

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**

Wednesday July 20, 2016
Groton Public Library
7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:01.
- II) Roll call: Betty Anne Reiter, Ranjna Bindra, Katherine Brighty, Laurel Butler, Pennie Fox, Susan Kietzman, Marie Shaw and Lenore White. Excused: Rosemary Duval-Arnould. Absent Sean McKenna
- III) Public Comments
None
- IV) Communications
A. The Library's Sunday closing has been announced and 2 emails were received opposing the move. Both correspondents sent emails to the RTM registering their concerns.
- V) Approval of minutes of the June 15, 2016 Library Board meeting. Motion by Laurel Butler and seconded by Katherine Brighty. Minutes were approved.
- VI) Review of June statistics
Computer print numbers appear to be off; working with the vendor to find an explanation. Children's print circulation is up perhaps reflecting that summer reading has started. Library is busy in the mornings with many children. Free breakfast and lunch program is very popular.
- VII) Director's Report
A. Library Activities
a. The StoryWalk kickoff took place on July 7 at Poquonnock Plains Park.
i. About 60 people attended.
b. The CT Sub Trail submarine is in place in the planter in front of the Library. We are working on additional signage.
c. Summer Reading 2016 kicked off on June 25 with 200 participants. After the first 10 days, we

had 327 children, 54 teens and 89 adults registered in the program. The kids logged 77,858 pages and the teens entered 30,615 pages.

- d. GMTV set several records this year:
 - i. Most video hours aired in one month: 562 in April (previous record was 559 in May 2012).
 - ii. Most video hours aired in one year: 5,516 (previous record was 5,224 in 2013-14).
 - iii. Most messages posted in one month: 110 in June (previous record was 107 in June 2013).

B. Projects

- a. Bids for the Library renovation project were opened on June 9 and are being evaluated. The bid has been awarded and the contractor is working with the Town to complete the required paperwork.
 - i. Plans are moving ahead for the exterior book return. Location has yet to be determined. The model has been chosen and the Town Engineer is working on site plans.
- b. Meetings continue with senior center staff and Club 55 members about an electronic sign that would be shared by the Senior Center and the Library.
- c. GMTV is transitioning from Livestream to YouTube for streaming content. It is free, offers more space for storing content, is more searchable and will be more familiar to users.
- d. We are looking at the possibility of upgrading from SIRSI Symphony to their Enterprise product. Enterprise uses fuzzy searching and autocomplete suggestions. From the hit list, patrons can use a variety of facets to narrow the results—no advanced search techniques are necessary. It will also allow us to customize the website with our own branding and colors.
 - i. New price is very attractive; decision will be announced soon
- e. The Library is investigating participation in the Department of State's Passport Acceptance Program. \$25 from each application would be retained by the Library. Passport Day is being held at the Library on July 23; appointments and walk-in service will be available for passport renewal and new passports.

C. Personnel

- a. Applicants for the Library Assistant position were tested on July 6 and the 14 highest scoring candidates will be interviewed by an outside panel on July 21. Those on the certified list will then be interviewed in-house.

VIII) New Business

- A. Reappointment of Shawn Greeley to the Cable Television Advisory Council of Southeastern CT. This is required by the Regulation of CT State Agencies, Sec. 16-333-25. Appointment of advisory council members:

(c) One member shall be appointed to the advisory council in each franchise area to represent all of the libraries of general public use located in the towns within that franchise. In the town in the franchise area having the largest population therein, as determined by the most recent United States census, the public library board charged with oversight and management of the town's public library as defined by Section 11-24a(b) of the General Statutes shall appoint the advisory council member. In the event there is no public library board in charge of the public library in

that town, or if the library of general public use in that town, is a private eleemosynary library, or if no library in either category is located in that town, then said advisory council member shall be appointed by the chief elected official of said town. The advisory council member appointed hereunder shall be either a library board member of a professional library staff employee of a public library or a private eleemosynary library of general public use in a town within the franchise area.

- a. Motion to Appoint Shawn Greely to Advisory Council made by Susan Kietzman, seconded by Katherine Brighty. Motion was unanimously approved.

B. Sunday reopening sponsored by Power of Together-

- a. Power of Together. 100 people max. Currently 58 members. Meet 4x year.
- b. Make presentation 5 minutes, then members vote for one of three presentations
- c. Member gives check for \$100.
- d. Puts member money directly into Community
- e. Only Local Charities permitted.

C. One Book, One Region - working with Conn College

- a. Possible candidate is under consideration.

D. Cancel Regular meeting in September in lieu of special meeting. Joint meeting in Sept will be held in Mystic-Noank Library September 22, 2016.

IX) Old Business

- A. Two communications from Library Board Chair to Moderator of the RTM to discuss improved communications between the Groups have gone unanswered.

X) Adjournment

Motion to adjourn at 7:54 made by Susan Kietzman seconded by Ranjna Bindra.