

**GROTON PUBLIC LIBRARY  
BOARD MEETING**

Wednesday, March 12, 2014  
Groton Public Library  
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:03 p.m. by Susan Kietzman.
- II) Roll call: Betty Anne Reiter, Marie Shaw, Lenore White, Pennie Fox, Susan Kietzman, Rosemary Duval-Arnould, Ranjna Bindra, Katherine Brighty. Excused: CJ Connolly, Willard Welch. Jennifer Miele.
- III) Public Comments: None
- IV) Communications: The town clerk has sent three letters to the board confirming the appointments of three new board members: CJ Connolly, Katherine Brighty and Willard Welch.
- V) Approval of minutes of the December and January meetings
  - A) A motion to approve the December minutes was made by Marie Shaw and seconded by Pennie Fox. The minutes were approved.
  - B) A motion to approve the January minutes was made by Pennie Fox and seconded by Lenore White. The minutes were approved.
- VI) Review of January and February performance measures
  - A) Attendance was somewhat affected by severe winter weather conditions. However, many popular programs were offered and attendance was high at these programs.
  - B) The programs on the Affordable Care Act were particularly well attended. Congressman Courtney visited the library to see this program in action.
  - C) Children's story times are very well attended and a new evening story hour has been started.
- VII) Director's Report
  - A) The Town Council Budget Hearing is scheduled for April 3 at 6:00 p.m. at the Town Hall Annex. The RTM subcommittee meeting is scheduled for April 29 at 7:00 p.m. at the Town Hall Annex.
  - B) The Bill Memorial Library will be joining the Groton-Waterford-Mystic integrated library system by July. This will greatly benefit the residents of Groton by having the collections of all three Groton libraries in one system.
  - C) Activities:
    - i) Participated in the committee that makes recommendations on funding for outside agencies.
    - ii) Attended meeting of the CT State Library's Advisory Council for Library Planning and Development as the CT Library Association liaison.

- iii) Met with a representative of Salt Marsh Opera about a potential collaboration between his group and libraries for their 2015 season.
  - iv) Met with the Town Attorney to discuss ways to protect the Library when users of the Library's wireless internet connections violate copyright protections. The Library is also looking to update the Internet Policy to reflect changing technology.
- D) *Way We Worked* exhibit
- i) The first meeting of the steering committee was held on February 26.
  - ii) Area historical organizations met on February 20 to discuss possible programs, displays, etc. related to the exhibit. Several programs are being planned.
  - iii) Continued meeting with staff at Claude Chester School to plan their participation in the event.
- VIII) New Business
- A) The Edible Books event will be held Sunday, March 30 at the Groton Public Library.
  - B) Ranjna Bindra presented a proposal to create a "Book Sale Room". This would be available year round to library patrons. The board will look at the room after the meeting and study the question over the next month. A discussion will be held next month.
- IX) Old Business
- A) Annual election of officers: The election will be held in April when our new members will all be present.
  - B) Approve raising maximum fee for overdue materials from \$3.00 to \$5.00. A motion to raise the maximum fee to \$5.00 was made by Marie Shaw and seconded by Katherine Brighty. The motion was approved.
  - C) Discussion of instituting a fee for test proctoring service. A motion was made by Pennie Fox to set a proctoring fee of \$5.00 per exam for a resident of the Town Groton, CT and a \$10.00 proctoring fee per exam for non-Groton residents. The motion was seconded by Marie Shaw. The motion was amended to set a start date of April 15, 2014. The motion was approved.
- X) Adjournment: A motion to adjourn was made by Lenore White and seconded by Ranjna Bindra. The motion was approved. The meeting adjourned at 8:45 p.m.

Respectfully submitted by,

Rosemary Duval-Arnould  
Secretary