effectiveness and officer safety, now therefore be it

RESOLVED, that the Town Council acknowledges the use of the FYE 2016 funding to purchase portable radios for the Town Police Department and to begin making repairs and improvements to the existing 800 MHz radio system with the goal of developing a simulcast system.

Legislative History

2/26/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0074 Electric Vehicles and Charging Stations Grant Referral

RESOLUTION AUTHORIZING SUBMISSION OF ELECTRIC VEHICLE CONNECTICUT GRANT APPLICATION

WHEREAS, the Connecticut Department of Energy and Environmental Protection (CTDEEP) provides reimbursement funding for a portion of electrical vehicles, charging stations and associated installation and site preparation through the EVConnecticut Program, and

WHEREAS, the EVConnecticut funding is intended primarily to address energy and environmental protection initiatives through both public and private projects, and

WHEREAS, the Town of Groton's objectives include investments in capital expenditures to reduce future operating costs, now therefore be it

RESOLVED, that Town Manager Mark R. Oefinger is authorized to submit an application to the Connecticut Department of Energy and Environmental Protection for the EVConnecticut Program for a reimbursement grant for the public fleet.

Legislative History

2/26/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0075 Revised Agreement with Milone and MacBroom for a Long-Range School Facilities Plan Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO A REVISED AGREEMENT WITH MILONE AND MACBROOM FOR A LONG-RANGE SCHOOL FACILITIES PLAN

WHEREAS, the Town Council authorized Town Manager Mark R. Oefinger to sign a Scope of Services and enter into an agreement with Milone and MacBroom for a long-range school facilities plan in October 2012 and revised agreements in March 2013 and February 2015, and

WHEREAS, Milone and MacBroom is working with the School Facilities Initiative Task Force to provide recommendations for the design of a school system that reflects the Town's long-term vision and takes into consideration educational programs, budgets, facilities, and demographic changes, and

WHEREAS, Milone and MacBroom has submitted a contract addendum with a lump sum fee of \$59,500 (not including direct expenses) to study the feasibility for middle school co-location and

renovating existing middle schools into elementary schools, and

WHEREAS, the Town Council and RTM have appropriated \$75,000 in a FYE 2016 capital improvement project to define a plan addressing the needs of Groton's public schools, now therefore be it

RESOLVED, that the Town Council authorizes Town Manager Mark R. Oefinger to sign the contract addendum with Milone and MacBroom for a long-range school facilities plan.

Legislative History

2/26/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0077 Proposed Revisions to Part-Time/Seasonal/Temporary Pay Plan, Policies, and Job Descriptions Referral

RESOLUTION APPROVING REVISIONS TO PART-TIME/SEASONAL/TEMPORARY PAY PLAN, POLICIES, AND JOB DESCRIPTIONS

WHEREAS, changes to the rates in the Part-Time/Seasonal/Temporary Pay Plan are proposed to address market pressures that have made it difficult to recruit and retain employees and to address increases in minimum wage, and

WHEREAS, the pay level for some positions has been increased based on requirements, responsibility and skill level, and

WHEREAS, the positions of Golf Ranger and Pro Shop Attendant have been added to the plan and Program/Playground Assistant and Community Service Officer positions have been removed in line with current positions, and

WHEREAS, the Senior Lifeguard and Water Safety Instructor positions have been separated because of the difference in certification requirements and primary responsibilities, now therefore be it

RESOLVED, that the Town Council approves the changes to the Part-Time/Seasonable/Temporary Pay Plan, policies, and job descriptions as presented in a March 3, 2016 referral memo from the Director of Human Resources /Risk Management.

Legislative History

3/1/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0078 2016 Rates for Shennecossett Golf Course Referral

RESOLUTION SETTING 2016 RATES FOR THE SHENNECOSSETT GOLF COURSE

WHEREAS, the Golf Advisory Board and the Parks and Recreation Commission have each endorsed different changes to the fees for the Shennecossett Golf Course for 2016, and

WHEREAS, Parks and Recreation staff is recommending the changes proposed by the Golf Advisory Board, now therefore be it

RESOLVED, that the municipal golf course rates for 2016 shall be the rates as attached to this

resolution.

Legislative History

3/1/2016	Mayor	Referred	Town Council Committee of th
3/8/2016	Town Council Committee of the Whole	Discussed	
3/8/2016	Town Council Committee of the Whole	Recommended for a Resolution	

2016-0080 Referral of Town Owned Property Acquired through Tax Foreclosure to the Planning Commission under CGS Section 8-24 Referral

REFERRAL OF TOWN-OWNED PROPERTY ACQUIRED THROUGH TAX FORECLOSURE TO PLANNING COMMISSION UNDER CGS SECTION 8-24

RESOLVED, that the Town Council refers the following Town-owned properties and recommendations for disposition to the Groton Planning Commission, pursuant to CGS Section 8-24:

PIN 169810462770E, South Road - Sell to Adjacent Property Owners Only
 PIN 168910459100E, 157 Grove Avenue - Sell
 PIN 169909262469E, 529 Gold Star Highway - Sell
 PIN 169909168945E 517 Gold Star Highway - Sell

Legislative History

3/8/2016	Town Council Committee of the Whole	Motion
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X. OTHER BUSINESS

XI. ADJOURNMENT

Shennecossett Golf Course 2016 Rates

(Proposed 3% Season Pass increase)

Season Passes	Resident		Non-Resident	
	Proposed	Current	Proposed	Current
Adult	\$1,555.00	\$1,510.00	\$1,730.00	\$1,680.00
Family/2Person	\$2,500.00	\$2,425.00	\$2,775.00	\$2,695.00
Family/Full	\$2,825.00	\$2,745.00	\$3,140.00	\$3,050.00
Limited:				
Adult Economy	\$1,145.00	\$1,110.00	\$1,270.00	\$1,235.00
Senior Citizen	\$1,040.00	\$1,010.00	\$1,155.00	\$1,120.00
Youth	\$305.00	\$295.00	\$305.00	\$295.00

Limited Members may pay M-F unlimited, and weekends and holidays after 1 PM

Greens Fees	Guest*	Daily Fees
Weekday (Mon - Thurs)		
18 Hole	\$38.00	\$43.00
After 12 PM		\$33.00
9 Hole Youth		\$21.00
18 Hole Youth		\$20.00
Twilight		\$21.00
9 Hole (After 12 PM)		\$21.00
Tournament		\$41.00
Weekend/Holiday (Fri-Sun)		
18 Hole	\$43.00	\$48.00
After 12 PM		\$38.00
Twilight (After 5 PM)		\$21.00
9 Hole (After 1 PM)		\$24.00
Tournament		\$46.00
Youth (1 PM)		\$20.00
Winter Rates		
Dec 1 - Mar 31	\$33.00	
Golf Cart Rates (per person)		
Senior (Before 9 AM, M-F)		\$13.00
18 Hole Single		\$18.00
9 Hole Single		\$13.00
Tournament		\$20.00

* The Guest Fee discount applies to Groton residents, active military personnel and dependents, Town of Groton employees, Limited members on weekends before 12 PM, and guests of Shennecossett members.