



# Town of Groton, Connecticut

## Meeting Minutes

### Town Council Committee of the Whole

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk (860)441-6640  
Town Manager  
(860)441-6630

**Mayor Harry A. Watson, Councilors Peter J. Bartinik, Jr., Natalie Burfoot Billing, Heather Sherman Bond, Catherine Kolnaski, Frank O'Beirne, Jr., Paulann H. Sheets, Thomas J. Skrmetti, and Elissa T. Wright.**

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**Tuesday, July 13, 2004**

**6:00 PM**

**Town Hall Annex - Community Room 1**

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**Special Meeting**

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**1. CALL TO ORDER**

*Mayor Watson called the meeting to order at 6:02 p.m.*

**2. ROLL CALL**

Members Present: Mayor Watson, Councilor Bartinik, Jr., Councilor Billing, Councilor Bond, Councilor Kolnaski, Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright  
Members Absent: Councilor Skrmetti

*Also present were Town Manager Mark Oefinger, Assistant to the Town Manager Lee Vincent and Executive Assistant Nicki Bresnyan (until 9:45 p.m.).*

**3. Calendar and Communications**

*Councilor Sheets received a number of calls from GOSA whose members appeared at the last Council meeting. They expressed concern that their comments were not broadcast due to technical difficulties.*

*The Mayor noted that audio was working, but not video. He suggested that they come to the next meeting and repeat their comments if they felt the need to do so.*

*Councilor Wright requested comments in writing from the bond counsel regarding the ramifications of City secession.*

*Councilor Billing noted her participation in the Connecticut Supports Our Soldiers effort on Saturday, July 9th that resulted in almost 200 care packages being sent to soldiers overseas. She thanked Executive Assistant Nicki Bresnyan for her personal effort in organizing the drive.*

**4. Approval of Minutes**

**2004-0228 Approval of Minutes (Committee-of-the-Whole)**

RESOLUTION ACCEPTING COMMITTEE OF THE WHOLE MINUTES

RESOLVED, that the minutes of the Town Council Committee of the Whole of June 22, 2004 are hereby accepted and approved.

**A motion was made by Councilor Billing, seconded by Councilor O'Beirne, Jr., to adopt.**

**The motion carried unanimously.**

**5. UNFINISHED BUSINESS**

*None.*

**6. NEW BUSINESS**

**2004-0006 2004 Unaffiliated and Other Appointments (Standing Referral)**

**Discussed**

**2004-0007 2004 Republican Town Committee Appointments (Standing Referral)**

Discussed

**2004-0008 2004 Democratic Town Committee Appointments (Standing Referral)**

Discussed

**Permanent School Building Committee Candidate Interviews**

*Councilor Sheets asked the Council to consider a resolution to expand the composition of the Permanent School Building Committee to add two alternates, which would allow all of the interested parties to be appointed.*

*The Town Manager stated that expanding the membership of the Permanent School Building Committee may be a good idea, but since this is a special meeting, and this has not been referred, it should be dealt with at a future Committee of the Whole meeting. Mayor Watson made the referral to the Committee of the Whole. Discussion followed on holding a special meeting next week to consider the issue.*

*The Council invited all four applicants (Dick Monteiro, David Russell, Ed Ettinger, and Gordon Lange) to come forward, and asked them a number of questions. Mr. Lange and Mr. Ettinger distributed information to the Committee.*

*Mr. Ettinger stated he is concerned with the safety of students on the King property, the best use of the school money, and assuring that the contractor selection process is fair and competitive.*

*The Town Manager noted that the Permanent School Building Committee (PSBC) will not be hiring contractors, but will be involved in the selection process of the architect and construction manager. The actual hiring, by Charter, is done by the Director of Public Works.*

*Mr. Lange noted that the RFQ is already out and there is a long standing federal process in place called Quality Based Selection (QBS). Discussion followed on the applicants' experience with QBS.*

*Mr. Monteiro noted his experience in construction is with private contractors, not with federal or state guidelines, but his experience is similar to the QBS system. Mr. Ettinger and Mr. Russell noted they also have no experience with QBS.*

*Councilor Bond asked each candidate to explain their construction management experience and why they are interested in appointment to the PSBC.*

