



# Town of Groton, Connecticut

## Meeting Agenda

### Town Council

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

*Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Karen F. Morton, Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson*

Tuesday, September 03, 2013

7:30 PM

Town Hall Annex - Community Room 1

### REGULAR MEETING

#### I. ROLL CALL

#### II. SALUTE TO THE FLAG

#### III. RECOGNITION, AWARDS & MEMORIALS

#### IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

#### V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

#### VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

##### a. Approval of Minutes

2013-0225 Approval of Minutes (Town Council)

Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of August 20, 2013 are hereby accepted and approved.

##### b. Administrative Items

2013-0226 Special Trust Fund Contributions

Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Survivors of Stroke Support Group - \$100.00 - Library Miscellaneous  
Armanda Stickney - \$10.00 - Library Miscellaneous  
City of Groton Utilities - \$500.00 - Veterans Memorial Park  
Bronwyn Nelson - \$50.00 - Library Miscellaneous  
Joellen Anderson - \$100.00 - Library Miscellaneous

##### c. Deletions from the Town Council Referral List

2013-0183 Collective Bargaining Matter

Referral

2013-0214	Purchasing Manual Update	Referral
2013-0216	Commercial Property Assessed Clean Energy (C-PACE) Program	Referral
2013-0217	Referendum Date, Form of the Question, and Explanatory Text for the Police Station Improvements Bond Ordinance	Referral
2013-0219	Referendum Date, Form of the Question, and Explanatory Text for the Flanders Road Utilities Expansion Bond Ordinance	Referral
2013-0222	GIS Coordinator Job Description	Referral

## VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Clerk of the Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager
- e. Town Attorney

## VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Schmidt
- b. Economic Development - Chairman Johnson
- c. Education/Health & Social Services - Chairman Watson
- d. Environment/Energy - Chairman Peruzzotti
- e. Finance - Chairman Morton
- f. Personnel/Appointments/Rules - Chairman Flax
- g. Public Safety - Chairman Streeter
- h. Public Works/Recreation - Chairman Antipas
- i. Committee of the Whole - Mayor Somers

## IX. UNFINISHED BUSINESS

## X. NEW BUSINESS

2013-0214	Purchasing Manual Update	Referral
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RESOLUTION APPROVING A REVISED TOWN OF GROTON PURCHASING MANUAL  
WHEREAS, the Town of Groton uses a Purchasing Manual to guide Town departments in the procurement of goods and services, and

WHEREAS, section 9.10.2.1 of the Town Charter requires the Town Council to establish purchasing rules and regulations, and

WHEREAS, in the last state legislative session, a bill was passed increasing the threshold for requiring competitive bidding from \$7,500 to \$25,000, effective October 1, 2013, and

WHEREAS, it is proposed to update the Purchasing Manual to increase the sealed bid threshold from \$7,500 to \$15,000 and require bid respondents to certify that they are not delinquent on any Town property taxes or fees, now therefore be it

RESOLVED, that the Town Council approves the revised Town of Groton Purchasing Manual dated August 2013, effective October 1, 2013.

Legislative History

8/16/2013	Mayor	Referred	Town Council Committee of th
8/27/2013	Town Council Committee of the Whole	Discussed	
8/27/2013	Town Council Committee of the Whole	Recommended for a Resolution	

2013-0216 Commercial Property Assessed Clean Energy (C-PACE) Program Referral

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AN AGREEMENT WITH CEFIA TO IMPLEMENT THE COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (C-PACE) PROGRAM

WHEREAS, Section 157 of Public Act No. 12-2 of the June 12, 2012 Special Session of the Connecticut General Assembly (the "Act") established a program, known as the Commercial Property Assessed Clean Energy (C-PACE) program, to facilitate loan financing for clean energy improvements to commercial properties by utilizing a state or local assessment mechanism to provide security for repayment of the loans, and

