



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works Administration
(860) 448-4083

Meeting Agenda

Water Pollution Control Authority

Chairman David Williams, Laura Baller and John Wirzbicki

Tuesday, February 3, 2015

6:30 PM

Town Hall Annex - Community Room 3

1. ROLL CALL

2. APPROVAL OF MINUTES

December 9, 2014 WPCA Special Meeting Minutes

3. COMMUNICATIONS & BILLS

Sewer Use refund for 25 Middlefield Street, Groton Long Point

4. REPORTS

A) Consultant's Report

B) Attorney's Report

C) Public Works Director's Report

D) Chairman's Report

E) Water Pollution Control Facility Report

December Monthly Report

5. NEW BUSINESS

a) Introduction of New Operations Supervisor - Derek Albertson

b) Regional Septic Receiving Facility Study

c) FYE16 Budget Presentation

d) Update to Proposed Sewer Bond Issue

6. OTHER BUSINESS

7. ADJOURNMENT



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Meeting Minutes - **Draft**

Water Pollution Control Authority

Chairman David Williams, Laura Baller and John Wirzbicki

Tuesday, December 9, 2014

6:30 PM

Town Hall Annex - Community Room 3

Special Meeting

1. **ROLL CALL**

*Chairman David Williams
John Wirzbicki
Laura Baller
Chris Lund, Assistant Director
Brandon Gonzalez, Recorder*

2. **APPROVAL OF MINUTES**

Minutes for the September 2nd, October 9th and November 12th WPCA meetings were approved unanimously by all three Authority members.

3. **REPORTS**

A) Water Pollution Control Facility Report

Assistant Director Chris Lund reviewed the WPCF Monthly report that was distributed to the Authority in their agenda packages.

Chris also updated the Authority that the vacant Mechanic/Operator Trainee position had been offered to someone in house and they were expected to begin working after the holidays.

4. **NEW BUSINESS**

Chris informed the the authority that himself and the Director of Public Works have put together some preliminary numbers for bonding for Fishtown Rd. Pump Station and the Effluent Pump Station.

The numbers presented to the Authority were approximately \$6.5 million for Effluent Pump Station and \$1.7 million for the Fishtown Rd. Pump Station.

5. **ADJOURNMENT**

Meeting was adjourned at 6:50pm

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81 (20), Secs. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended

This is to certify that Pemaquid Farm LLC

has presented satisfactory proof that -he is entitled to exemption on the assessment list of 07/01/14

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to Poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127a Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Tax Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments. paid in error

2014 06 725210

To Cynthia L. Small, CCMC Collector of Water Pollution Control Authority State of Connecticut.

I, Pemaquid Farm LLC of 9 W Simsbury Rd in the town of Canton, CT 06019, hereby apply for abatement or refund* of such part of my tax as shall represent: the service exemption or

Sec 12-129 Refund of Excess payments
(State reason -- Cross out service exemption if it does not apply)

VIN # _____

Date Paid	Tax Paid	Interest/Fees Paid	Assessment Date	Due and Payable on	Property Tax	Interest	Fees	Total
12/09/2014	\$168.00		07/01/14	01/01/15-06/30/15	\$0.00			\$0.00

see attached proof

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____ Governing Body

It is recommended that an abatement or refund* of property taxes in the amount of \$168.00 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Dated at Groton, Conn., the 9th day of January 20 15.

Approved by: _____
 Director of Finance
 Dated _____

Cynthia L. Small, ccmc

 Groton
 Town or City

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ Other Governing Body held on the _____ day of _____ 20____ it was voted to abate or refund*

Property Taxes amounting to \$_____ to _____ Taxpayer

Board of Selectmen, Common Council,

Other Governing Body

By _____ Clerk

* Cross out abatement or refund as required.



2014060725210

GENERAL DATA SEWER USE

AS OF 12/12/2014

BILL NO: 2014-06-0725210
 MEL: 260710464141
 LIEN VOL/PAGE:
 BANK:
 DISTRICT: 6
 PLAN CODE: RES
 SEWER CODE:
 QUANTITY: 1.00
 METER #:

NAME: YOUNGBERG DAVID A JR & CARRIE R
 CO NAME:
 ADDRESS: 305 E 40TH ST #9S
 ADDRESS2:
 CITY ST ZIP: NEW YORK NY 10016-0000
 COUNTRY:
 PROP LOC.: 25 MIDDLEFIELD ST 25
 BANK

*** BILLED ***

TYPE	INST 1	INST 2	INST 3	INST 4	TOTAL	PAID
SEWER	84.00	84.00	84.00	84.00	336.00	504.00
ADJUST	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	84.00	84.00	84.00	84.00	336.00	504.00

*** LAST BILLED ***

Date: 7/1/2014
 Principal: \$336.00
 Arrears: \$0.00
 Credit: \$0.00
 Interest: \$0.00
 Lien: \$0.00
 Fee: \$0.00