*Mr. Lange stated he is interested in getting the best people on the PSBC to make sure that the work of the Vision Committee and School Design Committee gets incorporated into the plans the best way possible. He also wants to see the project stay on track time and cost wise. Mr. Lange noted his experience is in management systems rather than construction.*

*Mr. Monteiro stated his background will be an asset to the Committee. He feels that Groton is a well-run Town and we need to put in place what has been approved. He noted that his background has taken him from carpenter to superintendent including estimating and contracting.*

*Mr. Russell stated he is concerned as a taxpayer. The schools need major repairs and the Town must spend its money wisely. Mr. Russell stated his experience is in building, not management. He noted he has three kids in the school system.*

*Mr. Ettinger stated he was an engineering manager responsible for developing conceptual plans for Coca-Cola plants.*

*Councilor Wright reviewed the three charges of the PSBC in the Town Council's resolution*

establishing the Committee in 1965. She asked each applicant to address their role and participation in those areas.

Mr. Lange stated that the Vision Committee developed the educational specifications that were then adopted by the School Design Committee. The PSBC should have oversight of the project, and be aware of what the chosen firm comes up with and how it fits into the master plan. The most important thing in the project is what the architectural/engineering firm provides from the very beginning. The PSBC must be cognizant of what the design professionals proposed up and whether or not it meets the specs that have been developed.

Mr. Ettinger stated his qualifications fit the charges of the PSBC. He has worked with clients to ensure that all specifications were identified. The PSBC must confirm that the specs given to the architect are current and realistic.

Mr. Monteiro feels that the PSBC is also in place to make sure that everything conforms during the construction phase, and that the buildings come in on time and under budget if possible. The PSBC will be involved through the entire phase of construction, not just during the first planning stages.

Mr. Russell agreed with Mr. Monteiro. He reviewed his experience with construction materials and techniques.

Councilor O'Beirne noted that all firms will know the amount that was approved in the referendum. He noted two different approaches to design - the project can be designed to achieve the maximum reimbursement from the state, or the design can meet specifications at a minimal cost to the Town. He asked the candidates which approach they would take.

Mr. Ettinger indicated the latter approach.

Mr. Lange stated he is more interested in the selection process, and what other projects the chosen firm has done and how well. There must be a cost benefit analysis done to ensure that the budget is not overrun.

Mr. Monteiro stated he does not believe in "low bidder". The PSBC must look at all firms and their value and track record.

Mr. Russell agreed.

All gentlemen indicated they have the time to commit to the Committee.

Mr. Ettinger noted that 1990 was the last time he was involved in a facility project, and it consisted of approximately 200,000 square feet of floor space.

Mr. Lange stated his experience from 1982-1985 was oversight of a facility with numerous buildings from 500,000 to 600,000 square feet, rather than design and construction.

Mr. Monteiro was involved with an office-retail project of approximately 150,000 square feet 12 years ago.

Mr. Russell noted he has worked, and continues to work, at Mohegan Sun during different phases of construction.

Councilor Kolnaski asked if anyone would have a problem working as a committee with the construction manager or Town staff, rather than as an individual. All agreed that the Committee

has to work together, and noted that delays will escalate costs. The Committee cannot afford to have warfare within the Committee.

Mayor Watson and Councilor Sheets thanked the applicants for their commitment and patience with the process.

The Committee took at recess at 7:05 p.m. and reconvened at 7:15 p.m.

2003-0198

### **Public Water & Sewer on Flanders Road/Industrial area**

#### **Discussed**

Town Manager Mark Oefinger provided a brief history on this issue. The Committee of the Whole last discussed setting aside \$100,000 to explore extension of sewer and water on Flanders Road. Anticipated study items include permitting issues, a cost benefit analysis, water main design, soil boring and geotechnical reports, and wetlands flagging and soils.

Peter Pappas, Chairman of the Economic Development Commission, noted his Commission had a special meeting to discuss this issue. He noted that the EDC has not had an opportunity to look at the overall benefits of this project, and they can't take a position until they have that opportunity. The Commission asked the Council for 30 days to conduct an analysis. Mr. Pappas suggested that spending \$100,000 on a project that might not make it through the referendum and bonding processes is not wise. The EDC has not met with the Flanders Road property owners, but they have been invited to a meeting on Monday, July 26th.

