



# Town of Groton, Connecticut

## Meeting Agenda

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

### Town Council

*Mayor Heather Bond Somers, Councilors Dean G. Antipas, Bruce S. Flax, Bill Johnson, Karen F. Morton, Deborah L. Peruzzotti, Rita M. Schmidt, James L. Streeter, and Harry A. Watson*

Tuesday, December 18, 2012

7:30 PM

Town Hall Annex - Community Room 1

### REGULAR MEETING

#### I. ROLL CALL

#### II. SALUTE TO THE FLAG

#### III. RECOGNITION, AWARDS & MEMORIALS

#### IV. RECEIPT OF CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to five (5) minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

#### V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

#### VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

##### a. Approval of Minutes

2012-0339 Approval of Minutes (Town Council)

Resolution - Consent

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council meeting of December 4, 2012 are hereby accepted and approved.

##### b. Administrative Items

2012-0327 Special Trust Fund Contributions

Resolution - Consent

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Jason, Matteson and Amy Richardson - \$100.00 - Human Services Spicer Fund

Carol Case - \$50.00 - Social Services Discretionary

Frank and Linda Ello - \$100.00 - Social Services Discretionary

Groton Eye Center - \$50.00 - Social Services Discretionary

Groton Rotary, Groton Lions and Liberty Bank - \$9,291.24 - Social Services Discretionary

Edward and Catherine Kolnaski - \$50.00 - Social Services Discretionary

Mystic River Homes Congregate - \$55.00 - Social Services Discretionary

Mystic Rotary - \$1,076.18 - Social Services Discretionary

Gerald and Mary Pischerchia - \$500.00 - Social Services Discretionary

Amy and Matteson Richardson - \$50.00 - Social Services Discretionary  
 Charles Rogers - \$35.00 - Social Services Discretionary  
 Albert and Janiss Rudolph - \$50.00 - Social Services Discretionary  
 Barbara Servidio - \$300.00 - Social Services Discretionary  
 Suisman, Shapiro, Wool, Brennan, Gray and Greenberg, P.C. - \$120.00 - Social Services Discretionary  
 Howard and Suzane Tyron - \$250.00 - Social Services Discretionary  
 Lee Vincent - \$50.00 - Social Services Discretionary  
 Windham Fall Estates - \$15.00 - Social Services Discretionary  
 Major James Douglass Robertson (to be used for Groton History project) - \$2,000 - Library Miscellaneous  
 Mystic River Homes - \$25.00 - Library Miscellaneous  
 Christa Barber - \$10.00 - Groton Utilities Energy Assistance Program  
 Robert and Phyllis Boggs - \$8.43 - Groton Utilities Energy Assistance Program  
 Evelyn Bridges - \$20.00 - Groton Utilities Energy Assistance Program  
 Josephine Bright - \$15.00 - Groton Utilities Energy Assistance Program  
 Ellen and Malcolm Cameron - \$10.00 - Groton Utilities Energy Assistance Program  
 Henry and Patricia Durham - \$10.00 - Groton Utilities Energy Assistance Program  
 Dwight and Barbara Dutton - \$50.00 - Groton Utilities Energy Assistance Program  
 Margaret Francis - \$10.00 - Groton Utilities Energy Assistance Program  
 Stephen and Patricia Gordon - \$50.00 - Groton Utilities Energy Assistance Program  
 International Association of Machinists and Aerospace Workers - \$50.00 - Groton Utilities Energy Assistance Program  
 Robert and William Loweth - \$1,000.00 - Groton Utilities Energy Assistance Program  
 Reverend Darnelle Magnus-Aryitey - \$20.00 - Groton Utilities Energy Assistance Program  
 Matthew and Karen Morton - \$25.00 - Groton Utilities Energy Assistance Program  
 Patricia Pearce - \$40.00 - Groton Utilities Energy Assistance Program  
 Anne-Marie Quagliaroli - \$15.00 - Groton Utilities Energy Assistance Program  
 Helen Quinn - \$25.00 - Groton Utilities Energy Assistance Program  
 John and Eleanor Ralls - \$25.00 - Groton Utilities Energy Assistance Program  
 Virginia Richards - \$50.00 - Groton Utilities Energy Assistance Program  
 Martin and Solveig Schames - \$50.00 - Groton Utilities Energy Assistance Program  
 Jeanne Schneider - \$5.00 - Groton Utilities Energy Assistance Program  
 Ernesto and Mary Soriano - \$300.00 - Groton Utilities Energy Assistance Program  
 Emily Thomas - \$10.00 - Groton Utilities Energy Assistance Program  
 Sadie Tremblay - \$10.00 - Groton Utilities Energy Assistance Program  
 Joseph Wallace - \$50.00 - Groton Utilities Energy Assistance Program  
 Anne Wimsey - \$20.00 - Groton Utilities Energy Assistance Program  
 City of Groton - \$452.92 - Groton Utilities Energy Assistance Program  
 Sharon Hollay - \$500.00 - Parks and Recreation Revolving  
 Trillium Garden Club - \$25.00 - Library Miscellaneous

