

MINUTES
PLANNING COMMISSION
MARCH 23, 2010 – 7:00 P.M.
TOWN HALL ANNEX – COMMUNITY ROOM 2

I. ROLL CALL

Regular members present: Munn, Pritchard, Steinfeld
Alternate members present: Zod
Absent: Sherrard, Fitzgerald, Roper, Kane
Staff present: Davis, Glemboski, Doolittle

Acting Chairman Pritchard called the meeting to order at 7:00 p.m. He seated Zod for Sherrard and appointed Steinfeld as Acting Secretary.

II. APPROVAL OF THE MINUTES OF

MOTION: To approve the minutes of the special meetings of March 9, 2010 as amended.

Motion made by Munn, seconded by Steinfeld. Motion passed unanimously.

III. PUBLIC COMMUNICATIONS

Staff received a letter from Joellen Anderson, dated March 20, 2010. Staff acknowledged the receipt of the letter and handed out copies to the Commissioners. The Commission agreed to add this item to the April 13th agenda under old business.

IV. SUBDIVISIONS

1. Petri Subdivision, 65 Pequot Avenue – Request for Bond Release

Staff noted that this is a bond reduction to \$3,580, since the sidewalk in front of Allyn Street has been completed.

MOTION: To reduce the bond for Petri Subdivision, 65 Pequot Avenue, to \$3,580.

Motion made by Steinfeld, seconded by Munn. Motion passed unanimously.

2. Windward Passage, Polaris Street & Crystal Lake Road – Request for Bond Reduction

Staff noted that the bond reduction to \$47,000 was approved by Greg Hanover, Town Engineer.

MOTION: To reduce the bond for Windward Passage, Polaris Street & Crystal Lake Road, to \$47,000.

Motion made by Steinfeld, seconded by Zod. Motion passed unanimously.

V. OLD BUSINESS

1. Land Use Regulation Update Project

Staff noted the revised draft Section II of the Subdivision Regulations handed out in tonight's packet. Commissioner Pritchard advised that any suggestions be submitted to Staff, in writing, for their review before the next regular meeting.

Staff stated that they are working on Section 3 with the Town Engineer and expect to hand out a copy of the draft revisions at an upcoming meeting. It was also suggested that work on the definitions section could move forward.

As a follow up to the 3/9/10 joint meeting, staff will provide the Commission with examples of various housing products and design standards as they relate to these potential options.

VI. NEW BUSINESS

1. Report of Commission - None

2. New Applications - None

VII. REPORT OF CHAIRMAN - None

VIII. REPORT OF STAFF

Staff noted the email in tonight's packet relating to the Senior Center Grand Opening on March 27, 2010. Commissioner Steinfeld noted that the building came in 2.7 million under bond.

Staff handed out a brochure regarding training titled "Ethics, Accountability and Conflicts of Interest."

IX. ADJOURNMENT

Motion to adjourn at 7:25 p.m. made by Munn, seconded by Steinfeld, so voted unanimously.

Hank Steinfeld, Acting Secretary
Planning Commission

Prepared by Katie Doolittle
Office Assistant II