Town of Groton, Connecticut

Meeting Agenda

Town Council

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Frank O'Beirne, Jr., Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson

Tuesday, April 03, 2012 **7:30 PM** **Town Hall Annex - Community Room 1**

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

2012-0092 **Proclamation Honoring Catherine Kolnaski** **Proclamation - TC**

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

a. Approval of Minutes

2012-0104 **Approval of Minutes (Town Council)** **Resolution - Consent**

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of March 20, 2012 are hereby accepted and approved.

b. Administrative Items

2012-0097 **Special Trust Fund Contributions** **Resolution - Consent**

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Charles Rogers - $25.00 - Social Services Discretionary
Lee Vincent - $25.00 - Social Services Discretionary
Dale McKay in memory of Margaret Frase - $100.00 - Animal Shelter Miscellaneous
James and Carol Case in memory of Margaret Frase - $25.00 - Animal Shelter Miscellaneous
Patrick and Loretta Michaud in memory of Margaret Frase - $25.00 - Animal Shelter Miscellaneous
Louise Flynn in memory of Margaret Frase - $25.00 - Animal Shelter Miscellaneous
Marion Sullivan in memory of Margaret Frase - $25.00 - Animal Shelter Miscellaneous
John and Marion Sullivan in memory of Margaret Frase - $50.00 - Animal Shelter Miscellaneous

City of Groton - $377.87 - Groton Utilities Energy Assistance Program
Theodore and Annette Ainslie - $25.00 - Groton Utilities Energy Assistance Program
Marie Andersen - $5.00 - Groton Utilities Energy Assistance Program
Maria and Johnny Armaos - $25.00 - Groton Utilities Energy Assistance Program
June Barrack - $20.00 - Groton Utilities Energy Assistance Program
Katherine and James Bodle - $25.00 - Groton Utilities Energy Assistance Program
Robert and Phyllis Boggs - $9.20 - Groton Utilities Energy Assistance Program (GAP)
Raymond and Virginia Bousquet - $20.00 - Groton Utilities Energy Assistance Program (GAP)
Dale Brazee - $20.00 - Groton Utilities Energy Assistance Program
Julia Campisi - $50.00 - Groton Utilities Energy Assistance Program
Edward Card - $20.00 - Groton Utilities Energy Assistance Program
Felipe and Irene Castro - $5.00 - Groton Utilities Energy Assistance Program
Andrew Ciminera - $5.00 - Groton Utilities Energy Assistance Program
Elizabeth Colson - $15.00 - Groton Utilities Energy Assistance Program
Timothy and Allyn Donnah - $10.00 - Groton Utilities Energy Assistance Program
Henry and Patricia Durham - $10.00 - Groton Utilities Energy Assistance Program
Joan Feeney - $50.00 - Groton Utilities Energy Assistance Program
Martine Flory - $5.03 - Groton Utilities Energy Assistance Program
Jackson Foley - $150.00 - Groton Utilities Energy Assistance Program
Lynne Griffin - $200.00 - Groton Utilities Energy Assistance Program
Richard Grudzinski - $100.00 - Groton Utilities Energy Assistance Program
Charles and Rosemary Hall - $20.00 - Groton Utilities Energy Assistance Program
John Hamilton - $20.00 - Groton Utilities Energy Assistance Program
Darrell and Dorothy Haynes - $10.00 - Groton Utilities Energy Assistance Program
Paul and Dorothy Huber - $20.00 - Groton Utilities Energy Assistance Program
Raymond Hudson - $25.00 - Groton Utilities Energy Assistance Program
Stanley Kapolowicz - $5.00 - Groton Utilities Energy Assistance Program
Charles and Janet Kepner - $15.00 - Groton Utilities Energy Assistance Program
Armand and Nancy Morin - $25.00 - Groton Utilities Energy Assistance Program
Linwood and Barbara Navarro - $10.00 - Groton Utilities Energy Assistance Program
Patricia Pearce - $30.00 - Groton Utilities Energy Assistance Program
Richard and Melinda Richardson - $50.00 - Groton Utilities Energy Assistance Program
Roberta and Mona Szegda - $20.00 - Groton Utilities Energy Assistance Program
Sadie Tremblay - $10.00 - Groton Utilities Energy Assistance Program
Joyce Turgeon - $30.00 - Groton Utilities Energy Assistance Program
Tomie Tylenda - $2.00 - Groton Utilities Energy Assistance Program
Gail Tyler - $10.00 - Groton Utilities Energy Assistance Program
Kathleen and David Vanner $25.00 - Groton Utilities Energy Assistance Program
Watrous Properties - $50.00 - Groton Utilities Energy Assistance Program
Barbara Weeman - $10.00 - Groton Utilities Energy Assistance Program
James White - $10.00 - Groton Utilities Energy Assistance Program
Michael White - $50.00 - Groton Utilities Energy Assistance Program
Xavier Wiggins - $25.00 - Groton Utilities Energy Assistance Program
Anne Wimsey - $20.00 - Groton Utilities Energy Assistance Program
Rosa Wyeth - $2.00 - Groton Utilities Energy Assistance Program
TVCCA (Energy Assistance Program) - $3,000 - Social Services Discretionary
Vincent Juliano - $30.00 - Library Miscellaneous
Susan Decorte McMillan - $250.00 - Parks and Recreation Revolving
J. L. Becke - $50.00 - Library Miscellaneous

