

# Groton Parks and Recreation Department

## Master Plan Committee

Wednesday, November 16, 2011

6:00 PM

Location – Groton Senior Center

### Meeting Minutes

1. Call to Order: The meeting was called to order at 6:06 PM.
2. Roll Call: The following MPC members were present: Lisa Luck, Al Nordquist, Ray Munn, Carol Fox Spunar, Mike Doyle, and Kathryn Brown-Tracy. Also in attendance were Jerry Lokken, and Doug Ackerman.
3. Approval of Minutes from October 16, 2011: A motion was made to accept the minutes of the October 16, 2011 meeting. The motion was approved with one abstention.
4. Correspondence/Communications:
  - Potential Master Plan Committee (MPC) participation in the Groton Holiday Lights parade was discussed. Lisa Luck agreed to be a point of contact for possibly organizing MPC participation.
  - Mike Doyle reported that the Fitch High School Girls Varsity Field Hockey team made the state tournament, which was is in their first year as a varsity team. Mike Doyle showed the committee of a field in New Fairfield where the tournament was held as an example of the type of field that could be installed in Groton.
5. Reports:
  - Interim Parks and Recreation Director Doug Ackerman reported that the budget process for the next fiscal year is starting. Doug Ackerman also reported that he is working with a consultant to establish performance metrics for Parks and Recreation programs. Doug Ackerman also reported that there has not been much additional progress on the Capital Improvement Plan (CIP). The Parks and Recreation CIP has not yet been reviewed. \$75K has been entered into the FY 2013 CIP for a community center feasibility study.
6. Old Business: the community center presentation to the Town Council was discussed. The new council is being sworn in during December, so the committee felt that the presentation should be at the January meeting. The MPC members desired to emphasize an aquatic center more, so it was requested that the presentation (Attachment 1 to the September, 2011 MPC meeting minutes) be revised so that the highlighted box on page 7 requests Town Council support of both a community center and an aquatic center. MPC members also requested that a bullet be added to the last slide that recommends that the Town Council approve

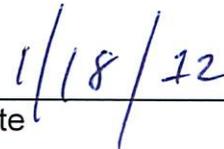
inclusion of funding in the FY 2013 budget for a community center/aquatics center feasibility study. The MPC agreed to re-review the presentation at the next MPC meeting. Doug Ackerman said that he would write a referral to get the MPC presentation on the January Town Council meeting agenda. The MPC members agreed that re-review of the presentation by the Parks and Recreation Commission is not needed.

7. New Business: A motion was made and approved for the 2012 MPC meeting schedule to be on the third Wednesday of each month at 6:00 PM, which results in it remaining the same schedule as 2011. The 2012 meetings will be held on the following dates:
  - January 18
  - February 15
  - March 21
  - April 18
  - May 16
  - June 20
  - July 18
  - August 15
  - September 19
  - October 17
  - November 21
  - December 19
  - A motion was also made and approved that the MPC recommend to the Parks and Recreation Commission that the three members with expiring terms be re-appointed.
8. Next Meeting - The next meeting will be held either on December 14, 2011 at the Spicer House or on December 21 at the Groton Senior Center. Jerry Lokken will contact MPC members to determine the preferred date.
9. Adjournment: The meeting was adjourned at 7:12 PM.

Minutes have been approved and accepted.



Signature



Date