*** PAYMENTS ***

TYPE	CYCLE	DATE	TERM/BATCH	SEQ	INST	AMOUNT	INTEREST	BINT	LIENS	FEES	TOTALS	DEF	OVR
Pmt	6	12/09/2014	71/1006	23	T	84.00	0.00	0.00	0.00	0.00	84.00	84.00	
Pmt	6	12/09/2014	71/1006	22	T	84.00	0.00	0.00	0.00	0.00	84.00	84.00	
Pmt	4	10/30/2014	84/470	86	T	168.00	0.00	0.00	0.00	0.00	168.00	168.00	
Pmt	1	07/28/2014	71/916	730	T	84.00	0.00	0.00	0.00	0.00	84.00	84.00	
Pmt	1	07/28/2014	71/916	729	T	84.00	0.00	0.00	0.00	0.00	84.00	84.00	
TOTAL PAYMENTS:						504.00	0.00	0.00	0.00	0.00	504.00	504.00	

TOTAL BALANCE DUE AS OF 12/12/2014

TYPE	PRINC DUE	INT DUE	LIEN DUE	FEE DUE	TOTAL	BALANCE
SEWER	0.00	0.00	0.00	0.00	0.00	-168.00
TOTAL	0.00	0.00	0.00	0.00	0.00	-168.00

*** FLAGS ***

Warrant Flag: NO
 Bankrupt: NO
 Suspend Flag: No
 Invalid Address Flag: No

PEMAQUID FARM LLC
9 W SIMSBURY RD
CANTON, CT 06019

1078
51-57/19 CT
13350

12/4/14

State

Pay To The

Order of

Tax Division Town of Canton

\$

168.00

One Hundred Sixty Eight 00/100

or less



Security
Features
Details on
Back.

Bank of America

ACH RPT 011900571

Acct # 2014 06 0725240

J. J. Enright

⑆0⑆⑆90057⑆⑆: 38500⑆⑆84886⑆⑆1078

Member Since

DAVID A. YOUNGBERG, JR.
CARRIE R. YOUNGBERG
305 EAST 40TH STREET, APT 9S
NEW YORK, NY 10016-2020

1-1288/260

1499

10/30/14 Date

Pay to the order of Groton Tax Collector \$ 168.00

One hundred sixty eight ^{no}/100 Dollars  Security Features
Detailed Description on Back



WACHOVIA

Wachovia Bank, a division of Wells Fargo Bank, N.A.

For _____ Carrie Youngberg MP

⑆0260128811⑆1010111694158⑆ 1499

Water Pollution Control Division

December 2014 Monthly Report

Division Performance

During December, the treatment plant compiled the following statistics:

- A. Gallons Treated: 91.4 Million Gallons
- B. Sludge transported for final disposal: 260,000 gallons (Average 6.84% solids)
- C. Average Daily Flow Rate: 3.6 Million Gallons Per Day (MGD)
- D. Highest Observed Flow Rate: 7.8 MGD

September Commercial/USN Billing Total: \$256,257.14 (Courtesy Tax Collector's Office)

October Commercial/USN Billing Total: \$246,441.41 (Courtesy Tax Collector's Office)

Total Gallons Treated during 2014: 1.1012 Billion Gallons

Items Previously Reported:

Gravel Street Pump Station Generator Failure (Downtown Mystic) – The new heat exchanger was returned to the manufacturer for repairs (leaking joints). It will be repaired and then re-installed and re-tested when we receive it.

Pump Station Evaluations – CH2M Hill submitted a complete draft of their pump station assessments for WPCF staff review. Comments were returned to CH2M Hill prior to the holidays.

Personnel

A candidate was offered and accepted the Operations Supervisor position. As of the writing of this report, the Human Resources department is conducting requisite pre-employment screenings. The candidate is tentatively scheduled to start work at the WPCF on January 12.

Mr. Lorenzo Conyers started working at the WPCF as an Operator-Trainee on December 22.

Mr. Conyers was an equipment operator with DPW's Roads and Streets Division prior to joining the WPCF staff.

Projects Under Development

Lining of Northeast Interceptor – The final draft of plans and specifications is under review by staff. DPW staff has met with adjacent property owners to discuss easements. DPW intends to

issue a bid package in January. Staff members are working with an adjacent property owner to secure a temporary construction easement.

Underground Storage Tank Removal - A task order was awarded to CH2M Hill to complete the engineering/design services for the removal of the underground storage tanks (USTs) at the WPCF and Gravel Street and Beebe Cove Pump Stations. The tanks must be removed to comply with environmental regulations. The new tanks will be above ground tanks with proper spill detection equipment. The design/engineering work is being funded from 2015 Capital Improvement Project (CIP) funding. The construction work is planned for 2016 CIP funding.

Operations

“Call Before You Dig” - Responded to 75 requests.

The Fishtown Road Pump Station had a clog of the complete pumping system on December 23. WPCF Staff responded and were able to unclog and restore two of the three pumps. The isolation valve for the third pump is jammed and the entire pump station will need to be bypassed and the pump header disassembled to repair the valve and the pump. This effort will be undertaken in early January.

The clogs appear to have been caused predominantly by flexible fabrics (elastics/spandex/nylons). These types of clogs have been a common problem and seem to be associated with the adjacent Cutler Middle School. WPCF Staff will reach out to the Middle School and attempt an educational outreach to help mitigate the problem.

Projects

Exterior construction for the gravity thickener rehabilitation project has been completed. The majority of the interior electrical relocation is also done. The remaining work includes installation of a new Potassium Permanganate feeder. This system is on order and is expected to arrive and to be installed in late February.