c. Deletions from the Town Council Referral List

2011-0249	**Economic Development Commission Goals**	**Referral**
2012-0083	**Department of Education Youth and Family Services Funding**	**Referral**

2012-0084	Department of Education Youth Services Enhancement Grant	Referral
2012-0085	Supportive Housing Program Grant	Referral
2012-0062	Groton Heights School Reuse Task Force Final Report	Referral
2012-0086	Allocation of CIP Funds to Poquonnock Bridge Fire Department for Grant Local Match	Referral
2012-0087	West Side Middle School Portable Classroom Unit	Referral
2012-0088	Carl C. Cutler Middle School Portable Classroom Units	Referral
2012-0089	Mary Morrisson Asbestos Floor Tile Removal	Referral
2012-0090	Fitch High School Roof Replacement	Referral
2012-0102	Application for a FEMA Hazard Mitigation Grant Program (HMGP) for Highway Garage	Referral
2012-0103	Amended Agreement Regarding Fitch High School Baseball Field	Referral
2012-0107	Letter of Support for Raised Bill No. 66, An Act Concerning Economic Development	Referral

VII. COMMUNICATION REPORTS (Other than Committee Reports)

a. Town Councilors

b. Clerk of the Representative Town Meeting

c. Clerk of the Council

d. Town Manager

e. Town Attorney

VIII. COMMITTEE REPORTS

a. Community & Cultural Development - Chairman Schmidt

b. Economic Development - Chairman Johnson

c. Education/Health & Social Services - Chairman Watson

d. Environment/Energy - Chairman Peruzzotti

e. Finance - Chairman O'Beirne

f. Personnel/Appointments/Rules - Chairman Flax

g. Public Safety - Chairman Streeter

h. Public Works/Recreation - Chairman Antipas

i. Committee of the Whole - Mayor Somers

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

2012-0083	Department of Education Youth and Family Services Funding	Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO APPLY TO THE STATE OF

CONNECTICUT DEPARTMENT OF EDUCATION FOR FYE 2013 YOUTH AND FAMILY SERVICES FUNDING

WHEREAS, crisis intervention, prevention and support programs and short-term counseling services will benefit at-risk Groton youth and their families and

WHEREAS, funding is available from the State of Connecticut Department of Education to supplant a portion of the salaries of Groton Youth and Family Services Counselors who provide intervention and prevention services for at-risk Groton youth, therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, or his designee, is authorized to file an application with the State of Connecticut Department of Education (DOE) for FYE 13 municipal youth services funding in an amount to be determined by the DOE and to amend contractual agreements for such funding to ensure continuation of short-term counseling, crisis intervention and prevention and support programs for Groton youth and families.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Finance Commi**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0084 **Department of Education Youth Services Enhancement Grant** **Referral**

RESOLUTION AUTHORIZING THE TOWN MANAGER OR HIS DESIGNEE TO APPLY TO THE STATE OF CONNECTICUT DEPARTMENT OF EDUCATION FOR FYE 2013 YOUTH SERVICE BUREAU ENHANCEMENT GRANT PROGRAM FUNDING