### **c. Deletions from the Town Council Referral List**

<b>2011-0238</b>	<b>Road Reconstruction Bond Ordinance</b>	<b>Referral</b>
<b>2012-0281</b>	<b>Energy, Efficiency and Conservation Committee</b>	<b>Referral</b>
<b>2012-0321</b>	<b>Reallocation of CIP Funds to Fitch High School Roof Replacement</b>	<b>Referral</b>
<b>2012-0330</b>	<b>Road Reconstruction Bond - Year 1 Projects</b>	<b>Referral</b>
<b>2012-0331</b>	<b>RTM Reapportionment</b>	<b>Referral</b>
<b>2012-0333</b>	<b>Appointment of William Middleton to the Historic District Commission</b>	<b>Referral</b>
<b>2012-0334</b>	<b>Appointment of Lee Vincent to Community Development Advisory Committee</b>	<b>Referral</b>

2012-0335	Reappointment of Daniel Campbell to Permanent School Building Committee	Referral
2012-0336	Reappointment of Kenneth Steere to Harbor Management Commission	Referral
2012-0337	Reappointment of James Mitchell to Board of Assessment Appeals	Referral

## VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Clerk of the Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager
- e. Town Attorney

## VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Schmidt
- b. Economic Development - Chairman Johnson
- c. Education/Health & Social Services - Chairman Watson
- d. Environment/Energy - Chairman Peruzzotti
- e. Finance - Chairman Morton
- f. Personnel/Appointments/Rules - Chairman Flax
- g. Public Safety - Chairman Streeter
- h. Public Works/Recreation - Chairman Antipas
- i. Committee of the Whole - Mayor Somers

## IX. UNFINISHED BUSINESS

### X. NEW BUSINESS

- |           |   |          |
|-----------|---|----------|
| 2012-0281 | Energy, Efficiency and Conservation Committee | Referral |
|-----------|---|----------|

RESOLUTION ESTABLISHING THE STRUCTURE AND DUTIES OF THE ENERGY, EFFICIENCY AND CONSERVATION COMMITTEE

WHEREAS, the Town Council established the Energy, Efficiency and Conservation Committee (EECC) on November 1, 2011 in response to a recommendation by the Task Force on Climate Change and Sustainable Community, and

WHEREAS, the Mayor, at the direction of the Council, made initial appointments to the EECC in accordance with the November 1, 2011 resolution, and

WHEREAS, at the initial meeting of the EECC questions were raised regarding procedural issues relative to committee composition, and

WHEREAS, a comprehensive review of the Town Charter, Town Council Appointment Policy, and State Statutes relative to creation of permanent committees identified a need to better define the

EECC, now therefore be it

RESOLVED, that the Town Council establishes the following structure and duties for the Energy, Efficiency and Conservation Committee:

Type: Advisory and permanent.

Geographic Responsibility: Town of Groton.

Powers and Duties: The Energy, Efficiency and Conservation Committee reviews, evaluates and recommends to the Town Council programs, policies, and strategies in the areas of energy, efficiency and conservation. The Committee establishes and maintains effective, collaborative communication with community stakeholders, agencies, and departments of Town government in order to identify best management practices and coordinate efforts in areas such as energy audits, energy efficiency retrofits, energy conservation programs, and renewable technologies that will benefit the Groton community. The Committee assembles data and information necessary to convey the implications of proposed programs, policies, and strategies as they relate to current and long range energy, efficiency and conservation efforts.

