

GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING
Wednesday, July 19, 2017
Groton Public Library
7:00 p.m., Director's Office

- I. Call to order: The meeting was called to order at 7:02 pm.
- II. Roll call: Betty Anne Reiter, Marie Shaw, Katherine Brighty, Laurel Butler, Rosemary Duval-Arnould, Pennie Fox and Susan Kietzman. Lenore White was absent and Clint Kennedy was excused.
- III. Public Comments: None
- IV. Communications: The Town Clerk notified us that Ranjna Bindra has resigned. Pennie Fox reported excellent feedback on the speed of the Library's Passport program. 4 day turnaround.
- V. Approval of minutes of the June 21, 2017 Library Board meeting: Moved by Katherine Brighty, Seconded by Susan Kietzman. All in favor. Motion carried.
- VI. Review of June statistics: Noted large increase in Young Adult visits. Looking to analyze 2015=2016=2017 annual circulation numbers. Exploring ideas to increase circulation.
- VII. Director's Report
 - A. Library Activities
 1. Library Director activities
 - a. Attended a meeting about the LED sign proposed for the Senior Center and Library.
 - b. "One Book, One Region" programs are planned every Tuesday evening from July 11 through September 5.
 - c. Met with prospective Library Board member on June 23 to discuss duties and responsibilities of board members.
 - d. Working with committee planning retirement party for Town Manager Mark Oefinger. The event will be held at the Hilton Garden Inn on July 27 at 5:00 p.m. Tickets are available for \$35.
 - e. Library received a generous donation from the Brownington Foundation.
 - f. The Library's endowment fund, managed by the Community Foundation of Eastern CT, is growing.

2. Programs

- a. 2017 summer reading for adults, teens and children based on the theme “Build a Better World,” started on June 23. The Library thanks the Public Works and Police Departments and Poquonnock Bridge Fire Department for participating in the “Touch a Truck” kickoff event for children. About 265 people took part.
- b. “Books by the Banner,” the Library’s summer story time at Poquonnock Plains Park with Miss Tracy continues to be very popular with 125 attendees at this year’s initial offering.
- c. The summer food program provides breakfast and lunch to everyone under the age of 18.

B. Staff

1. Rebecca Spera was hired as a Library Assistant in the Circulation Division. She had previously worked as a part-time library aide.
2. Kara Berglund was promoted to Librarian I in Public Services on July 17. She previously worked as a Library Assistant in the Circulation Division.
3. HR is organizing testing and first round interviews for candidates for two Library Assistant vacancies in the Circulation Division.
4. A non-union (management) pay increase of 2.5% was approved by the Town Council, retroactive to July 1, 2017.

C. Building Activities

1. Furniture for the new spaces has been chosen and we will be working with vendors to finalize finishes and colors.
2. The bid to replace the ceiling tiles throughout the Library has been awarded.

VIII. New Business

- A. Overview of teen activities with YA Librarian Jessa Franco. Jessa provided a detailed overview of her successful programs in teenscape.

IX. Old Business: No August Meeting. September meeting will be at Bill Library with all 3 Groton Boards. They will notify us of the date and time.

X. Adjournment: The meeting was adjourned at 8:03 p.m.