WHEREAS, The State of Connecticut Department of Education offers Enhancement Grant program funding to municipally-based Connecticut youth services programs for supplies and related expenses connected with programs and activities which directly and indirectly benefit Groton youth and families in areas such as youth enrichment, outreach programs, general support and positive youth development, and

WHEREAS, Groton Youth and Family Services has demonstrated its success in providing youth enrichment, outreach programs, general support and positive youth development, therefore be it

RESOLVED, that the Town Manager, Mark R. Oefinger, or his designee, is authorized to apply for and contract with the State of Connecticut Department of Education (DOE) for FYE 2013 Youth Services Enhancement Grant program funding in an amount to be determined by the DOE.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Finance Commi**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0085 **Supportive Housing Program Grant** **Referral**

RESOLUTION APPROVING TVCCA/HUD SUPPORTIVE HOUSING PROGRAM GRANT

WHEREAS, homelessness is being addressed on several fronts by numerous programs but remains an ongoing problem for Groton and neighboring communities, and

WHEREAS, homeless persons with disabilities and homeless families in which at least one member is disabled require extensive counseling, support and case management services, and

WHEREAS, the Supportive Housing Program, operated by TVCCA as the grantee of record with the Federal Department of Housing and Urban Development, provides funding to enable agencies and municipalities to provide counseling, support and case management services via participation in the

Housing Collaborative Network, therefore be it

RESOLVED, that the Town Council authorizes the Town Manager, Mark R. Oefinger, to enter into an agreement with Thames Valley Council for Community Action, Inc. to accept grant funding in the amount of $9,000 (or such an amount to be specified) to conduct a Supportive Housing Program in Groton for the period of February 1, 2012 through January 31, 2013 and to utilize said funding to supplant a portion of the salaries and related fringe benefits of selected Groton Human Services staff, who shall provide counseling, support and case management services to the specified Groton client population via participation in the Housing Collaborative Network.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Finance Commi**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0062 **Groton Heights School Reuse Task Force Final Report** **Referral**

RESOLUTION ACCEPTING THE REPORT OF THE GROTON HEIGHTS SCHOOL REUSE TASK FORCE

WHEREAS, the Town Council established the Groton Heights School Reuse Task Force in September 2007 to determine the statutory and other limitations on the Groton Heights property; inventory community needs that could be accommodated at Groton Heights; make a recommendation as to whether or not the property should be permanently disposed of as surplus or reused to meet other public needs or leased to an outside concern; and recommend a plan to solicit reuse proposals for Town Council review; and

WHEREAS, starting in October 2010 the Task Force met numerous times, received public input, and conducted a community-wide survey regarding the school and its potential demolition or reuse, and

WHEREAS, the Task Force presented its final report and recommendation to the Town Council on February 28, 2012, now therefore be it

RESOLVED, that the Town Council thanks the Groton Heights School Reuse Task Force members for their effort and accepts the final report of the Task Force.

Legislative History

2/16/2012	**Mayor**	**Referred**	**Town Council Committee of th**
2/28/2012	**Town Council Committee of the Whole**	**Discussed**	
3/13/2012	**Town Council Committee of the Whole**	**Not Discussed**	
3/27/2012	**Town Council Committee of the Whole**	**Discussed**	
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0086 **Allocation of CIP Funds to Poquonnock Bridge Fire Department for Grant Local Match** **Referral**

RESOLUTION AUTHORIZING THE USE OF PREVIOUSLY APPROVED CAPITAL IMPROVEMENT PROGRAM FUNDS TO SERVE AS THE MATCHING LOCAL FUNDING TO OBTAIN FEDERAL GRANT FUNDING FOR IMPROVEMENTS TO THE TOWN'S FIRE AND EMERGENCY MEDICAL SERVICE RADIO SYSTEM

WHEREAS, the Town of Groton has allocated $165,000 in the FYE 2011 Capital Improvement Program (CIP) and $165,000 in the FYE 2012 Capital Improvement Program to improve and re-design the Town's radio system serving all of the fire and ambulance services serving the Town of

Groton to meet narrow banding requirements of the Federal Communications Commission, and

WHEREAS, this project to upgrade and narrow band the fire/ambulance radio system began with a partnership between the Town and Groton's Fire Departments approximately five years ago and has been funded by the Town of Groton Federal grants awarded to five of Groton's Fire Districts, and