Mr. Pappas stated the EDC is interested in determining the potential benefits to the Town in terms of the existing landowners and industries and what properly zoned land would be enabled by the project. Councilor Sheets asked if the Commission is aware that the Council has committed to delivering these services and is looking at alternative ways to do that. Mr. Pappas stated he was not aware that the Council had committed to providing the services, which makes this meeting moot.

Councilor Bond questioned the status of funding proposed by Representative Simmons. Town Manager Oefinger suggested that Representative Simmons is aware of the Town's need and he and his staff are keeping their eyes open for opportunities. This project is identified in CEDS, but the projects have not been ranked by the region yet. The project's ranking is higher if the community is able to move forward on the project (plans are designed, a cost benefit analysis has been conducted, etc.)

Councilor O'Beirne does not believe that a final decision has been made, but the Council has expressed a desire to pursue a study of the project and so the EDC's involvement in the process is very important.

Discussion followed on referring projects that affect economic development to the EDC.

The Town Manager explained that the Planning Commission and Inland Wetlands Agency will be heavily involved in this project. What is lacking at this point is a value-added analysis and a definition of the "best route".

Assistant to the Town Manager Vincent read the resolution passed by the Town Council. Councilor Sheets stated the focus is to deliver water and sewer to the Flanders Road area, and specifically existing businesses.

Mr. Quaratella explained that his business generates waste water that has to be trucked to the WPCF. His business is growing and he may need another well in the future. Mr. Quaratella's ability to grow is based on the ability to make material and process it, which means getting water

and removing it.

The Town Manager suggested that the study would identify a number of routes. If it were strictly an engineering study, it would go quicker. A consultant is needed and the work can be coordinated with Town staff. The Town Manager explained it will take many months to undertake a thorough evaluation that will give the Council the information necessary to make a decision, as well as establish the rationale for taking something to the voters. Other agencies will also need to be involved in the process. In addition, the needs and desires of the residents along Flanders Road would have to be assessed and there would need to be a public outreach aspect to the project.

Mr. Cote welcomed the participation of the Economic Development Commission, but expressed disappointment that it has taken this long to get any interest from the EDC. He expressed support for a study and indicated the EDC is not precluded from involvement in the process of identifying alternatives.

Funding for the study would have to come from a supplemental appropriation. The Town Manager noted it will take some time to get the funding approved, so that process can begin, which would afford the EDC time to come up with recommendations for the RFQ, which would not be developed until the funding is available.

Mr. Quaratella suggested that the EDC should make its recommendations after the study is completed. The Town Manager noted that the EDC would like the opportunity to identify some of the benchmark criteria for identifying alternatives.

Councilor Bartinik asked if it would be a problem to not wait 30 days. Mr. Pappas responded that based on the process described by the Town Manager, the EDC does have an opportunity to get its ideas on the table so the Commission has no problem with that.

**A motion was made by Councilor Bartinik, Jr., seconded by Councilor Bond, to recommend a resolution to appropriate up to \$100,000 from the supplemental account.**

**Councilor O'Beirne feels this will be a tough sell to the voters. The Council needs the best possible argument, which is why it is good to give the EDC time to do the analysis. Councilor Billing agreed, and noted that she has not seen an internal analysis that would identify this area as a priority for utilities. The Town Manager stated that Town staff would be able to answer the priority question, but they haven't been asked, and as a Council, the group has already made a decision to proceed in this area.**

**The motion failed by the following vote:**

**Votes:** In Favor: 4 - Mayor Watson, Councilor Bartinik, Jr., Councilor Bond and Councilor Sheets  
Opposed: 4 - Councilor Billing, Councilor Kolnaski, Councilor O'Beirne, Jr. and Councilor Wright

**Discussed**

*Councilor Bartinik suggested that the EDC be proactive in suggesting areas for development opportunities.*

*The consensus of the Committee was to invite the EDC back after 30 days and request their input.*

*The Committee recessed at 8:15 a.m. and reconvened at 8:25 p.m.*

Members Present: Mayor Watson, Councilor Bartinik, Jr., Councilor Billing, Councilor Kolnaski, Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright

Members Absent: Councilor Bond and Councilor Skrmetti

**2004-0009**

**Labor Negotiations (2004 Standing Referral) (Proposed for Executive Session)**

**A motion was made by Councilor Kolnaski, seconded by Councilor O'Beirne, Jr., to enter executive session at 8:25 p.m. for the purpose of discussing 2004-0009 Labor Negotiations, and to invite the Town**

