



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk 860-441-6640
Town Manager 860-441-6630

Meeting Agenda

Town Council

Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Karen F. Morton, Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson

Tuesday, December 04, 2012

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

2012-0320 Proclamation Honoring Barbara Strother

Proclamation - TC

IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

a. Approval of Minutes

2012-0325 Approval of Minutes (Town Council)

Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of November 20, 2012 are hereby accepted and approved.

b. Deletions from the Town Council Referral List

2011-0195 Efficiency of Town and Board of Education Services

Referral

2012-0072 Southeastern Connecticut Council of Governments (SCCOG) Legislative Agenda

Referral

2012-0073 Proposed Memorandum of Understanding with the City of Groton Concerning Highway CIP Projects

Referral

2012-0288 Adoption of 2013 Town Council Group II Regular Meeting Schedule

Resolution

2012-0285 Adoption of 2013 Town Council Regular Meeting Schedule

Resolution

2012-0286 Adoption of 2013 Town Council Committee of the Whole Regular Meeting Schedule

Resolution

2012-0287	Adoption of 2013 Town Council Group I Regular Meeting Schedule	Resolution
2012-0316	Trails Coordinating Committee Modification	Referral
2012-0323	Economic Development Specialist Job Description	Referral
2012-0324	Library Associate Job Description	Referral

VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Clerk of the Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager
- e. Town Attorney

VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Schmidt
- b. Economic Development - Chairman Johnson
- c. Education/Health & Social Services - Chairman Watson
- d. Environment/Energy - Chairman Peruzzotti
- e. Finance - Chairman Morton
- f. Personnel/Appointments/Rules - Chairman Flax
- g. Public Safety - Chairman Streeter
- h. Public Works/Recreation - Chairman Antipas
- i. Committee of the Whole - Mayor Somers

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

2012-0285	Adoption of 2013 Town Council Regular Meeting Schedule	Resolution
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RESOLUTION APPROVING 2013 TOWN COUNCIL REGULAR MEETING SCHEDULE
BE IT RESOLVED, that the Town Council hereby approves the Town Council regular meeting schedule for 2013 as follows:

Wednesday, January 2, 2013
Tuesday, January 15, 2013

Tuesday, February 5, 2013
Tuesday, February 19, 2013

Tuesday, March 5, 2013
Tuesday, March 19, 2013

Tuesday April 2, 2013

Tuesday, April 16, 2013

Tuesday, May 7, 2013
 Tuesday, May 21, 2013

Tuesday, June 4, 2013
 Tuesday, June 18, 2013

Tuesday, July 2, 2013
 Tuesday, July 16, 2013

Tuesday, August 6, 2013
 Tuesday, August 20, 2013

Tuesday, September 3, 2013
 Tuesday, September 17, 2013

Tuesday, October 1, 2013
 Tuesday, October 15, 2013

Monday, November 4, 2013
 Tuesday, November 19, 2013

Tuesday, December 3, 2013
 Tuesday, December 17, 2013

All meetings begin at 7:30 p.m. in Community Room 1, Town Hall Annex, 134 Groton Long Point Road, on the first and third Tuesdays of each month, except in January because of the New Year's Day Holiday and November because of Election Day.

Legislative History

10/9/2012 Mayor Referred Town Council Committee of the

11/7/2012 Town Council Committee of the Whole Discussed

A motion was made by Council Streeter, seconded by Councilor Watson to adopt the regular meeting schedules as proposed. Town Manager Oefinger noted that this might be an opportunity to reconsider the committee make up and meeting schedules. The motion and second were withdrawn, and these items were tabled for further discussion.

11/20/2012 Town Council Committee of the Whole Recommended for a Resolution

Discussion followed on the committee structure and meeting times. Councilors acknowledged that only the Committee of the Whole and Personnel, Rules and Appointments Committee have any business.

11/20/2012 Town Council Committee of the Whole Motion

to eliminate the regular meeting schedules for Group I and II, to begin Committee of the Whole meetings at 6:00 p.m., and to schedule Personnel, Rules, and Appointments Committee meetings on the first Tuesday of the month at 6:00 p.m., prior to the Town Council meeting

11/20/2012 Town Council Tabled

2012-0286 Adoption of 2013 Town Council Committee of the Whole Regular Meeting Schedule Resolution

RESOLUTION APPROVING 2013 TOWN COUNCIL COMMITTEE OF THE WHOLE REGULAR MEETING SCHEDULE

BE IT RESOLVED, that the Town Council hereby approves the Committee of the Whole regular meeting schedule for 2013 as follows:

Tuesday, January 8, 2013
 Tuesday, January 22, 2013

Tuesday, February 12, 2013
 Tuesday, February 26, 2013

Tuesday, March 12, 2013
 Tuesday, March 26, 2013

Tuesday, April 9, 2013
 Tuesday, April 23, 2013

Tuesday, May 14, 2013
 Tuesday, May 28, 2013

Tuesday, June 11, 2013
 Tuesday, June 25, 2013

Tuesday, July 9, 2013
 Tuesday, July 23, 2013

Tuesday, August 13, 2013
 Tuesday, August 27, 2013

Tuesday, September 10, 2013
 Tuesday, September 24, 2013

Tuesday, October 8, 2013
 Tuesday, October 22, 2013

Tuesday, November 12, 2013
 Tuesday, November 26, 2013

Tuesday, December 10, 2013
 Monday, December 23, 2013

All meetings begin at 6:00 p.m. in Community Room 1, Town Hall Annex, 134 Groton Long Point Road, on the Second and Fourth Tuesdays of each month, except in December because of Christmas Eve.

