

GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING
Wednesday, October 18, 2017
Groton Public Library
7:00 p.m.

- I. Call to order: Marie Shaw called the meeting to order at 7:06 p.m.

- II. Roll call: Betty Anne Reiter, Marie Shaw, Laurel Butler, Rosemary Duval-Arnould, Susan Kietzman. Excused: Katherine Brighty, Pennie Fox & Lenore White. Prospective member Barbara Nagy also attended.

- III. Public Comments

- IV. Communications: Board Member Clint Kennedy has resigned effective immediately. Pennie Fox will be resigning at the end of her term 12/31/17.

- V. Approval of minutes of the September 20, 2017 Library Board meeting: Moved by Susan Kietzman, seconded by Rosemary Duval- Arnould. Passed unanimously.

- VI. Review of September statistics: Library staff members continue in their efforts to encourage circulation by attractive displays of materials.

- VII. Director's Report
 - A. Library Activities
 1. Library Director activities
 - a. Accepted a donation of over 350 books from Bank Square Books. Annie Philbrick, the bookstore owner, was a judge for the 2017 National Book Award for fiction and she offered to donate her reading copies to the Library.
 - b. Libraries Ready to Code Grant was received. The \$6,000 grant will provide computers and other materials to be used for teens and children. Only 25 libraries were chosen from 400 applications. The Board extends their appreciation to Jessa Franco and Emily Sheehan for pursuing the grant.
 - c. State budget close to passage but details will not be known until final passage.
 - d. "Year in Review" is a one page overview piece designed by Kara Berglund.

The document will be used to show the Library's activities over the past year and to thank our many donors and partners.

- e. Participated in an NEH site visit with reviewers who were conducting the 5-year assessment of CT Humanities.
- f. Met with SECT library directors for quarterly meeting. Introduced representatives from *reading2connect* to the group to discuss ways to incorporate their books for people with memory loss into libraries.
- g. An estimated crowd of 1,000 people attended the presentation by Yaa Gyasi, author of *Homegoing* at CT College on September 27.
- h. Met with Sue Aberbach, the new chair of the Circle of Friends, to help plan their activities and to craft their annual appeal letter. Kim Balentine is working closely with them. The COF met on October 11.
- i. Arranged to work with Town Police and the Dean of Students at Fitch to address behavior problems in the teen area.
- j. Met with HR to discuss issues with the volunteer application form and procedures. A new simplified form is being drafted that will suffice for many of our volunteers.
- k. Was interviewed by Channel 8 news on October 10 about the effects of the state budget on libraries.

2. GMTV

- a. Frontier Communications has started to build out their television service in the Groton area and work has begun to add GMTV to their line-up.
- b. A "Meet the Candidates" program is planned for all Town Council, Board of Education and Town Clerk candidates. During late September and early October each candidate that appears on the ballot is offered the opportunity to tape a five minute segment that will be incorporated into the program.

B. Building Activities

- 1. The new tables for the tech lab were delivered and installed on October 17. The existing tables were redeployed throughout the building as needed.

VIII. New Business

- A. Approval of edit and addition to the "Policy Manual of the Groton Public Library." The attached draft (see page 5) provides inclusive language that assures that the Library complies with the Americans with Disabilities Act. Susan Kietzman moved the language be approved, Rosemary Duval-Arnould seconded. All in favor.
- B. Approval of 2018 meeting schedule. (see attached). Nov date amended to Nov 14, rather than Thanksgiving Eve. Rosemary Duval-Arnould moved that we accept these dates. Susan Keitzman seconded, All in favor.
- C. Marie Shaw did an interview on ICRV (Internet CT River Valley radio) Library Chat show discussing GPL. May lead to interviews with Jim Streeter and Michael Spellman.

D. Overview of activities with children's librarian Kim Balentine. Kim offered a presentation explaining her work with children, seniors, Junior Friends and the Circle of Friends.

IX. Old Business: No discussion.

X. Adjournment 8:16 p.m. Moved by Rosemary Duval- Arnould seconded by Susan Kietzman.

DRAFT