**Manager, Director of Administrative Services Doug Ackerman, Assistant to the Director of Administrative Services Joyce Sauchuk, and Attorney Hal Calmar to attend.**

**The motion carried unanimously.**

**Roll Call:** Members Present: Mayor Watson, Councilor Bartinik, Jr., Councilor Billing, Councilor Bond, Councilor Kolnaski, Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright  
Members Absent: Councilor Skrmetti

**Discussed**

*The executive session concluded at 9:15 p.m. and the Committee reconvened at 9:22 p.m.*

**2003-0054 Reorganization and Consolidation of Town and Board of Education Services**

**Discussed**

*Joyce Sauchuk provided background on the Town's health insurance fund, a self-insured fund for payment of claims and administrative expenses that is funded on a sound actuarial basis. The Town has a consultant who helps administer the fund. The Town is self-insured at 125% of expected claims. Ms. Sauchuk described four ways to fund an insurance trust fund. The Town and the Board of Education are one insurance plan in the eyes of Anthem and the consultant, with approximately 1300 members. The Town and Board choose to artificially split the number that comes in every year. Up until FYE 2000, the split was based on the number of covered individuals and that's how it was budgeted and funded on a monthly basis.*

*In 1998, the health insurance fund was running at a deficit at which time the consultant was brought in and the overall philosophy of a self-insured fund was discussed. The Town still insisted on the split, but based on actual claims, weighted by year. The Town agreed to make up the deficit over three years, discussed budgeting and deposits into the fund, and reached a draft agreement with the Board of Education. However, the Board of Education had concerns with the agreement and there was never a final agreement on how to go forward with the fund. In FYE 2000, The Town started making the deposit on an annual basis, with the Board of Education continuing to budget separately and depositing on a monthly basis.*

*During the last budget, the Town decided to make changes in accounting for health insurance. Ms. Sauchuk described those changes, and noted that the artificial splitting of the cost at the department level was potentially skewing the numbers, which diminished the benefit of averaging costs over all fund members.*

*The Town's goal is to see this as one fund for the Town and Board of Education, paid for by the same pot of taxpayers' money. Health care costs will not go down as a result of this philosophy, but the fund could be used as it was intended to stop fluctuations from year to year.*

*Ms. Sauchuk reviewed the FYE 2005 health insurance calculation and the differences if it is viewed as a single fund rather than two separate funds. She noted that treating this as one fund opens up opportunities for deciding the risk level as a whole and then reducing the risk. Additionally, it will level out increases from year to year.*

*Councilor O'Beirne asked if the resources to manage the whole program are within the Human Resources offices, or would additional personnel be required. Ms. Sauchuk noted that the only changes are to the budgeting and depositing of funds, and there would be no additional staff required.*

*Ms. Sauchuk reiterated that this is one fund and a single bill is generated by Anthem. Director of Administrative Services Doug Ackerman suggested that the internal decision to split the fund was indicative of the Town's tendency in the past to look at individual pieces as distinct entities. Councilor Billing noted that when this policy was adopted, the Board of Education felt strongly about separate internal accounting. Ms. Sauchuk emphasized that the Town and Board of*

Education handle the funding differently also. The Town's position is that the money from the budget on July 1 is deposited directly into the fund and it cannot come out. Ms. Sauchuk explained that internal review can still occur, but there should be a mechanism to capture savings for the taxpayers.

Ms. Sauchuk will be meeting with the Board of Education Liaison Committee in September to make a similar presentation.

The Town Manager stated he feels it is critical for the Town and Board of Education to be working under the same rules for managing the fund to avoid wild shifts in funding and to recognize potential savings for taxpayers.

Councilor Billing noted the trust issue between the Town and Board of Education and history shows that the roles have reversed. The Town Manager reiterated the difference between the way the Town and Board of Education contribute to the fund. Ms. Sauchuk explained the Board's method of depositing into the fund on a monthly basis, calculated on the number of employees, so that if there are fewer employees, there is a surplus and the amount budgeted does not necessarily go into the fund. Discussion followed on the trust fund characteristic of this fund and how "excess" dollars remain in the fund. Ms. Sauchuk explained that day to day attrition is accounted for in the actuarial numbers generated by Anthem so there is no "excess". The balance in the fund at the end of the year is examined to make sure the corridor is covered and to determine future contribution. That's where adjustments should be made.