WHEREAS, the Act authorizes the Clean Energy Finance and Investment Authority (the "Authority"), a public instrumentality and political subdivision of the State charged with implementing the C-PACE program on behalf of the State, to enter into a written agreement with participating municipalities pursuant to which the municipality may agree to assess, collect, remit and assign, benefit assessments to the Authority in return for energy improvements for benefited property owners within the municipality and for costs reasonably incurred by the municipality in performing such duties, and

WHEREAS, the Commercial Property Assessed Clean Energy (C-PACE) Agreement (the "C-PACE Agreement") between the Town of Groton and the Authority constitutes the written agreement authorized by the Act, and

WHEREAS, the implementation of this program within Groton will benefit commercial property owners, reduce energy usage by these properties, and provide an additional economic development incentive for business expansion, now therefore be it

RESOLVED, that Mark R. Oefinger, Town Manager, be, and hereby is, authorized to sign an agreement entitled "Commercial Property Assessed Clean Energy (C-PACE) Agreement" between the Clean Energy Finance Investment Authority and the Town of Groton as established by Section 157 of Public Act No. 12-2.

Legislative History

8/19/2013	Mayor	Referred	Town Council Committee of th
8/27/2013	Town Council Committee of the Whole	Discussed	
8/27/2013	Town Council Committee of the Whole	Recommended for a Resolution	

**2013-0217      Referendum Date, Form of the Question, and      Referral**  
**Explanatory Text for the Police Station Improvements**  
**Bond Ordinance**

RESOLUTION SETTING THE REFERENDUM DATE AND FORM OF THE QUESTION AND AUTHORIZING PREPARATION OF EXPLANATORY TEXT FOR THE POLICE STATION IMPROVEMENTS BOND ORDINANCE

WHEREAS, the Town Council and the Representative Town Meeting of the Town of Groton have approved an "ORDINANCE APPROPRIATING \$5,345,000 FOR THE DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO THE TOWN OF GROTON POLICE STATION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION", now therefore be it

RESOLVED, that the ordinance be submitted for approval or rejection at a referendum to be held Tuesday, November 5, 2013 in conjunction with the municipal election to be on that date. Voters approving the ordinance will vote "Yes" and those opposing the ordinance will vote "No", and be it further

RESOLVED, that the question to be printed on the ballots shall be worded as follows:

"SHALL THE ORDINANCE APPROPRIATING \$5,345,000 AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT FOR DESIGN AND CONSTRUCTION OF IMPROVEMENTS TO THE TOWN OF GROTON POLICE STATION BE APPROVED?"

and be it further

RESOLVED, that the Town Clerk is hereby directed to issue any and all warnings, publish all such notices, and file all such statements and reports concerning said referendum as provided by law, which notices shall include a summary of the ordinance, and be it further

RESOLVED, that in their discretion, the Town Clerk is authorized to prepare a concise explanatory text regarding said Ordinance and the Town Manager is authorized to prepare additional explanatory materials regarding said Ordinance, such texts and explanatory materials to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the Connecticut General Statutes.

Legislative History

8/19/2013	Mayor	Referred	Town Council Committee of th
8/27/2013	Town Council Committee of the Whole	Recommended for a Resolution	
8/27/2013	Town Council Committee of the Whole	Discussed	

**2013-0219      Referendum Date, Form of the Question, and      Referral**  
**Explanatory Text for the Flanders Road Utilities**  
**Expansion Bond Ordinance**

RESOLUTION SETTING THE REFERENDUM DATE AND FORM OF THE QUESTION AND AUTHORIZING PREPARATION OF EXPLANATORY TEXT FOR THE FLANDERS ROAD UTILITIES EXPANSION BOND ORDINANCE

WHEREAS, the Town Council and the Representative Town Meeting have approved an ordinance entitled "ORDINANCE APPROPRIATING \$9,900,000 FOR THE DESIGN AND CONSTRUCTION OF THE EXPANSION OF WATER SERVICE AND SEWER SERVICE TO THE MIDDLE SEGMENT AND LOWER SEGMENT OF THE FLANDERS ROAD AREA AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO

