

MINUTES  
NEIGHBORHOOD REVITALIZATION ZONE COMMITTEE  
THURSDAY, JANUARY 10, 2013 – 5:30 P.M.  
TOWN HALL ANNEX COMMUNITY ROOM 3

I. ROLL CALL

Present: Baril, Gernhard, Meyer  
Staff: Cullen

The meeting was called to order at 5:30 p.m.

II. PUBLIC COMMUNICATIONS - None

III. APPROVAL OF THE MINUTES OF October 11, 2012

MOTION: To approve the minutes of October 11, 2012

Motion by Gernhard, seconded by Baril, so voted unanimously, as amended

IV. STAFF REPORT

A. PUBLIC WORKS - None

B. ZONING – PROPERTY MAINTENANCE CODE ENFORCEMENT

- 57 Central Avenue – Staff stated that half of the house has received a Certificate of Occupancy.
- 156 Midway Oval – Staff noted that the final 10% has not been addressed. A reminder will be sent.
- 70-72 Central Avenue – Pick up has been reported twice but there has been no response.
- 17 St. Joseph Court – Staff stated that a verbal warning was not beneficial. A letter will be sent.
- 15 Providence Court – Staff will be reminding the building inspector regarding the missing Certificate of Occupancy.
- 4 Birmingham Court – Staff stated it was reported to the building official that the addition was built with no permit.
- 49-51 Central Avenue – Staff stated that evidence is needed to prove that people are living in the camper.
- 69 Midway Oval – Staff is watching this property. (The tarp is no longer on the cars.) Ducks and piles of firewood are in the front yard.

C. COMMUNITY DEVELOPMENT

Staff stated that two existing housing rehab loans will be re-paid shortly and an emergency job is underway.

D. COMMUNITY POLICING

Staff will inform the police department of cars consistently parking the wrong.

V. NEW BUSINESS

1. Election of Officers

MOTION: To elect Nelson as Chairperson of the NRZ for 2013.

Motion made by Meyer, seconded by Gernhard, so voted unanimously.

MOTION: To elect Meyer as Vice Chairperson of the NRZ for 2013.

Motion made by Baril, seconded by Gernhard, so voted unanimously.

MOTION: To elect Gernhard as Secretary of the NRZ for 2013.

Motion made by Baril, seconded by Meyer, so voted unanimously

The following code enforcement issues have recently arisen.

- 30 Midway Oval – Staff reported that no permit was issued. She will ask the building official for assistance with this property.
- 84 Central Avenue – A Notice of Intent to Condemn has been sent out to the owner.
- 161-163 Midway Oval – The property has been foreclosed on. The new owner is working on the house. Unregistered vehicles have been removed.
- 26 Midway Oval – Staff reported that a complaint has been received about bulky waste, trash, and brush being on the property. This issue will be forwarded to enforcement.
- 11 Midway Oval – Staff reported that a complaint has been received about unregistered motor vehicles being stored on the property. This issue will be forwarded to enforcement.

VI. OTHER BUSINESS - None

VII. ADJOURNMENT – The meeting adjourned at 6:20 p.m.

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Lisa Gernhard, Secretary  
Neighborhood Revitalization Zone Committee

Prepared by Susan Cullen, Planner II