

MINUTES  
ECONOMIC DEVELOPMENT COMMISSION  
JANUARY 17, 2013 – 12:15 P.M.  
TOWN HALL ANNEX – COMMUNITY ROOM 3

I. ROLL CALL

Present: Obrey, Mathanool, Dowling, Kadri, Smith  
Staff: Norris, Murphy  
Other: Bill Johnson, Bob Frink, Marian Gailbraith

The meeting was called to order at 12:20 p.m.

II. PUBLIC COMMUNICATIONS

Staff indicated that a revised meeting schedule was prepared. He requested that it be added to the agenda under Items of Business.

MOTION: To revisit the previously adopted 2013 meeting schedule

Motion made by Kadri, seconded by Smith, so voted unanimously

III. APPROVAL OF THE MINUTES OF DECEMBER 13, 2012

MOTION: To approve the minutes of December 13, 2012

Motion made by Mathanool, seconded by Dowling, so voted unanimously

IV. ITEMS OF BUSINESS

1. ECONOMIC GARDENING (EG)

Staff made a suggestion to have OPDS provide for professional development in the area for the Commission. It would cover the mechanics of Economic Gardening to assist in integration of Commission and Staff efforts. The Commission asked Staff to schedule a special EDC meeting on February 21, 2013 at 4:30 p.m. to receive the consultant's presentation.

2. INCENTIVES

The Commission reviewed proposed changes to the Town's incentive policy as updated at the January 16, 2013 Special EDC Meeting. Discussion followed. Staff will talk to the Town Manager about a referral request to the Town Council.

MOTION: To request staff to review proposed changes and update the current policy prior to review by the Commission, for its next meeting.

Motion made by Dowling, seconded by Mathanool, so voted unanimously

3. ENTERPRISE ZONE – Distressed Municipalities

In regards to Groton being a distressed municipality, a question was raised about what the state may offer to towns that fall under this category. Staff will research and maintain this item to the next agenda.

A request was made to add the subject of Public Outreach to the next agenda.

4. OTHER

A. 2013 REVISED MEETING SCHEDULE

A discussion was held about revising the 2013 meeting schedule. Meetings would now be held on the first Thursday of every month, except as noted, and the meeting time would begin at 4:30 p.m.

MOTION: To Adopt the Revised 2013 Meeting Schedule, as presented

Motion made by Dowling, seconded by Mathanool, so voted unanimously

B. EDC WEBPAGE

The Committee discussed the condition of the EDC Webpage and whether additional changes should be made if consultant funds are still available. Staff will check on the status of previous funding and contract status. A question was raised as to how often the EDC Webpage has been accessed by the public. Staff will ask IT if this information is available.

Staff reported that the advertisement for the Economic Development Specialist position has now closed and the selection process will now proceed.

V. ADJOURNMENT

MOTION to adjourn at 1:25 p.m. made by Smith, seconded by Kadri, so voted unanimously

---

Susan Dowling, Secretary  
Economic Development Commission

Prepared by Rick Norris  
Program Manager