

Golf Advisory Board  
of the Town of Groton  
Parks & Recreation Commission  
Special Meeting Minutes  
February 6, 2012

- **Call Meeting to Order** – Vice Chairperson – Duncan Olding
- **Minutes of January 9, 2012**  
Tom Kiely motioned to accept the minutes, Brian McCallen seconded. Minutes accepted.
- **Attendees**  
Tom Kiely, Tim Castleberry (arrived late), Todd Goodhue, Eric Morrison, Brian McCallan, Doug Ackerman, Duncan Olding, and Jim Kamercia.  
  
Bill Johnson and Ralph Little were not in attendance.
- **Correspondence from GAB Members**  
Todd mentioned questions from Men's/Women's Club Presidents regarding terms. Discussion about board member's resignation is known to be forthcoming. Amy Almond has expressed her intent to formally resign. The Board expressed their appreciation for her support and efforts since the inception of the program.
- **Staff Report**
  - **Review of Monthly Revenue Report**  
Discussed improved revenue due largely to improved weather.
- **Director Report**  
Budget discussion continued – Vehicle fleet is one continuing topic in addition to benefits. One thought is to look at repair of aging equipment before replacement. Parks and Recreation moving forward with procurement of RecTrac – Golf Course to extend Chelsea on more year.
- **Elect officers for 2012 & discuss terms**  
Doug discussed his thoughts on the "term" matrix he'd developed. The 3-year term structure is intended to rotate positions to maintain continuity.  
Questions remain:
  - Who makes appointments?
  - Are continuing terms allowed?
  - Do Men's/Women's Clubs change out annually?

Discussion about purpose of Golf Advisory Board took place to understand initial charter VS today's roles for members.

Todd proposed we develop a policy for discussion and voting next meeting.

Duncan moved on to voting for officers for the coming year.

- *Nomination for Secretary – Brian McCallen*  
Duncan Olding nominated – Tim Castleberry seconded
- *Nomination for Vice-Chairman – Duncan Olding*  
Tim Castleberry nominated – Tom Kiely seconded
- *Nomination for Chairman – Tim Castleberry*  
Duncan Olding nominated – Tom Kiely seconded

All above nominations were approved.

- **Revise the Purpose Statement**

Todd Goodhue and Eric Morrison each presented definitions of the revised role of the Board.

Doug will have Eric's proposal distributed for comment and address at the April meeting.

- **Next Meeting Date – April 2, 2012**

- **Adjournment -**

8:07 PM - Tim Castleberry motioned to adjourn, Brian McCallen seconded.

Minutes have been approved and accepted.

  
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Signature

  
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Date