Legislative History

10/9/2012 Mayor Referred Town Council Committee of the

11/7/2012 Town Council Committee of the Whole Discussed

See discussion in 11/7/12 Committee of the Whole minutes under #2012-0285 Adoption of 2013 Town Council Regular Meeting Schedule.

11/20/2012 Town Council Committee of the Whole Recommended for a Resolution

See discussion in 11/20/12 Committee of the Whole minutes under #2012-0285 Adoption of 2013 Town Council Regular Meeting Schedule.

11/20/2012 Town Council Tabled

2012-0287 Adoption of 2013 Town Council Group I Regular Meeting Schedule Resolution

RESOLUTION APPROVING 2013 TOWN COUNCIL PERSONNEL, RULES, AND APPOINTMENTS COMMITTEE REGULAR MEETING SCHEDULE

BE IT RESOLVED, that the Town Council hereby approves the Personnel, Rules and Appointments Committee regular meeting schedule for 2013 as follows:

Wednesday, January 2, 2013

Tuesday, February 5, 2013

Tuesday, March 5, 2013

Tuesday April 2, 2013

Tuesday, May 7, 2013

Tuesday, June 4, 2013

Tuesday, July 2, 2013

Tuesday, August 6, 2013

Tuesday, September 3, 2013

Tuesday, October 1, 2013

Monday, November 4, 2013

Tuesday, December 3, 2013

All meetings begin at 6:00 p.m. in Community Room 1, Town Hall Annex, 134 Groton Long Point Road, on the First Tuesday of each month, except in January because of the New Year's Day Holiday and November because of Election Day.

Legislative History

10/9/2012 Mayor Referred Town Council Committee of

11/7/2012 Town Council Committee of Discussed
the Whole

See discussion in 11/7/12 Committee of the Whole minutes under #2012-0285 Adoption of 2013 Town Council Regular Meeting Schedule.

11/20/2012 Town Council Committee of Recommended for a
the Whole Resolution

See discussion in 11/20/12 Committee of the Whole minutes under #2012-0285 Adoption of 2013 Town Council Regular Meeting Schedule.

11/20/2012 Town Council Tabled

2012-0316 Trails Coordinating Committee Modification Referral

RESOLUTION MODIFYING AND RENAMING THE TRAILS COORDINATING COMMITTEE TO THE TRAILS COORDINATING TASK FORCE

WHEREAS, on June 5, 2012 the Town Council authorized formation of the Trails Coordinating Committee consisting of 18 voting members and reporting to the Parks and Recreation Master Plan Implementation Advisory Committee, and

WHEREAS, the Parks and Recreation Master Plan Implementation Advisory Committee feels that the Trails Coordinating Committee would function better as a standalone temporary Task Force

reporting to the Town Council, now therefore be it

RESOLVED, that the Town Council authorizes the formation of a Trails Coordinating Task Force for a period ending January 1, 2016, and be it further

RESOLVED, that the Task Force will be staffed by the Parks and Recreation Department and the membership will be as outlined in original resolution 2012-0156.

Legislative History

11/13/2012	Mayor	Referred	Town Council Committee of th
11/27/2012	Town Council Committee of the Whole	Discussed	
11/27/2012	Town Council Committee of the Whole	Recommended for a Resolution	
2012-0323	Economic Development Specialist Job Description		Referral

RESOLUTION APPROVING A JOB DESCRIPTION FOR AN ECONOMIC DEVELOPMENT SPECIALIST

WHEREAS, the job description for the non-union salaried position of Economic Development Specialist has been updated to better reflect anticipated duties and responsibilities associated with the position, now therefore be it

RESOLVED, that the Town Council approves the job description for Economic Development Specialist.

Legislative History

11/27/2012	Town Council Committee of the Whole	Recommended for a Resolution	
2012-0324	Library Associate Job Description		Referral

RESOLUTION APPROVING A JOB DESCRIPTION FOR A LIBRARY ASSOCIATE

WHEREAS, combining the two existing job descriptions of Library Associate - Technical Services and Library Associate - Children's Services into one job description would better address the anticipated needs of the Library, now therefore be it

RESOLVED, that the Town Council approves the job description for the position of Library Associate.

Legislative History

11/28/2012	Town Council Committee of the Whole	Recommended for a Resolution	
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XI. OTHER BUSINESS

XII. ADJOURNMENT