

**GROTON PUBLIC LIBRARY
BOARD MEETING**

Wednesday, June 12, 2013

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:10 by Marie Shaw.
- II) Roll call: Betty Anne Reiter, Ranjna Bindra, Pennie Fox, Rosemary Duval-Arnould;
Excused : Susan Keitzman, Lenore White, Ellen Chiapperini.
- III) Public Comments :None
- IV) Communications: None
- V) Approval of minutes of the March meeting: A motion to approve the minutes was made by Pennie Fox and seconded by Ranjna Bindra. The minutes were approved.
- VI) Review of March, April and May performance measures. The number of resident borrowers was slightly down due to an updating of the database purging borrower names who are no longer Groton residents.
- VII) Director's Report
 - A) Linda Wallace, head of Circulation, has announced her retirement in early August. We have asked HR to begin the process to fill the position.
 - B) The LAT DVD self-checkout unit has been installed. The system is working well.
 - C) The Library has been invited by the State Library to participate in the EDGE Initiative, an assessment program that provides libraries with benchmarks, best practices, tools and resources that support continuous improvement and reinvestment in public technology services. Edge helps libraries connect their services to community priorities.
 - D) Building projects
 - i) The concrete work on the front library patio is scheduled to be completed by the end of the week.
 - ii) New front doors will be installed once the access across the patio is clear. Patrons will enter through Meeting Room 1 while the installation is in progress. It should take 1 or 2 days.
 - iii) New shades have been installed in the quiet study area and meeting rooms 1 & 2.

- iv) 2 chairs and a sofa were re-covered in black vinyl fabric to make them easier to clean. We will continue to send out the chairs as funds becomes available. This work is done by the Department of Corrections. They also constructed a new slat wall display area for library programs in the alcove by the front doors.
- v) We are meeting with an architect to develop a color/painting scheme for the building. Funds are available to paint the computer area and the window in the children's room.

E) Programs

- i) Author program with Dennis Lehane co-sponsored by Bank Square Books on May 16 was very successful.
- ii) One Book kickoff on May 28 with Conor Grennan was held at Mystic Arts Center with 140 people in attendance.
- iii) Children's programs continue to be popular. The Children's Book Bash featured 200 attendees and a live pig!
- iv) Board members willing to help at the How-To Festival on June 22 from 10-2 are welcome.

VIII) Review of Board contributions: Board members attended the annual budget review meetings this spring. Board members will assist at the How to Festival.

IX) New Business

- A) The Library Board meeting scheduled for Wednesday, July 10th has been cancelled.
- B) The summer book sale will take place from July 12-16th.
- C) There will be weekly events in July in conjunction with the One Book, One Region program.
- D) In August, there will special programs on the subject of the Civil War.

X) Old Business: There are two vacancies on the Library Board. The process to identify new members is ongoing. Marie Shaw will contact the Town Clerk to see if additional measures to attract new members can be taken.

XI) Adjournment : A motion to adjourn the meeting was made by Pennie Fox and seconded Ranjna Bindra. The meeting was adjourned at 8:06 pm.

Respectfully submitted by,

Rosemary Duval-Arnould
Secretary