



Town of Groton, Connecticut

45 Fort Hill Road
Groton, CT 06340-4394
Town Clerk (860)441-6640
Town Manager (860)441-6630

Meeting Agenda

Town Council

Mayor Harry A. Watson, Councilors Peter J. Bartinik, Jr., Natalie Burfoot Billing, Heather Sherman Bond, Catherine Kolnaski, Frank O'Beirne, Jr., Paulann H. Sheets, Thomas J. Skrmetti, and Elissa T. Wright.

Tuesday, November 16, 2004

7:30 PM

Town Hall Annex - Community Room 1

REGULAR MEETING

I. ROLL CALL

II. SALUTE TO THE FLAG

III. RECOGNITION, AWARDS & MEMORIALS

- | | | |
|-----------|-------------------------------------------------------------|-------------------|
| 2004-0317 | Proclamation Honoring Len Wolman | Proclamation - TC |
| 2004-0318 | Proclamation Celebrating B.P.O.E. Annual Armed Forces Night | Proclamation - TC |

IV. CITIZENS' PETITIONS, COMMENTS AND CONCERNS

This is the portion of the Council Agenda where the Council welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Town Councilors will only ask questions in order to clarify the speaker's presentation and can respond during the Responses to Citizens' Petitions portion of the Town Council meeting. Citizens should make their presentations from the lectern and state their names and addresses for the record.

V. RESPONSES TO CITIZENS' PETITIONS, COMMENTS AND CONCERNS

VI. CONSENT CALENDAR

All matters listed under Item VI (Consent Calendar) are considered to be routine and will be enacted by one motion. No separate discussion of these items will take place, unless cause is shown prior to the time Council votes on the motion to adopt.

a. Approval of Minutes

- | | | |
|-----------|------------------------------------|----------------------|
| 2004-0322 | Approval of Minutes (Town Council) | Resolution - Consent |
|-----------|------------------------------------|----------------------|

RESOLUTION ACCEPTING TOWN COUNCIL MINUTES

RESOLVED, that the minutes of the Town Council of November 3, 2004 are hereby accepted and approved.

b. Deletions from the Town Council Referral List

- | | | |
|-----------|--------------------------------|----------|
| 2004-0207 | Town Manager Annual Evaluation | Referral |
| 2004-0316 | Reapportionment of the RTM | Referral |
| 2004-0323 | Budget Guidelines for FYE 2006 | Referral |

c. Special Trust Fund Contributions

- | | | |
|-----------|--------------------------------------|----------------------|
| 2004-0311 | Contributions To Special Trust Funds | Resolution - Consent |
|-----------|--------------------------------------|----------------------|

RESOLUTION ACCEPTING CONTRIBUTIONS TO SPECIAL TRUST FUNDS

RESOLVED, that the Town Council hereby accepts contributions to the Town as follows:

Norene Backus - \$25.00 - Social Services Discretionary
 Christ United Methodist Church - \$25.00 - Social Services Discretionary
 Roger and Sidney Gross - \$100.00 - Social Services Discretionary
 Donald and Jean Simpson - \$30.00 - Social Services Discretionary
 Anonymous - \$3.00 - Social Services Discretionary
 Barbara Kil - \$25.00 - Maritime Academy

VII. COMMUNICATION REPORTS (Other than Committee Reports)

- a. Town Councilors
- b. Representative Town Meeting
- c. Clerk of the Council
- d. Town Manager
- e. Town Attorney

VIII. COMMITTEE REPORTS

- a. Community & Cultural Development - Chairman Billing
- b. Economic Development - Chairman Bond
- c. Education/Health & Social Services - Chairman Kolnaski
- d. Environment & Recreation - Chairman Sheets
- e. Finance - Chairman Wright
- f. Personnel/Appointments/Rules - Chairman O'Beirne
- g. Public Safety - Chairman Skrmetti
- h. Public Works - Chairman Bartinik
- i. Committee of the Whole - Mayor Watson

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

2004-0207 **Town Manager Annual Evaluation** **Referral**

RESOLUTION ADOPTING TOWN MANAGER'S COMPENSATION

WHEREAS, the Town Council has reviewed the performance of the Town Manager and rates his performance as exceeds expectations, now therefore be it

RESOLVED, that the Town Manager shall receive a 3% increase in salary effective July 1, 2004, which effectively increases his salary from \$112,476 to \$115,850.28.

Legislative History

6/7/2004	Mayor	Referred	Town Council Committee of the W
7/13/2004	Town Council Committee of the Whole	Discussed	

Mayor Watson noted the Town Manager is evaluated July 1st. A form was distributed that allows Councilors to individually evaluate the Town Manager, and the Mayor collects and coordinates the responses. Any raise given will be retroactive to July 1st. In the past, the evaluation has been discussed in executive session.

2	2,143	4
3	2,834	6
4	987	2
5	3,084	7
6	2,529	5
7	3,298	7
8	2,986	_6
	Total	19,684
		Total 41

Now therefore be it

Resolved, that the above membership representation is hereby approved, and effective beginning with the 2005 municipal election.

Legislative History

11/4/2004	Mayor	Referred	Town Council Committee of the W
11/9/2004	Town Council Committee of the Whole	Recommended for a Resolution	
2004-0323	Budget Guidelines for FYE 2006		Referral

RESOLUTION STATING GUIDELINES FOR INITIAL PREPARATION OF THE FYE 2006 TOWN OF GROTON BUDGET

WHEREAS, the Committee of the Whole, in consideration of opinions from the RTM and taxpayers, desires to offer guidelines that will promote the most fair, efficient and thorough consideration of the next year's budget, now therefore be it

RESOLVED, that the Town Manager may present a proposed budget that he deems necessary to maintain current and necessary programs throughout the town operations, and be it

FURTHER RESOLVED, that the Town Council encourages the Board of Education to submit a budget request not to exceed an increase of 3.2% over the FYE 2005 approved budget.

Legislative History

11/9/2004	Town Council Committee of the Whole	Recommended for a Resolution
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XI. OTHER BUSINESS

XII. ADJOURNMENT