

**GROTON PUBLIC LIBRARY  
LIBRARY BOARD MEETING**

Wednesday, May 20, 2015  
Groton Public Library  
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:02 p.m. by Marie Shaw.
- II) Roll call: Marie Shaw, Pennie Fox, Rosemary Duval-Arnould, Susan Kietzman, Katherine Brighty, Betty Anne Reiter, Ranjna Bindra, Laurel Butler. Absent: Lenore White, Dr. C.J. Connolly.
- III) Public Comments: None
- IV) Communications: A letter has been received from the town clerk naming Laurel Butler to the Library Board. An email was received by Marie Shaw from the town clerk confirming the process of reappointing Lenore White to the board.
- V) Groton Public Library Circle of Friends: The Saturday morning session on April 11 for local Friends groups was well attended.
- VI) Approval of minutes of the March 18, 2015 meeting : A motion to approve the minutes of March 18, 2015 was made by Susan Kietzman and seconded by Ranjna Bindra. The minutes were approved.
- VII) Review of March and April statistics
  - A) Certain circulation statistics have decreased but the library continues to be very busy.
  - B) The number of programs offered increased significantly.
- VIII) Director's Report
  - A) Met with Nancy Bulkeley from Dominion about grant opportunities. The library received \$10,000 from the Lord Foundation for the local history room. The Community Foundation contributed \$9000 towards the equipping of the room. The Mystic Lions are presenting a gift to the library at their meeting on May 21. Pfizer has contributed furniture to the project. A silent auction is being looked at for a summer possibility.
  - B) \$1,555 was raised at the *Looking Forward, Giving Back* fundraising kick off on May 15. \$255 was contributed on the online website.
  - C) 250 people participated in the Library's shred-it day sponsored by Chelsea Groton Bank.
  - D) The Library hosted a meeting of the Friends of CT Libraries on Saturday, April 11, with 30 participants from libraries throughout the region.

- E) Staff met with the librarian from the SubBase library to discuss potential areas of collaboration for future programming.
- F) The Library will welcome two new staff members on June 1 – Abigail Woodward, Library Assistant and Shane O’Connell, Municipal Video Technician.
- G) The Library Director received the Connecticut Library Association’s Outstanding Librarian Award for 2015 at the annual conference on April 28.

IX) New Business:

- A) The new Groton Public Library policy manual is now available for the board and the board is asked to study the new manual with a view to discussing it next month. The section on internet policy, sections D and G have been reworked and vetted by the town attorney. The manual will be emailed to the board members.
- B) A representative of a local religious group called the director requesting to put a literature display in front of the library. The consensus of the board is that any group can reserve a meeting room for an event and place their displays in the room. The board suggests that the director discuss this use of public space with the town attorney.
- C) The board will hold a June meeting. A decision for July and August meetings will be taken at that time.

X) Old Business

- A) Library statistics: This topic was covered in Section VII

XI) Adjournment: A motion to adjourn was made by Susan Kietzman and seconded by Pennie Fox. The meeting was adjourned at 8:10 p.m.

Respectfully submitted by,

Rosemary Duval-Arnould  
Secretary