Appointing Authority: Town Council.

Term of Office: Four (4) years, staggered.\*

Membership:

Number: Thirteen (13) members.

Requirements: Members do not have to be resident electors of the Town.

Meeting Schedule and Location: Monthly at the Town Hall Annex.

Staff: Self-staffed.

Records: Located in Planning and Development Services.

Agendas and minutes are also on file in the Town Clerk's Office.

\*The Town Manager is a permanent member of the Committee. The remaining 12 members' terms will be four years, with staggered expiration dates, as follows:

- Town Council Representative 1/1/14
- RTM Representative 1/1/14
- Board of Education Representative 1/1/14
- UCONN-Avery Point Representative 1/1/15
- Task Force on Climate Change and Sustainable Community Representatives (2) 1/1/15  
(Initially appointed from former task force; in the future, Citizens-at-Large.)
- Planning and Development Services Representative 1/1/15
- Public Works Representative 1/1/15
- Groton Utilities Representative 1/1/16
- General Dynamics Electric Boat Division Representative 1/1/16
- Pfizer Representative 1/1/16
- U.S. Submarine Base Representative 1/1/16

and be it further

RESOLVED, that the "Guidebook to Agencies, Authorities, Boards, Commissions, Committees, and Councils including the Authorized ABCs" shall be updated by the Town Clerk to reflect revisions

made since the document's adoption on February 10, 2009 and that the revised document be presented to the Town Council for review and approval.

Legislative History

10/2/2012	Mayor	Referred	Town Council Committee of th
10/9/2012	Town Council Committee of the Whole	Referred	Town Council Personnel/Appo

*Councilor Schmidt noted that the Town's energy consultant will be making a presentation at the Committee of Chairpersons meeting on October 15th at 6:30 p.m.*

*Town Manager Oefinger explained that this item is on the agenda because at the Environment, Energy and Conservation Committee's (EECC) first meeting, John Sutherland questioned whether the committee is a committee or a task force and whether he could serve because he is not a resident elector.*

*An analysis of the establishment of the Committee was provided to the Council. The Town Manager feels that the Council meant for the group to be a long term committee. If that is the case, there are "housekeeping items" that must be taken care of including more detail regarding the Committee's role, how appointments are made, length of service, etc.*

*Mayor Somers referred this item to the Personnel, Rules and Appointments Committee.*

12/11/2012	Town Council	Recommended for a
	Personnel/Appointments/Rules	Resolution
	/Legislation Committee (2011)	

2012-0321	<b>Reallocation of CIP Funds to Fitch High School Roof Replacement</b>	<b>Referral</b>
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RESOLUTION AUTHORIZING THE REALLOCATION OF \$235,000 WITHIN THE CAPITAL RESERVE FUND TO THE FITCH HIGH SCHOOL ROOF REPLACEMENT PROJECT

WHEREAS, \$600,000 was approved in the FYE 2013 capital improvement budget for a project to replace a portion of roof at Fitch High School, and

WHEREAS, the cost to replace the roof exceeds the allocation by approximately \$200,000, and

WHEREAS, \$270,000 was approved in the FYE 2013 capital improvement budget to replace the boilers at S. B. Butler Elementary School, of which \$110,000 was transferred to the Mary Morrison Asbestos Floor Tile Replacement project, and

WHEREAS, the project at S. B. Butler is complete with a surplus of \$35,000, and

WHEREAS, \$1,385,800 was approved in the FYE 2012 capital improvement budget for Middle School Modifications, and

WHEREAS, the project at the middle schools is nearing completion with an estimated surplus of \$200,000, now therefore be it

RESOLVED, that the Town Council authorizes the reallocation of \$35,000 from the S. B. Butler Boiler Replacement project (#5G) and \$200,000 from the Middle School Modifications project to the Fitch High School Roof Replacement project (#5H).

