

Town of Groton
Parks and Recreation Commission
Wednesday, November 9, 2011
Spicer House at 7:00 PM
Meeting Minutes

- I. Call to Order
Phil called the meeting to order at 7PM
- II. Roll Call
In attendance: Doug Ackerman, Jerry Lokken, Ed Kolnaski, Phil Butta, Jim Kamericia, June ,Tricia Semancik
- III. Approval of Minutes: October 12, 2011 Meeting
Ed motioned to accept minutes. Jim seconded. All approved
- IV. Citizens Petitions and Comments
None
- V. Correspondence/Communications
 - A. Commissioners
Ed: Field hockey is very appreciative that the field was lined in pink for “playing for the cure” and Phil commentated the game.

Phil attended the Noank Rowing Club pasta supper.

June attended a veteran event at the Senior Center. They offer many events.
 - B. Interim Director of Parks & Recreation
None
- VI. Town Council Referrals
None
- VII. Reports
 - A. Interim Director of Parks & Recreation
 - 1. CIP
Up for review by the Town Manager
 - 2. Software Review
Two demos are scheduled for two different software products
 - 3. Management Study

Eric Morrison is the interim supervisor of Parks and the Golf Course. A new job description will be developed.

4. Summer Camp
No update
5. Fall Enrollment
No update
6. Tri-Town Trail
The state asked for details on the 20% match.

B. Monthly Reports

Mary Jo will come to present about the Senior Center next month. Cheryl Hancin took another job in a new town this month. Some staff are sharing her duties at this time.

C. Golf Course Report

No update

D. Golf Advisory Board (GAB) Update – Jim

No update

E. Master Plan Committee/Sutton Park Master Plan Update – June

The Parks and Recreation Master Plan Sub-Committee met on October 19, 2011. The main order of business was prioritizing projected large scale projects including a community/aquatics center, outdoor sports fields, Sutton Park improvements and trails. Doug Ackerman distributed a spreadsheet incorporating proposed expenditure for these capital projects for years 2012 through 2018. Committee member Ken Berg suggested that as a pool was the most wanted item on the town's survey, we should also consider the possibility of an aquatics center separate from a community center. The Committee is planning a presentation before the newly elected Town Council in December to ask for funding to initiate a feasibility study for a recreational center.

F. Boating Advisory Board (BAB) Update – Phil

No Oct. BAB meeting

G. Reuse of Noank School Study update – June

The Task Force presented its final report to Groton Town Council on October 25, 2011. They made these three recommendations:

1. The property remains publicly owned;

2. As a publicly owned property, the Noank Fire District would be given a 6-month time frame to present a plan for the school and property (for clarification, it would be 6 months from the date the Town Council votes on the recommendations);
3. The building to be razed and used as open space if the Council votes down the Noank Fire District plan (or if the Fire District does not present a plan within the 6-month time frame).

The Town Council voted to adopt the first and second recommendations but took no action on the third, razing the building.

On October 28, 2011, I received an E-mail from Mark Oefinger, the Town Manager. This E-mail stated that following the presentation of this final report, the Noank School Reuse Task Force has concluded its activities and is cancelling all previously scheduled regular meetings for the remainder of the year.

VIII. Old Business

A. No Smoking Rule for Parks & Recreational Facilities

The Town seems split as to whether we should create an ordinance or not. Enforcement is then an issue to take into account.

Next step is to look at the specifics for a possible ordinance.

B. Park areas designated for horseback riding – review trail inventory No update

C. Renaming of William Seely School No update

IX. New Business

A. Golf Course Rates

To be presented to the council. Jim motioned to accept golf course rates and June seconded it. All approved.

B. Golf Course – Proposed language changes to Parks Rules & Regulations Changes were noted to the weekend rates and leagues. June motioned to accept language changes and Ed seconded. All approved.

C. Meeting schedule 2012

Tricia motioned to accept the schedule of 2nd Wednesday at 7 and none in July. June seconded. All approved.

D. Appointments – BAB and MPC

Some terms are up and the Commission needs to review the names of the candidates for next month. Their terms end December 31st.

E. New Refund Policy for Recreation programs

1. Refunds may be granted for requests received prior to the start of the second meeting date for normal programs.
2. Refunds for camps or special programs may be granted provided the request is received one week prior to the start of the program.
3. Customers can choose to get a refund by check (minus a 25% administrative fee) or to get full credit **for another program available in the current or next season.**
4. Administrative fees are waived for refunds due to cancelled classes.

Jim motioned to accept the policy with amended wording to part c (bolded text). Tricia seconded it. Jim motioned to approve as amended. Ed seconded. All approved.

X. Next Meeting Date: Wednesday, December 14 at 7:00 PM at Spicer House

XI. Adjournment

Jim motioned to adjourn. Ed seconded. All approved. Adjourned at 9PM

Minutes have been approved and accepted.

Signature

A handwritten signature in black ink, appearing to be "Ed", written over a horizontal line.

Date

A handwritten date "12/14/11" in black ink, written over a horizontal line.