

GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING
Wednesday October 19, 2016
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:03 by Marie Shaw.
- II) Roll call: Jennifer Miele, Rosemary Duval-Arnould, Marie Shaw, Lenore White, Susan Kietzman, Laurel Butler, Ranjna Bindra, Pennie Fox, Katherine Brightly. Excused:, Betty Anne Reiter,
- III) Public Comments: None
- IV) Communications: None
- V) Approval of minutes of the September 22, 2016 Library Board (Special) meeting. A motion to approve the minutes was made by Susan Kietzman and seconded by Laurel Butler. The minutes were approved.
- VI) Review of September statistics: Circulation statistics are slightly down including internet use. The internet use has been affected by the renovation project. The interlibrary loan service has been affected by delivery problems at the state level. The children's programming was negatively affected due to a 2 week late start caused by the illness of a staff member. Young adult programming is up due to the hire of a new teen librarian.
- VII) Director's Report:
 - A) Selected members of the library staff will receive training for issuing passports on November 3. 110 passport applications were processed at the Passport Day event held on September 10.
 - B) The 7th Annual Local History Fair took place on September 24. 22 historical organizations participated and over 200 people attended.
 - C) Book-a-Tech is a popular new program that allows patrons to book an appointment with a tech-savvy staff member for 20 minutes of one-on-one technology help. 36 people made appointments in September.
 - D) The Library renovation project is underway. The demolition phase is completed and the framing for the interior walls is in place. Meetings with the Town, the architect and the contractor are scheduled every two weeks.
 - E) Additions from Jennifer Miele
 - i) The outside book drop was delivered today and will be installed in the near future.

- ii) A new staff member, Kara Berglund, is developing a new look for the “Connections” newsletter.
- iii) The New York Times bestselling author, Chris Bohjalian, is coming to the Senior Center on November 2 at 7:30.
- iv) Library board member Susan Kietzman, a local author, led a book discussion on her book, “The Summer Cottage”.

VIII) New Business:

- A) The director gave a presentation to the Power of Together 2 group whose donation had enabled the library to open on Sundays after the cuts to the library budget. Jennifer Miele, reported that Betty Anne included the results from the board survey of Sunday library use. Out of 571 people surveyed, 306 responded that the Sunday library hours were very important. 172 said that Sunday hours were somewhat important. Only 93 people responded that a Sunday opening was not important to them.
- B) Approval of the Library Board meeting dates for 2017. A motion to approve the dates was made by Katherine Brighty and seconded by Pennie Fox. The motion was approved.
- C) Elections for officers will be held in December. Nominations will be put forth in November.

IX) Old Business: None

- X) Adjournment. A motion to adjourn was made by Susan Kietzman and seconded by Katherine Brighty. The meeting was adjourned at 8:00 pm.

Respectfully submitted by,

Rosemary Duval-Arnould

Secretary