

GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING
Wednesday June 15, 2016
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:04 by Marie Shaw.

- II) Roll call: Betty Anne Reiter, Ranjna Bindra, Katherine Brighty, Rosemary Duval-Arnould, Pennie Fox, Susan Kietzman, Marie Shaw. Excused: Laurel Butler. Absent: Sean McKenna, Lenore White

- III) Public Comments: None

- IV) Communications: None

- V) Approval of minutes of the April 27, 2016 Library Board meeting. A motion to approve the minutes was made by Pennie Fox and seconded by Katherine Brighty. The minutes were approved.

- VI) Review of April and May statistics: Statistics are steady. There is a decrease in the category Public/Wireless Computer prints from April and May of 2015.

- VII) Director's Report
 - A. Budget Update
 - 1. The Library's FY2017 budget was reduced by the RTM by \$26,954. The following reductions were submitted to offset the cuts:
 - a. Close on Sundays: **\$17,813.**
 - b. Cancel subscription to BookNews: \$1,350. The subscription ends in Dec. and then the library will subscribe to Wowbrary a non-profit group which offers a similar service for approx. \$500.
 - c. Personnel savings (Librarian II vs. Librarian I): \$7,791

 - B. *Looking Forward, Giving Back* - Building Renovation Update
 - 1. The bid process for the Library renovation project began with a contractor pre-bid meeting on May 12. Bids were opened on June 9. There are 6 bids which will be considered and a contractor should be chosen and ready to start by the beginning of August.

 - C. CT Sub Century
 - 1. The CT Submarine Century lecture series including the May 4 panel, Surviving BRAC, the May 18 presentation on the role of submarine spouses, the June 1 talk about the future of the

- submarine service and the June 7 lecture on the history of EB were taped and are available on the Town website.
2. The Library has been collaborating on Groton Week activities to honor the Submarine Century and will unveil the StoryWalk® on July 7 as part of the celebration.
 3. The Library will host one of the submarines on the submarine art trail. It will be located in the planter in front of the building.

D. Director's Activities

1. Met with senior center staff and Club 55 members about an electronic sign that would be shared by the Senior Center and the Library. Further research is needed before a draft proposal can be submitted. The sign will be paid for through fund raising.
2. Submitted an application to the Neighborhood Assistance Act program for energy-efficient GMTV studio lighting to the Town Council for approval on May 17.
3. Met with Town Manager and Shawn Greeley about moving GMTV streaming content from Livestream to YouTube. Programs under 40 minutes will be automatically close captioned.
4. Participated in a grant review session at CT Humanities.

E. Personnel

1. Barbara Clark-Greene (Librarian II) retired on June 3 after 37 years of service. Jessica Franco started on June 6 as a Librarian I whose primary duty will be working with teens. Anne Campbell, our former teen librarian, will focus more on adult programming and book selection.
2. Abbye Woodward, Library Assistant I, resigned to pursue graduate studies in library science. Her position has been posted with a closing date of June 22.

VIII) New Business:

1. Budget discussion: What is the role of the RTM Community Development and Services sub-committee? Can the library make a presentation to the RTM? The Groton Public library is a town department and the Bill Library and the Mystic-Noank Library are outside agencies.

2. DeliverItCT: The interlibrary loan regulations are being reconsidered by a task force which will report to the State Library. For the time being, there is limited interlibrary loan activity.

IX) Old Business: None

X) Adjournment: A motion to adjourn was made by Susan Kietzman and seconded by Pennie Fox. The meeting was adjourned at 8:40.