

MINUTES
SPECIAL MEETING
ECONOMIC DEVELOPMENT COMMISSION
SEPTEMBER 29, 2008
TOWN HALL ANNEX – COMMUNITY ROOM 3

I. ROLL CALL

Present: Peter Pappas and Susan Dowling

Staff: Barbara Strother

Barbara Strother reported that Nancy Bloom has moved out of the state and therefore resigned from the EDC.

In Lian Obrey's absence, it was decided that Susan Dowling would be Acting Secretary.

II. APPROVAL OF THE MINUTES OF JANUARY 17, 2008

MOTION: To approve the January 17, 2008 minutes as written.

Motion made by Dowling, seconded by Pappas, so voted unanimously.

III. ITEMS OF BUSINESS

1. Continued review of Strategic Plan Implementation/EDC 2007 Work Program

Barbara Strother provided an update on items from the Economic Development Strategic Plan, including the recent selection of a consultant to undertake the Downtown Gateway (Route 1) Streetscape project.

2. Flanders Road Industrial Area Utilities Update

Barbara Strother reported that funding has been provided in this year's budget (CIP) to further refine the design and develop more detailed costs of construction for the preferred route in advance of a potential bond referendum.

3. Zoning Regulation Review and Update

Barbara Strother noted that the EDC members received a copy of the recently completed Land Use Regulations Assessment. She encouraged them to review the document and attend the stakeholders meeting scheduled for October 29, 2008 at 6 p.m. at the Town Hall Annex.

4. Determine Next Meeting Date

After discussion, it was decided that the next meeting will be a special meeting that will be held at Noon on Thursday, October 30, 2008 and that the regularly scheduled meeting for Thursday, October 16, 2008 will be cancelled.

5. Staff Report

Barbara Strother reported that it has been an especially busy time with a lot of activity (and Enterprise Zone applications) at the Airport Business Park. She noted that the Major Employer, Economic Update, and Development Activity and Significant Assets reports have been prepared for the upcoming bonding agency meetings. She also attended a meeting with representatives of the State DOT to discuss the easement acquisition process for the Mystic Streetscape Project and staff has begun meeting with Downtown Mystic property owners to review proposed easements.

Another activity has been preparing for the seCTer coordinated site selector familiarization tour of Southeastern Connecticut, which was held September 24-26, 2008. Groton involvement included compiling detailed information on Groton and creating a 2-page marketing brochure. Barbara Strother noted she participated in 2 ½ days of activities with the 11 location advisors and various local, regional, and state agencies.

IV. ADJOURNMENT

The meeting was adjourned at 1:00 p.m.

Susan Dowling, Acting Secretary
Economic Development Commission

Prepared by Barbara Strother, Economic
Development Specialist