WHEREAS, on behalf of all of the fire and ambulance services in Groton the Poquonnock Bridge Fire District applied for and received $748,896 in FEMA Assistance to Firefighter Grant funds toward the total project cost of $936,120 to complete the radio system upgrade, and

WHEREAS, the Assistance to Firefighter Grant requires a twenty percent match of local funding in the amount of $187,224 to receive the grant funds, now therefore be it

RESOLVED, that the Town Council authorizes $187,224 of the available $330,000 in CIP funds to serve as the local match in order for the Poquonnock Bridge Fire District to receive $748,896 in federal grant funding to complete the upgrade to the fire/ambulance radio system operated by the Town of Groton.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Discussed**	
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0087 **West Side Middle School Portable Classroom Unit** **Referral**

RESOLUTION ON WEST SIDE MIDDLE SCHOOL PORTABLE CLASSROOM UNIT

WHEREAS, the Groton Board of Education has determined that a portable classroom unit is needed at West Side Middle School to provide space for a projected increase in enrollment due to consolidation of middle schools from three to two, now therefore be it

RESOLVED, that the Groton Town Council authorizes the Groton Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the proposed project to install one double portable classroom (two classrooms) at West Side Middle School, and be it further

RESOLVED, that the Permanent School Building Committee is hereby established as the building committee with regard to the proposed project to install one double portable classroom (two classrooms) at West Side Middle School, and be it further

RESOLVED, that the Groton Town Council hereby authorizes the preparation of drawings and specifications for the proposed project to install one double portable classroom (two classrooms) at West Side Middle School.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0088 **Carl C. Cutler Middle School Portable Classroom Units** **Referral**

RESOLUTION ON CARL C. CUTLER MIDDLE SCHOOL PORTABLE CLASSROOM UNITS

WHEREAS, the Groton Board of Education has determined that two portable classroom units are needed at Carl C. Cutler Middle School to provide space for a projected increase in enrollment due to consolidation of middle schools from three to two, now therefore be it

RESOLVED, that the Groton Town Council authorizes the Groton Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the proposed project to install two double portable classrooms (four classrooms) at Cutler Middle School, and be it further

RESOLVED, that the Permanent School Building Committee is hereby established as the building committee with regard to the proposed project to install two double portable classrooms (four classrooms) at Cutler Middle School, and be it further

RESOLVED, that the Groton Town Council hereby authorizes the preparation of drawings and specifications for the proposed project to install two double portable classrooms (four classrooms) at Cutler Middle School.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0089 **Mary Morrisson Asbestos Floor Tile Removal** **Referral**

RESOLUTION ON MARY MORRISSON ASBESTOS FLOOR TILE REMOVAL

WHEREAS, the Groton Board of Education has determined that worn out asbestos floor tile must be abated and replaced at Mary Morrisson Elementary School, now therefore be it

RESOLVED, that the Groton Town Council authorizes the Groton Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the proposed project to remove and replace all asbestos containing floor tile in Mary Morrisson Elementary School, and be it further

RESOLVED, that the Permanent School Building Committee is hereby established as the building committee with regard to the proposed project to remove and replace all remaining asbestos containing floor tile in Mary Morrisson Elementary School, and be it further

RESOLVED, that the Groton Town Council hereby authorizes the preparation of drawings and specifications for the proposed project to remove and replace all remaining asbestos containing floor tile in Mary Morrisson Elementary School.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0090 **Fitch High School Roof Replacement** **Referral**

RESOLUTION ON FITCH HIGH SCHOOL ROOF REPLACEMENT

WHEREAS, the Groton Board of Education has determined that the roof over the south-west area of Fitch High School must be replaced, now therefore be it

RESOLVED, that the Groton Town Council authorizes the Groton Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the proposed project to remove and replace roofing material on the south-west area of Fitch High School, and be it further

RESOLVED, that the Permanent School Building Committee is hereby established as the building committee with regard to the proposed project to remove and replace roofing material on the south-west area of Fitch High School, and be it further

RESOLVED, that the Groton Town Council hereby authorizes the preparation of drawings and specifications for the proposed project to remove and replace roofing material on the south-west area

of Fitch High School.

