

Parks and Recreation Commission
7:00 PM Wednesday, February 8, 2017
Groton Senior Center
Meeting Minutes

- I. **Call to Order**
7:01 pm
- II. **Roll Call**
Commissioners: Jim Kamercia, Jeff Zuliani, June Evered and Jonathan Grossman.
Staff: Mark Berry
Guest: Todd Goodhue
- III. **Approval of Meeting Minutes: January 11, 2017**
Motion by June and seconded by Jon. Unanimously approved
- IV. **Citizens Petitions and Comments**
None
- V. **Town Council Referrals**
None
- VI. **Correspondence/Communications**
 - A. **Commissioners**
Jim attended the Souper Bowl. Some changes to be made but very successful.
Approximately 160 people attended.
- VII. **Reports**
 - A. **Golf Course Report / GAB – Jim**
Marketing strategies to try and encourage more players. Bundling packages with other courses and such. Members will receive a Shenny hat. 10 % off program for a member if they bring in a member. Todd feels that there is a high retention rate with this program.

Dues discussion. Proposal by the GAB presented.
Shenny rates are comparable to Elmrige and Norwich.
Jim presented his opinion on the rates.
Motion made by Jon to support the rates that were proposed by Todd and the GAB.
Seconded by Jeff. Jon, Jeff and Jim vote yes and June abstained. Motion passed.

Software support will be coming in March to help with the POS system at the golf course. System has some difficulties with counting groups correctly. Discussion concerning software, GolfTrac.

Par 4 restaurant renegotiation update.

B. Boating Advisory Board (BAB) Update
None

C. Trails Coordinating Task Force – June
None

D. Athletic Fields

Letter went to the whole Town Council and the Town Manager was the only one to respond. February 14, 2017, Camoin along with Kent and Frost will be presenting to the Town Council an update on study and any updates including economic impact of hosting tournaments. The Town Council meeting is 6 pm at the Annex.

E. Director of Parks & Recreation

Mark reviewed the department's January Monthly Report.

June questioned the outcome of Silver Sneakers process. Mark reported that Senior Center will become a Silver Sneakers facility in the near future.

Disc golf course has been developed in the Deerfield area. The disc golf course is called Millwood Creek.

VIII. Unfinished Business
None

IX. New Business

A. Continuation of Boating Advisory Board

Boating Advisory Board (BAB) would continue Small Boat Day and National Learn to Row Day. Also looking for ways of building a walkable launch ramp at Spicer Park.

June ^{MADE} ~~made~~ a motion to continue BAB. Seconded by Jon. Discussion ensued. Unanimously approved. Subject to be reviewed in 6 months.

B. Review of John Watson application for appointment to the Boating Advisory Board
Motion made by Jeff to appoint John Watson to the BAB. Seconded by June. Unanimously approved.

C. Appointment of Commission member to Boating Advisory Board
Deferred to appointment of future Parks and Rec Commissioner.

D. Review of Golf Advisory Board 2017 proposed rates
Completed above under VII. A. – Golf Course Report.

E. Budget Review

The proposed combined (1064 and 3240) FYE2018 budget is \$ 2,785,139

The proposed FYE18 budget for 1064 is \$1,652,283 a 1.37% increase from FYE2017. The overall increase in this budget is \$22,318. Personnel Services decreased \$24,189 and operating expenses are up \$46,507.

Personnel Expenses are down due to the retirement of three staff this year and the transfer of one staff to a vacant position. One position is not being replaced. The new staff are starting at a lower rate. Additional savings in personnel include hiring a van driver with a lower driving classification.

Operating expenses are up due to a request for \$23,000 to help reduce the cost of summer day camp and a request for additional money to support community events.

The proposed FYE18 Budget for 3240 is \$1,160,500. Personnel services are up due to increases in the part-time pay plan and more staff for Camp Button. Operating expenses are down.

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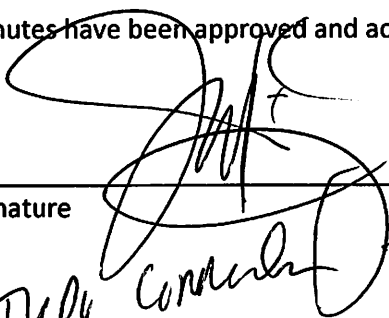
The proposed FYE2018 budget is \$1,199,338 an increase of \$8,455. Personnel expenses are down. The decrease is primarily due to a staff retirement and hiring a replacement at a lower classification.

Operating expenses are up. The increase is due to Agricultural supplies, Vehicle operations and Fuel.

- X. Next Meeting Date: Wednesday, March 8, 2017 - 7:00 PM at Groton Senior Center
- XI. Adjournment
Motion to adjourn at 9:07 by Jim and seconded by Jeff. Unanimously approved.

Minutes have been approved and accepted.

Signature


w/ Type Council

Date

3/8/2017