

SPECIAL MEETING
MINUTES
NEIGHBORHOOD REVITALIZATION ZONE COMMITTEE
THURSDAY, APRIL 11, 2013 – 5:30 P.M.
TOWN HALL ANNEX COMMUNITY ROOM 3

I. ROLL CALL

Present: Baril, Gernhard, Meyer, Nelson
Staff: Cullen, Sgt. Herron

The meeting was called to order at 5:30 p.m.

II. PUBLIC COMMUNICATIONS - None

III. APPROVAL OF THE MINUTES OF January 10, 2013

MOTION: To approve the minutes of January 10, 2013

Motion by Meyer, seconded by Nelson, so voted unanimously

IV. STAFF REPORT

A. PUBLIC WORKS – None

B. ZONING – PROPERTY MAINTENANCE CODE ENFORCEMENT

Staff explained that the enforcement officer has been out of the office on family leave. Therefore, there are still outstanding issues that staff are aware of and will be continued to the next meeting.

Meyer expressed his concern for lack of coverage as far as enforcement inspections and asked if someone else could cover this area temporarily.

- 57 Central Avenue – A Certificate of Occupancy has been issued.
- 70-72 Central Avenue – There is still more junk behind the shed.
- 15 Providence Court – This property has an open building permit. A Certificate of Occupancy has not been issued at this time.
- 4 Birmingham Court – This homeowner is working with the building inspector and an inspection is already scheduled.
- 47 Central Avenue – A basketball hoop is currently blocking the sidewalk.
- Shipco on Gary Court – Rusty metal piling up near the warehouse.
- 30 Midway Oval – This property has already obtained a permit to move the carport to the rear of the house, to meet the setbacks.
- 84 Central Avenue – A Letter of Intent to condemn has been sent.

- 3 Elizabeth Court – A question was asked about a permit having been issued for the deck.
- 4 Fitch Avenue – A question was raised whether this is a scrap metal business.

C. COMMUNITY DEVELOPMENT

Staff shared with the committee the 2013 Housing Rehabilitation Grant Application through the Small Cities Community Development Block Grant Program.

D. COMMUNITY POLICING

Staff and the Committee discussed with Sgt. Herron the ongoing concerns of parking on sidewalks and wrong way parking that is happening on an everyday basis.

V. NEW BUSINESS

- 12-14 Flint Court – Basketball hoop located on Town property.
- 3 Elizabeth Court – Running a taxi business out of the house again and impacting parking and access at 2 Elizabeth Court on Wednesdays and Thursdays between 5 a.m. and 2 p.m.
- 2 Elizabeth Court - An inquiry was made about the fire hydrant and whether the area could be marked for no parking so it doesn't get blocked.

VI. OTHER BUSINESS – None

VII. ADJOURNMENT – The meeting adjourned at 6:30 p.m.

Lisa Gernhard, Secretary
Neighborhood Revitalization Zone Committee

Prepared by Susan Cullen, Planner II