Legislative History

11/19/2012	Mayor	Referred	Town Council Committee of th
11/27/2012	Town Council Committee of the Whole	Discussed	

*Town Manager Oefinger explained that William Robarge, the new Director of Buildings and Grounds for Groton Public Schools, has provided preliminary information on a request to reallocate CIP funds to the Fitch High School Roof Replacement project. The state is requiring that the roof pitch be increased which has raised the cost of the project by \$200,000. Funds will come from the middle school consolidation project. Mr.*

*Robarge expects to have more exact numbers soon and this item will be placed on a future agenda. Councilor Watson stated he would like to know that status of the request for waiver of the roof pitch.*

12/11/2012 Town Council Committee of the Whole Discussed

12/11/2012 Town Council Committee of the Whole Recommended for a Resolution

**2012-0331 RTM Reapportionment Referral**

**RESOLUTION APPROVING COMPUTATION OF REPRESENTATIVE TOWN MEETING MEMBERSHIP**

WHEREAS, Section 4.2.2 of the Town Charter requires the Town Clerk to determine within sixty days after each presidential election the representation by voting district proportional to the number of electors residing in such district, and

WHEREAS, at the November 6, 2012 election, the following districts and number of electors in each district were as follows, and therefore, by computation, the number of representatives for each district is as follows,

DISTRICT	NUMBER OF ELECTORS	NUMBER OF REPRESENTATIVES
1	3,176	6
2	2,162	4
3	2,845	6
4	1,265	2
5	1,867	4
6	2,741	5
7	3,604	7
8	3,082	6

Total: 20,742 Total: 40

Now therefore be it

RESOLVED, that the above membership representation is hereby approved, effective for the Town of Groton's November 2013 municipal election.

Legislative History

12/3/2012 Mayor Referred Town Council Committee of th

12/11/2012 Town Council Committee of the Whole Recommended for a Resolution

**2012-0333 Appointment of William Middleton to the Historic District Commission Referral**

**RESOLUTION APPOINTING WILLIAM MIDDLETON AS AN ALTERNATE MEMBER TO THE HISTORIC DISTRICT COMMISSION**

RESOLVED, that William Middleton, 3 Fort Rachel Place, Mystic, is hereby appointed as an alternate member to the Historic District Commission for a term ending 12/31/15.

Legislative History

12/11/2012 Town Council Recommended for a Personnel/Appointments/Rules Resolution /Legislation Committee (2011)

**2012-0334 Appointment of Lee Vincent to Community Development Advisory Committee Referral**

**RESOLUTION APPOINTING LEE VINCENT TO THE COMMUNITY DEVELOPMENT**

## ADVISORY COMMITTEE

RESOLVED, that Lee Vincent, 1 New London Road, Mystic, is hereby appointed to the Community Development Advisory Committee for a term ending 2/7/15.

Legislative History

12/11/2012      Town Council                      Recommended for a  
Personnel/Appointments/Rules Resolution  
/Legislation Committee (2011)

2012-0335      **Reappointment of Daniel Campbell to Permanent School Building Committee**                      **Referral**

## RESOLUTION REAPPOINTING DANIEL CAMPBELL TO THE PERMANENT SCHOOL BUILDING COMMITTEE

RESOLVED, that Daniel J. Campbell, 269 Judson Avenue, Mystic, is hereby reappointed to the Permanent School Building Committee for a term ending 9/29/15.

Legislative History

12/11/2012      Town Council                      Recommended for a  
Personnel/Appointments/Rules Resolution  
/Legislation Committee (2011)

2012-0336      **Reappointment of Kenneth Steere to Harbor Management Commission**                      **Referral**

## RESOLUTION REAPPOINTING KENNETH STEERE TO THE HARBOR MANAGEMENT COMMISSION

RESOLVED, that Kenneth Steere, 144 East Shore Avenue, Groton Long Point is hereby reappointed to the Harbor Management Commission for a term expiring 9/1/15.

Legislative History

12/11/2012      Town Council                      Recommended for a  
Personnel/Appointments/Rules Resolution  
/Legislation Committee (2011)

2012-0337      **Reappointment of James Mitchell to Board of Assessment Appeals**                      **Referral**

## RESOLUTION REAPPOINTING JAMES MITCHELL TO THE BOARD OF ASSESSMENT APPEALS

RESOLVED, that James Mitchell, 711 Cow Hill Road, Mystic, is hereby reappointed as an alternate member of the Board of Assessment Appeals for a term ending 12/31/14.

Legislative History

12/11/2012      Town Council                      Recommended for a  
Personnel/Appointments/Rules Resolution  
/Legislation Committee (2011)

**XI. OTHER BUSINESS****XII. ADJOURNMENT**