



Town of Groton - Public Works

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Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, February 21, 2008

7:00 PM

Fitch High School

Special Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange, Richard Monteiro, David Russell and John Webster
Members Absent: Robert Morrison

Staff: Rick Norris, Project Manager - School Construction and Wes Greenleaf, Director of School Buildings & Grounds, GPS.

Gilbane Building Company; Peter Manning, Project Executive.

JCJ Architecture: Jeff Beatrice, Associate.

Also present: Mark Oefinger, Town Manager and Catherine Kolnaski, Town Councilor.

The meeting was called to order at 7:20 PM after a tour of the Fitch High School Addition.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) February 7, 2008

A motion was made by Mr. Russell and seconded by Mr. Monteiro to approve the meeting minutes of February 6, 2008 as written. The motion passed with two abstentions by Chairman DeMatto and Vice-chairman Lange.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Chairman DeMatto recognized Catherine Kolnaski who presented the Committee and Project Team a Thank You card for all the work that went into the Project. (attached)

A brief discussion followed on impressions of the Fitch Addition.

(b) Catherine Kolnaski Magnet School and Northeast Academy Elementary School

Mr. Norris provided a status of activities related to the elementary school projects closeout.

(c) Fitch High School Addition and Renovation Project

1) Department of Public Works staff

Mr. Norris discussed the status of the Certificate of Occupancy and the consultant studies for upcoming asbestos abatement.

2. Gilbane Building Company

Mr. Manning, Project Executive, Gilbane Building Company provided the Construction Manager's report and discussed construction completion. (attached)

3. JCJ Architecture

Mr. Beatrice, Associate, JCJ reported on matters related to the FF&E (Furniture, Fixtures and Equipment) and TS&E (Technology and Equipment).

4. Board of Education staff

Mr. Greenleaf discussed submission of form ED049R to the State Bureau of School Facilities for all three School Building Projects. He also discussed building security and moving activities.

5. RECEIPT OF SUBCOMMITTEE REPORTS**(a) School Building Phase II Committee Report**

Mr. Oefinger reminded the Committee of the Middle School tour scheduled for March 7, 2008 and told members to sign up if they wanted to attend. He also told the Committee that the final agreement with JCJ Architecture to update the Pre K-12 Master Plan for Phase II was not yet complete. The PSBC indicated by consensus that JCJ Architecture should be used to complete this work.

(b) School Opening Celebration

The PSBC talked of the Catherine Kolnaski Magnet School and Northeast Academy Elementary School Opening Celebrations. The comments heard from the public by the Committee were discussed and were positive.

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

Mr. Norris recommended that the next PSBC meeting be held on March 20th. The Committee concurred.

8. ADJOURNMENT

The meeting adjourned at 8:32 PM.