

MINUTES  
INLAND WETLANDS AGENCY  
NOVEMBER 9, 2016 - 7:00 P.M.  
TOWN HALL ANNEX – 134 GROTON LONG POINT ROAD  
COMMUNITY ROOM 3

I. ROLL CALL

Agency: Scott, Sutphen, Ashworth, Block, Williams  
Staff: Jones, Galetta

Chairperson Scott called the meeting to order at 7:00 p.m.

II. PUBLIC COMMUNICATIONS – None

III. APPROVAL OF THE MINUTES

1. July 13, 2016

MOTION: To approve the minutes of July 13, 2016, as written

Motion made by Block, seconded by Williams, so voted unanimously.

IV. NEW APPLICATIONS - None

V. NEW BUSINESS

1. 479 Gold Star Highway, Jurisdictional Ruling

Staff explained that the subject location is the former State of Connecticut Emissions Testing Building, which was subsequently converted for retail use. It has been purchased by an individual who wants to make it over into offices. Staff noted that the work proposed is extremely limited and that most of the improvements already exist. A new sidewalk will be place on top of existing pavement and an existing sidewalk will be replaced. In talking to the applicant staff reasoned that the work might not require a wetlands permit and the Agency concurred.

MOTION: To find that the work shown on the plan entitled “Plot Plan Property of Robert Reardon, 479 Gold Star Highway” dated 11-2-16 does not require a wetland permit.

Motion made by Sutphen, seconded by Block, so voted unanimously

2. IWA 2017 Commission Meeting Schedule

MOTION: To approve the 2017 Meeting Schedule as presented.

Motion made by Sutphen, seconded by Block, so voted unanimously.

3. Report of Chair – None

4. Report of Staff

Staff advised the Agency that stone wall open space markers in the Deerfield Subdivision are failing and falling down. The Town's Parks Maintenance Department will be starting a project to replace them; however, many are located near wetlands. The plan is to use small Bobcat equipment to pull out the stones and rebuild the walls. The Agency determined a permit is not required for this project.

Staff noted that there are several large projects on the horizon, which involve wetlands, and staff expects the Agency will receive new applications in the foreseeable future. There is currently a project to put an addition on the back of the pet supply store on Long Hill Road. There are wetlands behind the building and staff anticipates an application for the next agenda.

Staff updated the agency on staffing within OPDS. A Code Enforcement/Planner I position will be filled in the near future and take on the duties of staffing the Zoning Board of Appeals. Matthew Allen, Planner I, will then start to assist in staffing Wetlands.

Staff noted that the annual Planning Commission holiday gathering is on the calendar and the Agency will be invited. The Habitat Newsletter and two magazines were distributed.

VI. ADJOURNMENT

Meeting adjourned at 7:29 p.m.

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Barbara Block, Secretary  
Inland Wetland Agency

Prepared by Lynda Galetta  
Office Assistant II