

MEETING MINUTES - DRAFT
SPECIAL MEETING
TOWN OF GROTON
CHARTER REVISION COMMISSION
MAY 23, 2016 – 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 1

1. Mayor Flax called the meeting to order at 7:02 pm.
2. Members Present: Scott Aument, Kathy Chase, Jane Dauphinais, Robert Frink, Patrice Granatosky, Dee Hauber, Rosanne Kotowski, Brandon Marley, Daniel Mello, Darcy Peruzzotti, and Jennifer L. White

Also present were Mayor Bruce Flax, Councilor Barber, Councilor Nault, and Town Clerk Betsy Moukawsher.

Mayor Flax, Councilors Nault, and Councilor Barber thanked the new members for volunteering their time to serve on the Charter Revision Commission.

3. Town Clerk Betsy Moukawsher administered the oath of office to all of the members of the Charter Revision Commission.
4. Election of Officers:
 - a. Mayor Flax accepted nominations for Chairman. Commissioner Granatosky nominated Commissioner Hauber, seconded by Commissioner Dauphinais. Commissioner Kotowski nominated Commissioner Aument, seconded by Commissioner Hauber. Dauphinais, shared her opinion as to why Commissioner Hauber would make a great Chair. Commissioner Kotowski shared her opinion as to why Commissioner Aument would make a great Chair. Commissioner Granatosky shared her opinion as to why Commissioner Hauber would make a great Chair.
 - b. Mayor Flax explained the process for voting by ballot. Commissioner Mello requested to hear from nominees. Commissioner Hauber declined to speak about herself. Commissioner Aument talked about his leadership resume. He stated that he has passion for the community and the country. He expressed his aspiration to assist community involvement in the decision process for the Town. Commissioner Hauber stated that there are eleven members on the Charter Revision Commission and it will take all members to work together for success. Commissioner Frink explained his knowledge of the administrative duties of the Chair.

Ballots were cast and counted by Mayor Flax. Mayor Flax announced that Commissioner Hauber received the highest plurality of votes and is the Chairperson for the Charter Revision Commission.

- c. Mayor Flax accepted nominations for Secretary. Commissioner Aument nominated Commissioner Granatosky as Secretary. Chairman Hauber nominated Commissioner Aument. Commissioner Granatosky withdrew her name in nomination. Hearing no other nominations, Mayor Flax declared Commissioner Aument the Secretary of the Charter Revision Commission.

5. New Business:

- a. Review of statutory requirements:
 - i. The Commissioners discussed the State and Town legal requirements governing a Charter Revision Commission.
- b. Schedule of meetings:
 - i. The Commissioners agreed to meet every other Monday, at 6:30 P.M., for a suggested duration of two hours, at the Town Hall Annex, Community Room 1, with a termination dated ending on September 2, 2017.
 - ii. The Commissioners set a Public Hearing date for June 6, 2016, 6:30 pm, Town Hall Annex, Community Room 1, 134 Groton Long Point Road, Groton, CT.
- c. Rules of procedure:
 - i. Adoption of Rules:
 - 1. Commissioner Granatosky made a motion to refer to Roberts Rules of Order as the rules for the Charter Revision Commission. The motion was seconded by Commissioner Frink. The motion carried unanimously, 11-0-0.
 - 2. The Commissioners discussed the procedure for filling vacancies. It was decided that this would be an action for the Town Council.
 - 3. The Commissioners requested Town of Groton email accounts and tent cards displaying their names. The Town Clerk accepted to fulfill their request.
 - 4. The Commissioners agreed that all voting must be accomplished in person and not by any electronic voting means, including Facetime or Skype.

6. Adjournment:

- a. Chairperson Hauber accepted a motion to adjourn at 7:37 p.m.

Attest:

Secretary Scott Aument

Prepared by:
Town Clerk Betsy Moukawsher