

**GROTON PUBLIC LIBRARY
BOARD MEETING**

Wednesday, December 11, 2013
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order by at 7:05 p.m. by Susan Kietzman.
- II) Roll call: Betty Anne Reiter, Lenore White, Pennie Fox, Susan Kietzman, Rosemary Duval-Arnould, Marie Shaw, Ranjna Bindra.
- III) Public Comments: None
- IV) Communications: None
- V) Approval of minutes of the June and October meetings: A motion to approve the minutes of June 12, 2013 and October 9, 2013 was made by Marie Shaw and seconded by Pennie Fox. The minutes were approved.
- VI) Review of November performance measures: Circulation is slightly down from the same period last year. The number of users of public internet has remained very stable.
- VII) Director's Report
 - A) Groton, Waterford and Mystic & Noank Libraries have signed a 7-year contract with SIRSI to continue providing the integrated library system (online catalog). On December 3 & 4, the data will be migrated to a new server hosted by SIRSI (now hosted at Waterford). The public should not notice any major changes to the system at this time. We will also move to the new SIRSI ILS, Blue Cloud, when it becomes available in 12 – 18 months; this upgrade promises enhancements for users.
 - B) The Library and the Groton Public Schools continue to collaborate on a variety of projects.
 - i) Staff attends meetings of the School/Community Alliance at Mary Morrisson School. The group is focused on building a stronger connection between the schools and the community and several projects of mutual interest were discussed.
 - ii) The Young Adult Librarian participated in the Freshman Fair at Fitch.
 - iii) The monthly GPL/GPS book discussion featured *The Art of Possibility*.

- iv) On November 6 at 7:00 p.m., Fitch High School Principal Joe Arcarese began holding a monthly community forum about educational issues at the Library for parents and other interested community members.
 - v) The Library will help facilitate a new book discussion group at the high school. The teen librarian also runs book discussion groups at both middle schools.
 - C) The Director has been invited to join the Advisory Council for Library Planning and Development as the CLA representative. The mission of ACLPD is to provide the State Library Board and staff with advice, perspective, and communication from the library community on matters relating to the State Library's various statewide program and service responsibilities, including the administration of the federal Library Services and Technology Act.
 - D) The Library has received notification from the Community Foundation that a \$25,000 gift has been made to the Groton Library Endowment Fund.
 - E) Children's librarian Kim Balentine has been offering a service called Senior Stories to senior citizens at area retirement homes in addition to managing the library home bound services for 34 individuals.
 - F) The director is working on the budget for fiscal year 2015. She has been asked to provide 3 budget scenarios.
- VIII) Review of Board contributions: The board will continue to assist at book sales and will be available during the budget process.
- IX) New Business
- A) Appointment of candidate to the Cable Television Advisory Council of Southeastern Connecticut. The director has recommended the appointment of Shawn Greeley to the council. Marie Shaw has made a motion to appoint Shawn Greeley as the Groton Public Library member to the Cable Television Advisory Council of Southeastern CT. Lenore White seconded the motion. The motion was approved.
- X) Old Business
- A) Marie Shaw attended the meeting of the ACLB- the association of CT Library Boards.
 - B) New library board members are working through the process of being appointed to the board.
- XI) Adjournment: A motion to adjourn the meeting was made by Pennie Fox. It was seconded by Ranjna Bindra. The meeting was adjourned at 8:07 pm.