



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, February 19, 2009

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Richard Monteiro, David Russell and John Webster

Members Absent: Gordon Lange and Robert Morrison

Staff: Rick Norris, Project Manager - School Construction and Colleen Quattromani, Recorder.

Also present: Mark Oefinger, Town Manager and Catherine Kolnaski, Town Councilor.

The meeting was called to order at 7:00 pm

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) December 4, 2008

A motion was made by Mr. Webster and seconded by Mr. Russell to accept the meeting minutes of December 5, 2008 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

None.

(b) Catherine Kolnaski Magnet School and Northeast Academy Elementary School

Mr. Norris reviewed expenditures to date and remaining contingencies for both elementary school projects with the Committee. He told the group that the goal is to complete and closeout all remaining contracts and obtain the PSBC's recommendation to turnover Northeast Academy and Catherine Kolnaski to the Board of Education at the next PSBC on March 19th. The group reviewed the remaining open items for the two elementaries and their status. Radiant heat for 2 resource rooms at both schools have just been installed. The Parks Dept. will replace trees this spring. DPW will repair the erosion gullies. The grass on the playfields at the schools will be evaluated in March to determine if the temporary fencing may be removed. The PSBC approved by consensus the purchase of shades for the Media Centers and Cafeteriums should funds be available.

(c) Fitch High School

Mr. Norris reviewed the status of project funds for the Fitch High School project with the PSBC. The Gilbane trailer has left and the two remaining personnel on the project leave at the end of the month. The group discussed the remaining open items for the project. In the greenhouse drainage has been completed, and windows and electrical have been installed. The sink and trays have been ordered. The fire alarm box is waiting to be installed when the lightning protection is done. Mr. Norris is waiting for an evaluation from JCJ Architecture on the leaking windows. The DPW is manufacturing and will install the Fitch High School sign. Closing out contracts for the

project is a priority. Currently five contracts are closed and more change orders are in the routing system. The turnover of the High School is expected about two months after the two elementary school projects.

5. RECEIPT OF SUBCOMMITTEE REPORTS

a) School Building Phase II Committee

Mr. Webster told the group that the new Superintendent has met the Phase II Committee. The Phase II Committee met next on March 26th to discuss the recommendations of JCJ Architecture. Mr. Oefinger said that middle schools were still the focus of Phase II.

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

The next meeting of the PSBC will be March 19, 2009 at 7:30 PM. The time change makes this a special meeting.

8. OTHER BUSINESS

a) Election of PSBC Officers

The PSBC nominated Rick DeMatto as Chairman, Gordon Lange as Vice-chairman and David Russell as Secretary. The motion carried unanimously.

b) Phase II Discussions

None.

9. ADJOURNMENT

The meeting adjourned at 7:53PM.