

Groton Parks Foundation
Board of Directors' Meeting
6:30 PM Wednesday, May 7, 2014
Spicer House
Minutes

- I. Call to Order by Chairman Silsby at 1832

- II. Roll Call
 - Members Present – John Silsby, Domenic Venditti, Paul Filippetti, Allyn Copp, Jim Sherrard, Andy Halsey, Neil Brown, Ray Munn.

 - Additionally present were Mark Berry (P&R Director), Kate Bradley (P&R Special Events), and Chad Frost (Kent & Frost).

- III. Approval of Minutes of September 4, 2013 Meeting
 - Acceptance moved by Copp, seconded by Venditti – approved unanimously

- IV. Reports
 - a. Treasurer's Report – Neil Brown
 - Brown presented account balance of \$9,886.96
 - Rec'd Bill \$1,400 K&F – awaiting release of funds. Berry described payment process, onerous and time-delayed.
 - Totals of bills paid - \$28,403.10

- V. Old Business
 - a. Update on Copp Property Projects/Time Table – Chad Frost/Mark Berry
 - Berry – Plans have been reviewed and commented on by PW by mid-April. Frost - Bid package expected to be released next week. Bid plan established. Expect two to four weeks bid-response deadline, one/two-week review. Brown described change process, if necessary, and expressed concern regarding delays causing expiration of State funds approval (thought to be 15 December 2014 for funds extended for Area 1; later for other aspects of the project). Frost described the bid Areas 1 through 5. Berry described the new sign posts installed by and Eagle Scout candidate (7 of ultimately 9 have been installed). Copp questioned the need for Area 1 to be so “highwayish” – so wide and straight. Frost responded that a 14-foot-wide path was chosen for a multi-use trail and that the future re-growth will soften the effect of that trail. All State-funded trail development will be accessible to the National Park standard.

- b. Second Payment of Kent + Frost through DEEP Reimbursement
(See IV a, above)
- c. Date for Trail and Event Field Observation Walk
Discussion focused on conducting two walks, early to provide an overview of the events fields and future trails, then a later walk in September to view trail development work completed. Early walk is scheduled for Monday, 30 June 2014 at 1400.
- d. DEEP approval to use Events Field Grant for trail improvements and extension of completion date – Mark Berry
Silsby reported that both the request for application of Events Field fund surplus to trails work and the request for extension of funds were approved by DEEP.

VI. New Business

- a. P&R Dept. initiative to improve public visibility of GPF – Mark Berry and Kate Bradley – Program Supervisor of marketing Special Events

Berry reported that through Bradley's sponsorship package, an additional \$15,000 has been raised to date. Future work will focus on further extension of awareness. Berry introduced the Clark County (Washington) Parks Foundation website <http://www.parksfoundation.us/>, which will be considered as a model for the GPF webpage of the P&R website. A tri-fold brochure on Sponsorship Opportunities has been developed for Groton P&R. Each idea was well-received. Endorsement of the P&R using GPF as a promotion vehicle was moved by Copp, seconded by Sherrard, approved unanimously. Copp mentioned the challenge of GPF doing this with part-time lay people, no budget, and no staff; Brown concurred.

VII. Other Matters – Next meeting - September 3, 2014, 1830

VIII. Adjournment at 1950.

Moved by Halsey, seconded by Venditti, approved unanimously.

Minutes have been approved and accepted.

A.K-B for John Silsby
Signature

9/3/2014
Date