#### 2004-0229 Non-Union Pay Plan for FYE 2005 & 2006

##### Recommended for a Resolution

The Mayor explained that the non-union pay plan covers approximately 40 employees, and this increase will address the expired pay brackets for each position. Town Manager Oefinger further explained that the non-union pay plan historically covers a two to three year period. This proposal is for two years, with 3% increases to the salary ranges each year. This is not necessarily what employees will or will not be getting for increases. The Town Manager then explained the proposal to freeze the step point within the salary range at the current level (2/3rds point), and in FYE 2006 for the step point to be returned to the mid-point resulting in some savings to the Town.

Discussion followed on Board of Education employee pay increases versus Town employees.

A motion was made by Councilor Bartinik, Jr., seconded by Councilor Bond, to do nothing.

Councilor Bartinik stated he does not see any need to make the change. If the posted salary is not high enough when someone is hired, it can be negotiated. If the Town's goal is to provide services at the lowest possible cost, then there is not need to increase the pay range. Director of Administrative Services Doug Ackerman explained that there is a cap in place that impacts salaries. The Town has looked at the market for the various positions in an effort to remain competitive and to attract quality employees. This proposal also impacts which employees are eligible for step increases, and keeps salaries in line with inflation and what is happening in other communities. Councilor Bartinik feels the Town has gone beyond fair and pays very high salaries. He has not seen a problem filling positions with qualified employees. Ms. Sauchuk cited the Assistant Director of Public Works position, noted the Town was unable to fill the position. She also noted that the Town has a large number of non-union employees who chose to stay that way because they have been treated well. Council Bartinik stated he is more concerned with the morale of taxpayers.

Town Manager Oefinger explained that according to the Non-Union Terms and Conditions, if a non-union employee maxes out, they are still entitled to an increase according to their performance evaluation, they receive a one-time check that does not affect their base salary. He expressed reservation with the message being sent to the non-union employees, be it we can't afford it or we don't value the work you do.

Mayor Watson feels it is a poor message to send to employees who run the day-to-day operations of the Town and choose not to unionize, not to raise the potential to make more money.

Councilor Kolnaski noted that these employees could unionize and then the Council would see different numbers. She expressed support for this proposal.

Councilor Wright questioned the employee evaluation scale and how it relates to increases. Ms. Sauchuk explained the maximum increase eligibility. Mr. Ackerman noted increases are performance based and subject to review by the Town Manager.

A motion was made by Councilor Kolnaski, seconded by Councilor Billing, to amend the motion to approve the increase to the non-union pay plan.

Councilor Billing asked if these employees are eligible to become part of a union, and Mr. Ackerman stated yes, other than department heads, which is a narrowly defined designation. Councilor Billing noted her past experience with the Board of Education personnel who received smaller raises than unionized employees, which prompted them to join a union. They subsequently received increases through arbitration that were twice the original raises, and for that reason she does not support Councilor Bartinik's motion. The motion to amend carried 7 in favor, 1 opposed (Councilor Bartinik).

The motion carried by the following vote:

**Votes:** In Favor: 7 - Mayor Watson, Councilor Billing, Councilor Bond, Councilor Kolnaski, Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright  
Opposed: 1 - Councilor Bartinik, Jr.

2004-0230

#### **Personnel Rules/Proposed Update**

##### **Recommended for a Resolution**

*Director of Administrative Services Doug Ackerman explained that the Town's personnel rules govern the hiring and appointment process. The Town Council, by charter, must approve the rules. Mr. Ackerman briefly reviewed the document and revisions to update definitions, job descriptions, approval of positions, the recruitment process, and conditional offers of employment.*

*Councilor Sheets asked Mr. Ackerman to review specific changes. He referenced his cover memo and the bulleted revisions listed there, and reviewed in more detail the appointment process.*

A motion was made by Councilor Kolnaski, seconded by Councilor Billing, to recommend a resolution adopting the personnel rules.

Councilor Wright feels that relevant references to the Charter are helpful and help to put the rules into context. Mr. Ackerman explained that the references were removed because they were repetitious. He suggested the charter provisions could be an attachment to the rules.

