

MINUTES
PLANNING COMMISSION
AUGUST 14, 2012 – 6:00 P.M.
SPECIAL MEETING
TOWN HALL ANNEX – COMMUNITY ROOM 2

I. ROLL CALL

Regular members present: Pritchard, Roper, Steinfeld, Sherrard
Alternate members present: Fitzgerald, Zod
Absent: Munn, Kane
Staff present: Glemboski

Chairman Sherrard called the meeting to order at 6:00 p.m.

II. ITEM OF BUSINESS

1. Refresher Course on Commission Functions, Procedures, Activities and Related Legal Matters

Eileen Duggan, Town Attorney, specializing in labor law, made a presentation to the Board regarding staff and agency interactions and relations.

III. ADJOURNMENT

Motion to adjourn at 6:35 p.m.

Jeffrey Pritchard, Secretary
Planning Commission

Prepared by Katie Doolittle
Office Assistant II