

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**
Wednesday, May 17, 2017
Groton Public Library
7:00 p.m., Director's Office

- I. Call to order
- II. Roll call
- III. Public Comments
- IV. Communications
- V. Approval of minutes of the April 19, 2017 Library Board meeting.
- VI. Review of April statistics
- VII. Director's Report
 - A. Library Director Activities
 - i. Attended final meeting as a member of the Advisory Council for Library Planning and Development on April 19. Resigned as CLA rep to ACLPD after 3 years to give another library director an opportunity to be involved.
 - ii. Participated in Town's committee discussing social media policy on April 20.
 - iii. Attended Community Foundation of Eastern CT forum on the importance of the arts in our communities on April 20.
 - iv. Hosted and attended a meeting of the Community Foundation of Eastern CT on April 26 for nonprofits holding agency endowments with the Foundation.
 - v. Met with the RTM Community Development Committee for a budget session on April 24 and the full RTM on May 8. The Library's proposed budget was approved by the RTM.
 - vi. Working with Connecticut College and Bank Square Books on the 2017 One Book kickoff tentatively planned for the first week in June.
 - B. Library Activities
 - i. The Library hosted the Town's annual Arbor Day celebration on April 28 with students from St. Andrew's Preschool and Claude Chester Elementary School.

- ii. Library staff participated in the Job Fair held at the Mystic Marriott on April 24 to explain library services for those seeking employment including the Job Club which will be held on Mondays from 11 a.m. – 2 p.m.
<http://www.theday.com/business/20170424/job-fair-in-groton-boasts-record-attendance>
 - iii. Closed the time capsule on May 5 with the help of Town Council members Barber and Nault. The capsule includes photos, ads and brochures from local businesses and organizations, the signed copy of the 1705 document and objects with local significance. It will be opened on 5/5/55
- C. Building Activities
- i. The furniture for the new space has been put out to bid with a closing date of May 18.
 - ii. The contractor has finished the items on the punch list for the renovation project.
 - iii. Contractors are in the process of replacing the two HVAC units that are part of the larger grant project.
 - iv. The Town's "Sub Century Sub" is back in place in the front garden. Trillium Garden Club has plans to create a "pollinators' garden" around the sub.
 - v. Continue to work on the LED lighting project for the GMTV studio.

VIII. New Business

IX. Old Business

X. Adjournment