A motion was made by Councilor Wright, seconded by Councilor Sheets, to amend the motion to recommend a resolution adopting the personnel rules with the relevant sections/provisions of the Town Charter attached.

The motion to amend carried 5 votes in favor, 3 opposed (Mayor Watson, Councilor O'Beirne, Councilor Kolnaski).

The motion carried by the following vote:

**Votes:** In Favor: 8 - Mayor Watson, Councilor Bartinik, Jr., Councilor Billing, Councilor Bond, Councilor Kolnaski, Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright

2004-0231

#### **Establishment of Shellfish Task Force**

##### **Recommended for a Resolution**

*Mayor Watson stated he asked for this referral. The Shellfish Commission is having problems with the Poquonnock River and reopening it to shellfishing. A task force similar to the one formed in the past would bring key players to the table to propose a plan to reopen the river. The Shellfish Commission supports this proposal.*

A motion was made by Councilor Sheets, seconded by Councilor Bond, to establish the Shellfish Task Force to accomplish the purposes that have been set forth as requested by the Shellfish Commission to address the problem.

The Mayor will provide a list of members to the Town Manager, and will attend the meetings as time permits. Mayor Watson and Councilor Bond reviewed the recommendations/results of the effort in the late 1980s. Councilor Wright asked for a copy of the study to see if the recommendations have been implemented and if they are still valid. Councilor Billing asked if the Shellfish Commission could make this effort on its own, and the Mayor explained that the Task Force will bring the State to the table. Councilor Bond added that the Commission needs help to get the river open.

The motion carried unanimously.

**2004-0207 Town Manager Annual Evaluation**

Discussed

*Mayor Watson noted the Town Manager is evaluated July 1st. A form was distributed that allows Councilors to individually evaluate the Town Manager, and the Mayor collects and coordinates the responses. Any raise given will be retroactive to July 1st. In the past, the evaluation has been discussed in executive session.*

**2003-0288 Town Council Goal Setting**

Discussed

*The Committee agreed to meet with the two facilitators on Monday, July 19th at 6:00 p.m.*

**8. OTHER BUSINESS**

*Permanent School Building Committee Appointments*

*Councilor O'Beirne expressed support for acting tonight on the appointments. Councilor Bond asked if the appointments are made, could the Committee still discuss expanding the Committee and the answer was yes. She expressed support for deferring the appointments until the expansion can be discussed. Councilor Kolnaski expressed support for moving ahead with the appointments. The Town Manager noted that the Committee can discuss expanding the Committee at Monday's meeting, but time is of the essence to fill the open seats.*

*A motion was made by Councilor Billing, seconded by Councilor Kolnaski, to appoint Richard Monteiro and Gordon Lange to the Permanent School Building Committee.*

*Councilor Bartinik requested that the question be divided. Discussion followed on the best way to conduct the vote, and the Mayor agreed to divide the question.*

**2004-0006 2004 Unaffiliated and Other Appointments (Standing Referral)**

2004 UNAFFILIATED AND OTHER APPOINTMENTS

**A motion was made by Councilor Billing, seconded by Councilor Kolnaski, to recommend a resolution appointing Richard Monteiro to the Permanent School Building Committee.**

**The motion carried by the following vote:**

**Votes:** In Favor: 5 - Mayor Watson, Councilor Billing, Councilor Kolnaski, Councilor O'Beirne, Jr. and Councilor Wright  
Opposed: 3 - Councilor Bartinik, Jr., Councilor Bond and Councilor Sheets

**2004-0007 2004 Republican Town Committee Appointments (Standing Referral)**

2004 REPUBLICAN TOWN COMMITTEE APPOINTMENTS

**A motion was made by Councilor Billing, seconded by Councilor Kolnaski, to recommend a resolution appointing Gordon Lange to the Permanent School Building Commission.**

**The motion carried by the following vote:**

**Votes:** In Favor: 5 - Mayor Watson, Councilor Bartinik, Jr., Councilor Billing, Councilor Bond and Councilor Kolnaski  
Opposed: 3 - Councilor O'Beirne, Jr., Councilor Sheets and Councilor Wright

**9. ADJOURNMENT**

*A motion was made by Councilor Kolnaski, seconded by Councilor Billing, to adjourn at 10:30 p.m.*

*The motion carried unanimously.*