Legislative History

3/9/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	
3/27/2012	**Town Council Committee of the Whole**	**Discussed**	

2012-0105 **Referral to Planning Commission Under CGS 8-24 of TVCCA Lease of 38 Central Avenue** **Referral**

2012-0106 **Public Hearing on TVCCA Lease of 38 Central Avenue** **Referral**

2012-0098 **Approval of Lease with TVCCA for a Daycare Center at Former Community Policing Building** **Referral**

RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH TVCCA FOR THE PREMISES AT 38 CENTRAL AVENUE

WHEREAS, the Thames Valley Council for Community Action (TVCCA) has provided daycare programs and other needed social services to Groton residents in cooperation with the Town of Groton, and

WHEREAS, TVCCA current leases from the Town of Groton the premises at 36 and 40 Central Avenue where TVCCA operates children's programs, and

RESOLVED, that Mark R. Oefinger, Groton Town Manager, may execute a lease of the premises at 38 Central Avenue to TVCCA for daycare purposes for a term ending April 30, 2017.

Legislative History

3/19/2012	**Mayor**	**Referred**	**Town Council Committee of th**
3/27/2012	**Town Council Committee of the Whole**	**Discussed**	
3/27/2012	**Town Council Committee of the Whole**	**Recommended for a Resolution**	

2012-0102 **Application for a FEMA Hazard Mitigation Grant Program (HMGP) for Highway Garage** **Referral**

RESOLUTION AUTHORIZING THE TOWN MANAGER TO SUBMIT A FEMA HAZARD MITIGATION GRANT APPLICATION

WHEREAS, the Federal Emergency Management Agency (FEMA) through the Division of Emergency Management and Homeland Security offers grants to mitigate or eliminate damage resulting from natural disasters, and

WHEREAS, the Department of Public Works is proposing a hurricane retrofit of the Highway Garage to achieve structurally adequate conditions to withstand a Category 3 hurricane so that the building can house Public Works personnel and equipment and act as the main Public Works operation center for recovery operations during a hurricane event, and

WHEREAS, the estimated total cost of the project is $315,000 and the FEMA grant will reimburse 75% of those costs or $236,000, now therefore be it

RESOLVED, that Town Manager Mark R. Oefinger is authorized to submit an application for a FEMA Hazard Mitigation Grant for the Highway Garage.

Legislative History

3/21/2012	**Mayor**	**Referred**	**Town Council Committee of th**

3/27/2012	Town Council Committee of the Whole	Discussed
3/27/2012	Town Council Committee of the Whole	Recommended for a Resolution

2012-0103 **Amended Agreement Regarding Fitch High School Baseball Field** **Referral**

RESOLUTION ON AMENDED AGREEMENT REGARDING FITCH HIGH SCHOOL BASEBALL FIELD

WHEREAS, the Town of Groton ("Town"), the Groton Board of Education ("BOE") and the Bristol Collegiate Baseball Club, Inc., ("Corporation") entered into an Agreement in 2011 which, in part, addressed improvements to the Fitch High School Baseball Field; and

WHEREAS, a dispute arose between the parties regarding unpaid invoices associated with the improvements and the Corporation's responsibility for same, and

WHEREAS, a draft amended Agreement has been prepared in the interest of resolving outstanding issues and to allow the Corporation to continue utilizing Fitch for the purposes defined in the original agreement, now therefore be it

RESOLVED, that the Town Council authorizes the Town Attorney, on the Town's behalf, to send the amended contract to the Corporation with a time limit for the Corporation to respond.

Legislative History

3/27/2012	Town Council Committee of the Whole	Recommended for a Resolution

2012-0107 **Letter of Support for Raised Bill No. 66, An Act Concerning Economic Development** **Referral**

RESOLUTION AUTHORIZING A TOWN COUNCIL LETTER OF SUPPORT FOR RAISED BILL NO. 66, AN ACT CONCERNING ECONOMIC DEVELOPMENT

WHEREAS, the Economic Development Commission has recommended to the Town Council Economic Development Committee that the Town Council send a letter of support to the State General Assembly for Raised Bill No. 66, An Act Concerning Economic Development, and

WHEREAS, the Town Council Economic Development Committee has reviewed Raised Bill No. 66 and concurred with the recommendation that the Town Council support the bill, now therefore be it

RESOLVED, that the Town Council authorizes a letter of support be prepared on the Council's behalf.

Legislative History

3/27/2012	Town Council Economic Development Committee (2011)	Recommended for a Resolution

XI. OTHER BUSINESS

XII. ADJOURNMENT